



Town of Danville Special Event Application

Event Information

Event Name: Hendricks County Authors Showcase

Event Location: South Washington Street between Broadway Street and Marion Street

Event Date(s): May 9th, 2026 - Set up at 7am, Event time at 9am to 2pm, Tear down to 4pm

Event Sponsorship

Sponsoring Organization / Individual: Downtown Danville Partnership & Authors' Patch

Contact Name: Tara Cobourn

Phone Number: 719-680-0930

Email Address: danvillepartnership@gmail.com

Special Requests

(Examples: street closures, extra trash bins, police presence, stage setup, electrical access, etc.)

  **Town of Danville | Code Enforcement Room 205**

 317-745-4180 EXT 1004 |  nford@danvillein.gov

 49 N Wayne St, Danville, IN 46122

Special Event Application

Print Date

Cobourn, Tara

1/16/2026

Historical Danville Square

Event Name:

Hendricks County Authors Showcase

Type of Event:

Community Event

General Description of Event:

Event showcasing authors from around Hendricks County

Public/Private Event:

Public

Admission Fee:

0

Estimated Attendance

100

Organization:

Downtown Danville Partnership/Authors' Patch

Contact Person

Tara Cobourn

Contact Phone Number:

719-680-0930

Email

danvillepartnership@gmail.com

Event Location:

S. Washington Street between Broadway & Marion

Event Date:

05/09/2026

Event Time:

9:00 AM

Event End Time:

2:00 PM

Set-up Date:

05/09/2026

Set-up Time:

7:00 AM

Tear Down Date:

05/09/2026

Special Event Application

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Historical Danville Square

Tear Down Time:

4:00 PM

Organization Information:

Sponsoring/Planning Organization:

Downtown Danville Partnership/Authors' Patch

Organization is registered with the State of Indiana as a non-Profit Organization

True

Event Manager:

Tara Cobourn

Address

49 North Wayne Street Danville IN, 46122

Phone

(719) 680-0930

Email

danvillepartnership@gmail.com

Website:

<https://discoverdowntowndanville.org/>

Onsite Contact:

Tara Cobourn

Phone

(719) 680-0930

Email

danvillepartnership@gmail.com

Please review the following checklist and mark all that apply to your special event. If uncertain, check the box and provide any relevant notes or comments.

Street Closures:

True

Trash Cans:

2

Porta Potties:**Musical Entertainment:**

N/A

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Tents:

True

Merchandise/Craft Vendors:

True

Food Vendors:

True

Rides/Inflatables:

Courthouse lighting(String Lights) :

Electrical Power Access:**Alcohol Distribution (Sold or Provided):****How many Vendors:**

50

Event Add-Ons:**Picnic Tables:****Crowd Control Fencing:****Trash Removal Service:**

True

Relevant notes or comments:**Describe Security Plans:**

Map of proposed layout/Route

Provide Traffic Control/Emergency Evacuation Plans: