

Application for CPOD Design Review

APPLICANT INFORMATION

Permit # 2025-2257

Name of Applicant: Town of Danville

Mailing Address: 49 North Wayne Street, Danville, In 46122

Phone: 317 745-4180 Ext 5101 Email: wlacey@danvillein.gov

Property Owner(s) Same as Applicant

Mailing Address: Same as Applicant

Phone: Same as Applicant Email: Same as Applicant

Project Engineer/Architect: Tom Ely, Signworks, Inc., Contractor

Address: 5370 Wst 84th Street, Indianapolis, IN 46268

Phone: 317 872-8722 Email: tom@signworksthinks.com

PROJECT INFORMATION

Location of Project: 49 North Wayne Street

Existing Use of Property: Institutional Current Zoning: RU

Proposed Use of Property: Institutional Acreage: 1.97

Type of Activity: New Construction Exterior Renovation Sign X

Est. Project Cost: \$63,135.00 Est. Start Date: 10/2025

Documents to be included with application (1 original and 1 electronic):

- ☐ Building elevations of all elevations new and/or altered
- ☐ Color samples
- ☐ Photos of adjacent structures
- ☐ Signage and/or lighting
- ☐ List of work to be completed in numerical order
- ☐ Letter of Intent describing in detail the scope of work to be performed

Signature of Applicant:  Date: 8/18/2025

APPLICATION FEES

Residential	\$50
Residential accessory >150 sq ft	\$25
Commercial	\$150
Commercial accessory	\$100
Sign	\$50

Fee paid: — Received by:  Date: 8-18-25

PETITIONER MUST BE PRESENT FOR DRC & PC MEETINGS

Signworks, Inc.
5370 West 84th Street Indianapolis, Indiana 46268
ap@signworksthinks.com
(317) 872-8722

SignworksThinks.com



Quote 11567

Town of Danville - EMC Monument - V2

SALES REP INFO
Tom Ely
Vice President of Sales
tom@signworksthinks.com

QUOTE DATE
03/10/2025
QUOTE DUE DATE
03/10/2025
QUOTE EXPIRY DATE
03/24/2025
TERMS
50/50

REQUESTED BY
Town Of Danville
49 North Wayne Street
Danville, IN 46122

CONTACT INFO
Will Lacey
wlacey@danvilleindiana.org

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
1	EMC Monument Fabricate (1) 10'w x 7'-2"h x 24"d, painted aluminum, double sided monument sign. Faces shall included flat cut, painted aluminum, stud mount letters "TOWN OF DANVILLE" and 6' x 3', Electronic Message Centers with 9mm LED pixel pitch and matrix of 96 x 192 with 18,432 pixels per face.. This price includes foundation, steel posts, and masonry. 6mm EMC Option: please add \$ 7,195.00 to final price for 6mm EMCS with 144 x 288 matrix and 41,472 pixels per face. Power to within 5-feet of sign by others.	1	Unit	\$55,399.00	\$55,399.00	N
2	Installation/Removal Equipment and labor to install (1) double sided EMC monument sign, including excavation and concrete footing installation, and removal of existing monument sign down to ground level.	1	Unit	\$7,736.00	\$7,736.00	N
3	Permit Acquisition Price does not include sign permits or procurement. Should permits be required, the cost of permit and procurement will be added to final invoice (change order).	1	Unit	\$0.00	\$0.00	N
4	Raw Materials Due to the customized nature of this scope of work, raw materials can not be secured until after a contract has been awarded, final design and selections have been made and approved by the owner/contractor. The final contract price is subject to change due to the volatile raw material and supply chain market and pending tariffs.	1	Unit	\$0.00	\$0.00	N

