

Danville Town Council Meeting Minutes

September 21, 2009

- I. CALL TO ORDER: Council President, Jeff Martin, called meeting of the Danville Town Council to order at 7:00pm on September 21, 2009 in the Danville Town Hall, 147 W Main Street.
- II. ROLL CALL: President, Jeff Martin, acknowledged a quorum of the Council and led everyone in the Pledge of Allegiance to the American Flag. The following Council members were in attendance: Jeff Martin, Richard Burrows (arrived late), Steve Hartsock, Mike Neilson and Marcia Lynch. The following Administrative officials were present: Gary Eakin, Town Manager and Amy Roberts, Clerk-Treasurer.
- III. APPROVAL OF MINUTES: Motion was made by Mike Neilson to approve the minutes as read for the Town Council meeting of 9/8/2009, seconded by Marcia Lynch. Motion passed 4-0 Mr. Burrows arrived after vote was taken.
- IV. AGENDA ITEMS:
- a) Public Hearing (1st) 2010 Budget
This is the first of two public hearings for the 2010 Budget. President, Jeff Martin, opened the public hearing. No comments were received from the public; therefore the public hearing was closed.
 - b) Ordinance 17-2009 Parking in Fire Lanes and Impoundment of Vehicles
This ordinance was prepared by Kevin Dogan and reviewed by staff. This ordinance is to be considered for action by the Council. Motion made by Marcia Lynch to adopt this ordinance as amended, seconded by Steve Hartsock. Motion passed 5-0.
 - c) Resolution 10-2009 Transfer of Appropriations Between Major Budget Classifications
Chief Morgan requests that \$7,000 be transferred from salaries/overtime and \$3000 be transferred from regular salaries to new equipment to provide safety equipment for personnel. These are not new funds, just a matter of managing for the last quarter based on departmental needs. Motion made to make these transfers by Dick Burrows, seconded by Marcia Lynch. Motion passed 5-0.
 - d) Position Description for Wastewater Operator/Laborer
In discussions between Gary Eakin, Rob Roberts and Bill Lush, it was agreed that since the Town will be taking over operations of the WWTP at the first of the year, it would be a positive step to hire two (2) employees in October or November to orient them to the town and its facilities. Two (2) more employees would be hired in January. Rob Roberts would supervise the initial 2 employees prior to the first of the year when the WWTP Superintendent position would be filled; thus transferring supervisory authority to the newly hired superintendent. These newly hired employees would be cross-trained as laborers for the Public Works Department. Costs have been identified by the Clerk-Treasurer and Town Manager and staff recommends approval of the job description publication and hiring. Motion made by Mike Neilson to approve job description for publication and to approve hiring 2 employees in October/November and 2 additional employees in January, seconded by Dick Burrows. Motion passed 5-0.
 - e) Update – new Town Hall
Jeff Rigdon provided handout of financials to Council and Staff. He reported that the two parking lots were in process of being paved – they are working on storm sewers and landscaping. Right now, with the original contracts plus change orders and commitments the total is currently \$1,591,000. The demolition is all completed. All of the old wood trim has been salvaged and some is in need of painting, which is not in the budget as of now. The windows for the gymnasium are due to be shipped by mid to late October. Hargrave Hall/Police Department is being finished and is ready for floor covering. The Council chambers have been dry walled and most of the corridor has been framed. They will be wrapping up construction on the main floor within the next 2 weeks. Gary Eakin noted that the VOIP and the furniture upgrades would cost approximately \$20,000. The estimated date for completion and move-in is around Thanksgiving, 2009.

Department Head Reports

Planning

No report

Fire

Hog Roast fundraiser was a huge success. Total profit was \$3,371.80 to be split between DFD and the FF Association.

DFD donated a prize to Relay for Life in the spring that went so well that last Friday they provided a cookout for cancer survivors. The DFD is starting to receive a lot of requests for this type of prize donation.

DFD and Center Township are the recipients of the DHS SAFER Grant in the amount of \$883,473.00. This grant was written by Julie Cooney and it was written uniquely in the fact that we approached it as a job-sharing program. We proposed 9 positions to be covered by a total of 27 employees. Center Township will finance 100% of the match for the first 3 years; the 4th and 5th year are to be covered. This will give us a total of 7 people per shift/doubling out staffing. We should be able to get our rating dropped by ISO.

Saturday, DFD performed live fire training.

Public Works

Request permission to put out for bid for 2009 Pavement Project. Permission to advertise given.

DPW removed graffiti on N. Washington between Blanton Woods and Woodfield.

Signs were tagged (vandalized) near the landfill – DPW replaced these signs this morning.

Water

The recirculation device has been ordered. DLZ will obtain samples of water to test before any changes are made.

Wastewater

Nothing to report – operations running smoothly.

Police

Chief Gill provided handouts for August 2009 statistics. All calls are down compared to past months.

The golf outing was a success – thanks to Marcia Lynch for providing grass skirts. Total cleared is approximately \$3,300.

Park

Three upcoming events: Picking in the Park, 4x4 Flag Football and on October 24 the train station will be turned into a Haunted Train Station with lights on from 5pm-7pm and lights off from 7pm-10pm.

PUBLIC COMMENTS

None

STAFF COMMENTS

Town Manager Eakin

Working on appraisals with property owners for potential parking lots.

Reiterated that VOIP and new furniture for Town Hall will cost approximately \$20,000.

Amy Roberts

Banking Update – Irwin Union is now First Financial. Everything has been taken care of properly. Amy will be meeting with First Financial to review all Town accounts.

Mike Neilson

Thanks to Chief Morgan for explaining what was going on during the open burn fire training. Very informative.

V. CLAIM DOCKET: Marcia Lynch made a motion to approve claim docket, seconded by Mike Neilson. Motion passed 5-0.

VI. ADJOURNED: President of the Council, Jeff Martin, adjourned the meeting at 7:40 pm.

Minutes submitted by:

Approved by:

Amy Roberts, Town of Danville

Jeff Martin, President