

Danville Town Council Meeting Minutes
August 20, 2025

- I. **Call to Order**: Council President David Potter called the meeting of the Danville Town Council to order on August 20, 2025, at 7:00 p.m.
- II. **Roll Call**: Council President David Potter acknowledged a quorum of the Council. David Potter, Michael Chatham, and Bret Doub were present. Councilmen Chris Gearld and Greg Irby were absent. Town Manager Mark Morgan, Clerk-Treasurer Carrie Lofton, and Administrative Assistant Brittany Mays were present.
- III. **Approval of Minutes**: Michael Chatham motioned to approve the meeting minutes from August 6, 2025, Council Meeting and Bret Doub seconded. Motion passed 3-0. Michael Chatham motioned to approve the Executive Session meeting minutes from August 6, 2025, and Bret Doub seconded. Motion passed 3-0.
- IV. **Public Comment**: Town Manager Mark Morgan told the Council that he had no requests to speak. Mark told the Council that he needed Item A & D removed from the agenda. Bret Doub made a motion to amend the agenda and Michael Chatham seconded. Motion passed 3-0.
- V. **Public Meeting**:
 - a) **Announce Executive Session**—Removed from the agenda.
 - b) **2026 Budget Review/Round 2**—Clerk-Treasurer Carrie Lofton presented the 2026 Annual Budget for the Town of Danville. Carrie said this was up for review only and that she wanted direction from the Council about what they would want her to do. The Council gave Carrie a few things to change or double-check with her financial team.
 - c) **Ordinance 15-2025: Super-Voluntary Annexation**—Town Planner Lesa Ternet presented an ordinance to conduct a Super-Voluntary Annexation of the property located 1800 feet East of CR 300 E. Lesa told the Council that this was up for adoption tonight. Michael Chatham made a motion to approve Ordinance 15-2025 and Bret Doub seconded. Motion carried 3-0.
 - d) **Ordinance 16-2025: Additional Appropriation (Multiple Funds)**—Removed from the agenda.
 - e) **Ordinance 17-2025: Water District**—Utility Director Barry Lofton presented an Ordinance to establish a Water District for the Town of Danville. Bret Doub made a motion to accept Ordinance 17-2025 Water District pending the changing of the proper wording in section 4 in the Ordinance of the updated draft and Michael Chatham seconded. Motion passed 3-0.

Staff and Council Comments:

The Town Council received the following staff updates via email from the following departments: Code Enforcement, Planner, Wastewater, Water Department, Fire Department, Community Engagement Coordinator, Street Department, Parks Department, and Assistant Town Manager.

Bret Doub thanked everybody for their time the last 2 weeks, it is very much appreciated.

Michael Chatham thanked everyone for all their work. He said that the Police had a bit of a rough time when the drunk driver hit the Police Officer at 12:30/1:00 p.m. in the afternoon. He also thanked the Police and Fire for the last couple of weeks.

David Potter wanted to remind everyone that they have a joint meeting with the RDC coming up on September 3rd preceding the Council meeting.

- VI. **Claim Docket**—Bret Doub made a motion to approve the claim docket in the amount of \$426,398.46 and Michael Chatham seconded. Motion passed 3-0.
- VII. **Payroll Docket**—Bret Doub made a motion to approve the payroll docket and Michael Chatham seconded. Motion passed 3-0.
- VIII. **Adjournment**—Bret Doub made a motion to adjourn, and Michael Chatham seconded. Motion passed 3-0. The meeting ended at 7:28 p.m.

ATTEST:

Danville Town Council:

Carrie E Lofton, Clerk-Treasurer

David Potter, Council President