Please make all checks payable to: Signworks,

This Proposal may be withdrawn if not accepted within 14 days. By signing, Client accepts the Proposal for the Project and agrees to these terms and any addendums, exhibits, and attachments. There is a required deposit as specified and the balance is due in full on the day of installation unless prior and mutually agreed arrangements were made, in writing. In either case, interest will incur 1.75% per month beginning on the installation date. Payments made in person or over the phone are subject to a convenience fee of 3.5% of the total amount due, unless other arrangements are made at the time of sale or in advance. All products, services, signs, artwork, concepts, and sketches remain the exclusive property of Signworks, Inc. until purchased. The Client acknowledges that the Design Work and other documents prepared by the Company for this Project are instruments of professional services for use solely with respect to this Project and, unless otherwise provided, the Company shall be deemed the author of these documents and shall retain all common law, statutory, and other reserved rights, including the copyright. Any additional uses will require separate pricing. The Company will grant the Client a limited license to use the documents for completion of the current Project and for information and reference in connection with the Client's use and occupancy of the completed Project. The Company's Design Work and other documents shall not be used by the Client, or others on other projects or for additions to this Project, except by agreement in writing with the Company. The rights granted to Client are for usage of the Final Works in their original form only. Client may not crop, distort, manipulate, reconfigure, mimic, animate, edit, extract portions, intentionally alter the color of the Final Works, or otherwise create derivative works based on the Final Works. Upon completion of the Services, and expressly conditioned upon full payment of all fees and costs due, the Company grants to Client limited usage rights in the Final Works as set forth above. The Company retains all proprietary rights, including property ownership, intellectual property rights and Copyrights, in and to all Preliminary Works and Working Files, and Client shall return all Preliminary Works and Working Files in Client's possession upon request. The Company retains property ownership in any original artwork comprising Final Works. The Client agrees to pay all costs of collection in the event of default of payment and/or schedule of payments, including reasonable attorney fees and other collection costs. Client agrees to provide any existing art or logo files necessary for the construction of the requested Project and Services. Prices include standard time to manufacture and/or perform the scope of work under normal conditions utilizing standard materials and methods. Actual production time could differ depending on final order quantity, time submitted or other conditions. Please order and/or Schedule as far in advance as possible. A Rush Fee shall be incurred based on Client needs. The Client agrees that the Company shall not be liable for any delays in the delivery of products and services caused by any act outside the direct control of the Company including but not limited to: acts of God; adverse weather conditions, fire, tornado, wind, rain, strikes, lockouts and other labor difficulties; government controls, procedures or requirements; acts of suppliers of material or labor, acts or defaults of developers; acts or defaults of the Client. Such delays shall not serve as cause to cancel, amend or diminish any of the requirements of the Client under the terms of this Proposal. The Company does not guarantee a firm completion date and under no circumstances shall the Company be held liable in any manner for such delays or be obligated to provide or compensate the Client for said delays. The Client is responsible for any contingent signage arrangements, payments and storage space that may be needed as a result of any delays. Pricing is based on the Entire Combined Scope presented and are quantity dependent. Set up charges, if applicable, unless specified, are not included. Client requests for additional services such as storage, removal, proofs, plotting, engineering, wind load calculations, design, revisions, overnight shipping, and/or powder coating, will be billed depending on the Scope of Work. Any changes made during the shop drawing, submittal, or engineering phase may result in additional charges. Client will be billed on a time and material basis for any changes in scope. This includes the project not being ready when our team members are scheduled to be on site. Additional Reimbursable Travel Charges will be incurred if there are additional client requested, client required, and/or unplanned or irregular trips due to circumstances beyond our control. In the event that we are contracted to install sign products, and undisclosed, unknown, unforeseen, or unusual digging and/or mounting, installing, fastening, or hanging conditions are encountered, including conditions discovered or resulting from the removal of any existing signage or other materials, this contract is binding, however, an additional cost based on labor and materials, may be added to the above cost estimate. Sign and/or Graphic removal is considered a change in scope unless specifically itemized and provided, however unknown conditions are still considered a scope change. Client acknowledges and understands that any amount on this quotation for Permits and for Sales, Use or Privilege Taxes is merely an estimate and is subject to change at any time without notice. Sales, Use and Privilege Taxes will be calculated and charged based on the sale, installation, and delivery of the goods and services as determined by any applicable governing authorities or jurisdiction. Client accepts responsibility for and shall pay all Sales, Use, Privilege or other Third Party expenses, imposed on, in connection with, or measured by the transaction contemplated by this quotation in addition to the prices set forth on this document. Permit acquisitions, fines or fees attributable or applicable to this job are not included, nor are estimates guaranteed, and remain the responsibility of the Client. Client acknowledges and understands that all Products and Services provided are sold subject to the terms of the Express Limited Warranty Agreement, no other warranty or guarantee express or implied is applicable. We will provide a Certificate of Insurance upon request. The Company shall have the right to document, photograph or otherwise record all completed designs or installations of the Work, and to reproduce, publish and display such documentation, photographs, or records for promotional purposes, recognition of creative excellence or professional advancement, and to be credited with authorship of the Deliverables in connection with such uses. We price each project based upon acceptance of our standard terms and contract. If you submit your own contract to us we will review to make a determination of acceptance, however there may be a price increase.

