

Danville Town Council Meeting Minutes
February 4th, 2026

- I. **Call to Order:** Council President David Potter called the meeting of the Danville Town Council to order on February 4, 2026, at 7:00 p.m.
- II. **Roll Call:** Council President David Potter acknowledged a quorum of the Council. David Potter, Michael Chatham, Chris Gearld, Greg Irby and Bret Doub were present. Clerk-Treasurer Carrie Lofton, Town Manager Mark Morgan and Assistant Town Manager Will Lacey were present.
- III. **Approval of Minutes:** Bret Doub made a motion to approve the meeting minutes from January 21, 2026, and Michael Chatham seconded. Motion passed 5-0.
- IV. **Public Comment:** Town Manager Mark Morgan told the Council that he had no request to speak.
- V. **Public Meeting:**
 - a) **Badge Pinning**—Fire Chief Rick Duncan presented an employee that had successfully completed their probationary period and is eligible for full-time status.
 - b) **B.O.T. Presentation**—Utilities Director Barry Lofton presented a brief description and update of how Build-Operate-Transfer worked and how it can help the Town with upcoming projects.
 - c) **Wishes to be Heard: Special Event**—Code Enforcement Officer Nathan Ford presented a request for a special event to be held on 3/17/26. It is the Paddy's on the Square and Pub Crawl. Bret Doub made a motion to approve the Special Event Paddy's on the Square and Pub Crawl, and Chris Gerald seconded. Motion passed 5-0
 - d) **Wishes to be Heard: Special Event**—Code Enforcement Officer Nathan Ford presented a request for a special event to be held on 5/9/26 and 9/26/26. It is the Author's Showcase. Greg Irby made a motion to approve the Special Event Author's Showcase, and Bret Doub seconded. Motion passed 5-0.
 - e) **Wishes to be Heard: Special Event**—Code Enforcement Officer Nathan Ford presented a request for a special event to be held on 8/8/26. It is the Summer Porchfest/Plein Air Event. Greg Irby made a motion to approve the Special Event Summer Porchfest/Plein Air, and Bret Doub seconded. Motion passed 5-0.
 - f) **Ordinance 1-2026: Super Voluntary Annexation (Introduction)**—Town Planner Lesa Ternet presented an ordinance to conduct a Super-Voluntary Annexation of the property located on the Southside of East Main Street, approximately 0.09 miles West of Ridge Avenue. The petitioner is Rhonda Sue Bookwalter.
 - g) **Year-End Reports**
 1. **Planning** – Town Planner Lesa Ternet presented her Year-End Report.
 2. **Fire** – Fire Chief Rick Duncan presented his Year-End Report.
 3. **Police** – Police Chief Jim Hilton presented his Year-End Report.
 4. **Community Engagement** - Community Engagement Coordinator Madison Henderson presented her Year-End Report.
 5. **Water** – Water Superintendent Matt Ellison presented his Year-End Report.
 6. **Stormwater/Utilities** – Utilities Director Barry Lofton presented his Year-End Report.
 7. **Wastewater** – Wastewater Superintendent Tony Kirckpatrick presented his Year-End Report.

8. **Code Enforcement** – Code Enforcement Coordinator Nathan Ford presented his Year-End Report.
9. **Street Department** – Street Superintendent Dave Newell presented his Year-End Report.
10. **Parks/Assistant Town Manager** – Parks Director/Assistant Town Manager Will Lacey presented his Year-End Report.

Staff and Council Comments:

The Town Council received the following staff updates via email from the following departments: Assistant Town Manager, Parks Department, Town Planner, Police Department, Water Department, Wastewater, Street Department, Community Engagement Coordinator, and Code Enforcement Coordinator.

Mark Morgan stated he was blessed with the staff that he has and gave praise to all the Department Heads.

Will Lacey stated he was excited about the Throughfare Plan and gave kudos to Lesa Ternet for spearheading the project.

Carrie Lofton thanked the Council for allowing her to change some of the software the Town uses. She stated she knows change is hard, but in the long run she really believes it will benefit all the offices and departments to run more efficiently.

Chris Gerald thanked the staff for all they do.

Greg Irby ditto to everyone's comments regarding the staff.

Bret Doub thanked the staff, and stated he was excited for 2026, and he believes the Town got a lot done in 2025.

Michael Chatham thanked the staff for all they do.

David Potter thanked the staff and made a special note for the Streets Department and all they did during the winter storm.

- VI. **Claim Docket**—Greg Irby made a motion to approve the claim docket in the amount of \$962,028.71, and Bret Doub seconded. Motion passed 5-0.
- VII. **Payroll Docket**—Greg Irby made a motion to approve the payroll docket from 1/23/26, and Chris Gerald seconded. Motion passed 5-0.
- VIII. **Adjournment**—Chris Gerald made a motion to adjourn, and Michael Chatham seconded. Motion passed 5-0. The meeting ended at 7:56 p.m.

ATTEST:

Danville Town Council

Carrie E Lofton, Clerk-Treasurer

David Potter, Council President