Town of Danville Special Event Application

Event Information

Event Name: The Hendricks County Authors Showcase

Event Location: S. Washington - Between Marion St. and Broadway St.

Event Date(s): 9/27/2025

Event Sponsorship

Sponsoring Organization / Individual: Downtown Danville Partnership

Contact Name: Tara Coburn

Phone Number: 719-680-0930

Email Address: danvillepartnership@gmail.com

Special Requests

(Examples: street closures, extra trash bins, police presence, stage setup, electrical access, etc.)

Will need 2 extra trash cans set out on S. Washington Street

● Town of Danville | **♣ Code Enforcement Room 205**

📞 317-745-4180 EXT 1004 | 🦝 nford@danvillein.gov

📠 49 N Wayne St, Danville, IN 46122

Special Event Application

Cobourn, Tara

Historical Danville Square

Print Date 8/19/2025

Event Name:

The Hendricks County Authors Showcase

Type of Event:

Inaugural literacy event

General Description of Event:

Local authors from Hendricks County and surrounding areas will be displaying and selling their books at this event. There will be time to chat with the authors, participate in a s scavenger hunt and win prizes.

Public/Private Event:

Public

Admission Fee:

FREE

Estimated Attendance

500

Organization:

Downtown Danville Partnership

Contact Person

Tara Cobourn

Contact Phone Number:

719-680-0930

Email

danvillepartnership@gmail.com

Event Location:

S. Washington Street (In front of the Authors' Patch)

Event Date:

09/27/2025

Event Time:

10:00 AM

Event End Time:

1:00 PM

Set-up Date:

09/27/2025

Set-up Time:

8:00 AM

Tear Down Date:

09/27/2025

Special Event Application		Print Date
Cobourn, Tara	K	8/19/2025
Historical Danville Square		
Tear Down Time: 3:00 PM		
Organization Information:		
Sponsoring/Planning Organization: DDP & The Authors' Patch		
Organization is registered with the State of Indiana as a non-Profit Organization True		
Event Manager: Tara Cobourn	15	
Address 49 N Wayne St Danville IN, 46122		
Phone (719) 680-0930		
Email danvillepartnership@gmail.com		
Website: www.discoverdowntowndanville.org	6	
Onsite Contact: Debbie		
Phone (317) 306-9844	le .	à
Email		
Please review the following checklist and mark all that apply to your special event. If uncertain, che relevant notes or comments.	neck the box and p	rovide any
Street Closures: True		
Trash Cans: 2 extra trash cans		
Porta Potties:		
Musical Entertainment:		

Cobourn, Tara

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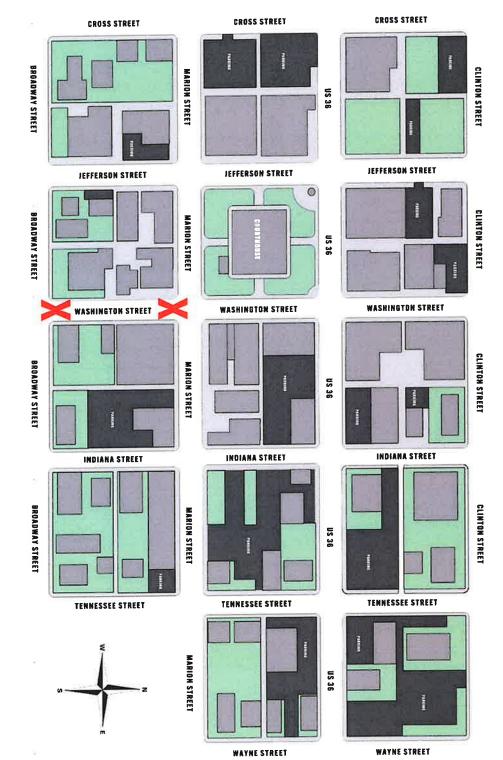
Special Event Application		rint Date /19/2025
Cobourn, Tara	O,	19/2020
Historical Danville Square		
Tents:		
Merchandise/Craft Vendors:		
Food Vendors:		
Rides/Inflatables:	12	
Courthouse lighting(String Lights) :		
Electrical Power Access:	W.	
Alcohol Distribution (Sold or Provided):		
How many Vendors: 30 authors already signed up		
Event Add-Ons:	9	
Picnic Tables:		
Crowd Control Fencing:	:9	
Trash Removal Service: True		
Relevant notes or comments: Will need 2 extra trash cans set out on S. Washington Street Road closure of S. Washington between map) Describe Security Plans:	en Marion & Broadway	(see
Map of proposed layout/Route Authors-Showcase-Sept27-Road Closure Needs Map.pdf		

Provide Traffic Control/Emergency Evacuation Plans:



Road Closure Request





Event: Hendricks County Authors Showcase

Date(s): Sept 27, 2025