Subtotal:	\$63,135.00
Sales Tax (0%):	\$0.00
Total:	\$63,135.00

Downpayment (50.0 %)

\$31,567.50

SIGNATURE:

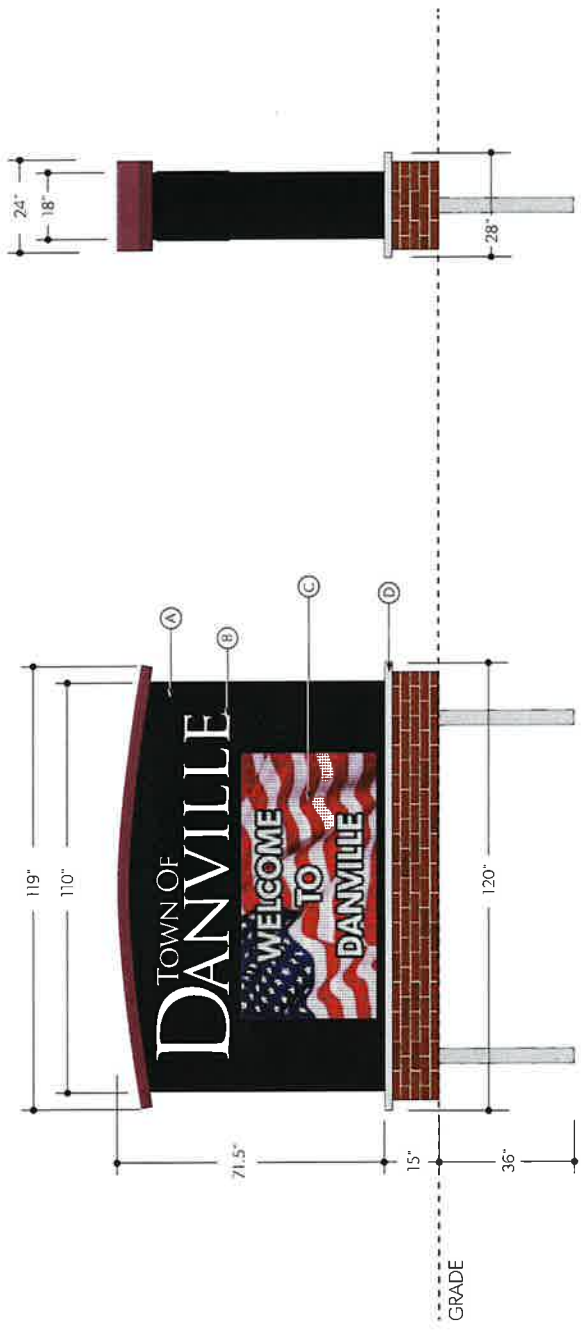
DATE:



SignworksThinks.com
317.872.8722

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Qty. 1
DOUBLE SIDED
EXTERIOR MONUMENT
W/ EMC PANELS
EX.01
scale: 3/4"=1'-0"



FRONT & BACK

SIDES

SPECIFICATIONS:

- A Custom metal cabinet, painted to match. Saddle mounted to (2) 4" x 4" x 10' metal posts buried 36" below grade.
 - B 3/8" thick Aluminum FCO letters painted White. Stud mounted flush to metal cabinet.
 - C 6' x 3' EMC Panel.
 - D Masonry Base with 2" cap.
- Connect to existing electrical service at sign location.

FILE LOCATION:
Client Folder:
Danville, Town of
Project Folder:
PROOFS
File Name:
Monument_24_V2.ai
Customer Approval Signature
Date:
SHEET: 01

Not to be used for any other project without the express written consent of Signworks 30 years. This document is the property of Signworks 30 years and is to be used only for the project and location specified. It is to be kept confidential and not shared with any other parties. It is to be stored in a secure location and not lost, stolen, or destroyed. It is to be used only for the project and location specified and not for any other purpose. It is to be used only for the project and location specified and not for any other purpose.

Town of Danville Exterior Monument	
Sales/PM: Tom Ely Designer: Kyle H	
Date: 12.09.2024	
COLOR SWATCHES:	<div><div></div> Pantone 276 C</div> <div><div></div> White</div>
FILE LOCATION: Client Folder: Danville, Town of Project Folder: PROOFS File Name: Monument_24_V2.ai	
Customer Approval Signature	
Date:	
SHEET. 02	



PHOTO REFERENCE
EX.01

Lesa Ternet

From: Will Lacey
Sent: Thursday, May 29, 2025 11:58 AM
To: Lesa Ternet
Subject: Re: Town Hall Sign
Attachments: Danville_Monument_PROOF_24_V2.pdf; 11567-Town of Danville - EMC Monument - V2 (1).pdf; BRN3C2AF4AE164B_005770.pdf

See attached.

Quote

Dimensions

Current Dimension

Aerial in the same location



Will Lacey

Assistant Town Manager &
Parks Director (MPA, CPRP, AFO, IMN)
Town of Danville