

## ***Danville Town Council Meeting Minutes***

**July 16, 2025**

- I. **Call to Order**: Council President David Potter called the meeting of the Danville Town Council to order on July 16, 2025, at 7:00 p.m.
- II. **Roll Call**: Council President David Potter acknowledged a quorum of the Council. David Potter, Michael Chatham, Greg Irby, and Bret Doub were present. Chris Gearld was absent. Town Manager Mark Morgan, Clerk-Treasurer Carrie Lofton, and Administrative Assistant Brittany Mays were present.
- III. **Approval of Minutes**: Michael Chatham motioned to approve the meeting minutes from July 2, 2025, Council Meeting and Greg Irby seconded. Motion passed 4-0.
- IV. **Public Comment**: Town Manager Mark Morgan told the Council that he had no requests to speak. He told the Council that he would like to amend the agenda to add J, K, and L. Greg Irby made a motion to amend the agenda and Bret Doub seconded. Motion passed 4-0.
- V. **Public Meeting**:
  - a) **Introduction of New Employee**—Town Planner Lesa Ternet introduced new employee Ellen Steinmetz, the part-time Planning Assistant.
  - b) **CF-1: Pig Lots**—Joe Jason of the Hendricks County Economic Development Partnership presented the CF-1 for Pig Lots to support their compliance of the received Tax Abatement. Greg Irby made a motion to approve the CF-1 for Pig Lots and Bret Doub seconded. Motion passed 4-0.
  - c) **Ordinance 11-2025: Amendment to the Salary Ordinance**—Clerk-Treasurer Carrie Lofton presented an Ordinance to amend the 2025 Salary Ordinance. Bret Doub made a motion to suspend the rules and Michael Chatham seconded. Clerk-Treasurer Carrie Lofton was asked to do roll call vote. Motion passed 4-0. Bret Doub made a motion to approve Ordinance 11-2025 and Michael Chatham seconded. Motion passed 4-0.
  - d) **Ordinance 15-2025: Super-Voluntary Annexation**—Town Planner Lesa Ternet presented an Ordinance to conduct a Super-Voluntary Annexation of the property located 1800 feet East of CR 300 East. Lesa told the Council this was Phase 2 and up for introduction only.
  - e) **Thoroughfare Plan: Selection of Vendor**—Town Planner Lesa Ternet presented HWC Engineering as the company that was approved by the Selection Committee for the Town's Thoroughfare Plan. Greg Irby made a motion to approve HWC Engineering and Bret Doub seconded. Motion passed 4-0.
  - f) **Agricultural District Discussion**—Town Planner Lesa Ternet presented a proposal for the solution of the topic of an Agricultural District. After the Council discussed this Lesa said she would bring it back after talking to the Plan Commission.
  - g) **Wishes to be Heard: Special Event/Street Closure**—Code Enforcement Coordinator Nathan Ford presented a Special Event request and Street Closure for the Plein Air Event and Summer Porch Fest. Greg Irby made a motion to approve the Street Closures for the Special Events and Michael Chatham seconded. Motion passed 4-0.
  - h) **Letter of Engagement: Water District**—Utility Director Barry Lofton presented a letter of engagement with Taft Law to create a Water Territory for the Town of Danville. Greg Irby made a motion to approve the letter of engagement as amended. Michael Chatham seconded. Motion passed 4-0.

- i) **Park Bond: Legal Counsel**—Town Manager Mark Morgan was seeking consensus to solicit letters of engagement from law firms to secure Bond Counsel for upcoming Park Bonds. Council President David Potter requested to be put on-hold until the Park Director is back. Greg Irby made a motion to engage Reedy Financial and Michael Chatham seconded. Motion passed 4-0.
- j) **CER Request: Lower Water Main**—Utility Director Barry Lofton presented a request to expend funds on a Water Main. Greg Irby made a motion to approve the CER request and Bret Doub seconded. Council President David Potter had Clerk-Treasurer Carrie Lofton give roll call. Motion passed 3-1 with David Potter stating nay.
- k) **Ordinance 17-2025: Create a Water District**—Town Manager Mark Morgan told the Council that Ordinance 17-2025, establishing a Water Territory, was up for introduction only. Council President David Potter wants a map of section 3. Legal Counsel Chou-il said it could be amended easily.
- l) **A & F Engineering: Looking for Consensus for Right In, Right Out:** After a discussion, the Council gave their consensus.

**Staff and Council Comments:**

The Town Council received the following staff updates via email, from the following departments: Utility Director, Town Planner, Code Enforcement, Parks Department, Police Department, Community Engagement Coordinator, Water Department, Fire Department, Wastewater, and Street Department. **Bret Doub** thanked everyone for all their work.

**David Potter** went to an RDC meeting who wants to meet with Council this year and he was looking for consensus to move forward with that meeting. Consensus was given. He also thanked Town Manager Mark Morgan for crafting a letter to the School regarding infrastructures and such.

- VI. **Claim Docket**—Greg Irby made a motion to approve the claim docket in the amount of \$690,258.87 and Michael Chatham seconded. Motion passed 4-0.
- VII. **Payroll Docket**—Greg Irby made a motion to approve the payroll docket and Bret Doub seconded. Motion passed 4-0.
- VIII. **Adjournment**—Greg Irby made a motion to adjourn, and Michael Chatham seconded. Motion passed 4-0. The meeting ended at 7:46 p.m.

ATTEST:

Danville Town Council:

---

Carrie E Lofton, Clerk-Treasurer

---

David Potter, Council President