

TOWN OF DANVILLE

Town Council Agenda

May 6, 2019

7:00 PM

- I. Establish Quorum, Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approval of Minutes**
- IV. Public Meeting**
 - A. Announcement of Job Offer Acceptance
 - B. Bid Opening (Materials)—Water Department/Town Manager
 - C. Annual Operational Report—Public Works
 - D. Capital Expenditures – Water Department
 - E. Police Commission vs. Merit Board—Police Department
 - F. Police Vehicle Computers—Police Department
 - G. Salary Ordinance—Clerk-Treasurer/Police Department
 - H. Vehicle Purchase—Stormwater/Parks Department
 - I. Plan Commission Appointment-Council President
 - J. Council Signatures—Planning Department
 - 1. Rezone – 11-2019 ESWI Properties LLC
 - 2. Rezone – 12-2019 SNE Investments.
 - K. Request to Move Event/Street Closure—Town Manager
 - L. Pre Bid Announcement – Town Manager
- V. Public Comment – 3 minutes/person**
- VI. Claim Docket**
- VII. Adjournment**

NOTICE: The public meetings of the Danville Town Council conducted within these chambers shall be video recorded. Said recording will be part of the public records of the Town of Danville and shall be published upon the Town of Danville's website for public access. All individuals attending public meetings hereby give to the Town of Danville, their permission for said publication, which may contain their image or statements.

Online Town Council Packet:

TOPIC SUMMARY

- A. Job Offer Acceptance** – Town Manager offer was accepted by Mark Morgan, Planner offer was accepted by Lesa Ternet & Administrative Assistant accepted by Malynn Hearon. Welcome to the Team!
- B. Bid Opening** – Open bids for materials for Water Department Project. Project consists of material for water main looping of 200E from Main St to Whisperwood subdivision 4000 ft project. *Seeking a vote for approval*
- C. Annual Operational Report**– Julie Cooney will be presenting the 2018 LRS report. The report has been viewed by the Clerk Treasurer and Cooney is requesting Council President Signature for submission.
- D. Capital Expenditure Request** – Jim Russell is requesting to purchase/upgrade a Meter Reading Handheld. *Seeking a vote for approval.*
- E. Police Commission vs. Merit Board** – Assistant Police Chief Jim Hilton will present information regarding advantages and disadvantages of both. *Seeking direction to move forward.*
- F. Police Vehicle Computers** – Assistant Police Chief Jim Hilton will present information on allowing One Choice Technologies to take over computer maintenance for Police Vehicles. Money from Host Fund. *Seeking a vote for approval.*
- G. Police CSI/Salary Ordinance** – Jenny Percy is requesting an amendment to the salary ordinance for the CSI officer. The pay range increase would be \$18.46-\$20.19 and the biweekly hours would be increased to 80 (Second Reading). *Seeking a vote for approval.*
- H. Vehicle Purchase** – Barry Lofton and Will Lacey will be presenting a proposal to trade vehicles already in inventory. Lofton would like to trade his for the smaller dodge purchased with general funds. Lacey will be paying the difference in the trade. This has to be done due to funds used in original purchases. Parks Department will spend \$1,120.00. *Seeking a vote for approval.*
- I. Plan Commission Appointment** – Council is requested to make appointment to Plan Commission. Only application was Tracey Jones (D). *Seeking a vote for approval*
- J. Plan Commission Signatures** – Lesa Ternet to present documents for signatures from Plan Commission on April 8, 2019:
 - 1. 167 N. Cross St. – requesting signatures.
 - 2. 502 W. Main St. – requesting signatures.
- K. Request to Move Event/Street Closure** – Mark Morgan will be presenting a request from Indiana Skunk Rescue to move date of event from July 4 to July 27. *Seeking a vote for approval*
- L. Pre Bid Announcement** – Mark Morgan to announce the bidding opportunity for the Stratford Drive project.

-Bold Agenda Item

-Italicized items are for action needed

**ANNUAL OPERATIONAL REPORT
FOR LOCAL ROADS AND STREETS AND BRIDGES**
Part of State Form 54400 (X-2018)
Instructions

Instructions for the completion of each Section of the report follow. We recommend that you begin your preparation of the Annual Operational Report by completing the detailed information on in Section 2 - Detail of Receipts and Section 3 - Detail of Disbursements. The totals from these sections are then electronically carried forward by the spreadsheet to the appropriate portions of Section 1 – Financial Statement.

Enter financial data in cells/boxes highlighted in yellow. Other cells containing dollar amounts are calculations/formulas and should not be modified or have amounts entered directly into them.

Cover Sheet

The same cover sheet is used for both the county and city/town versions of the report. Counties may just leave the city/town information blank. The calendar year being reported should be shown at the bottom of the report.

Section 1: Financial Statement

Financial statement information, including beginning and ending cash balances, for the most common funds reported by units are included in the first three columns of Section 1. Receipts and disbursements for other less common funds used for road, street, and bridge expenses are reported in the "Other Funds" column. The "Total All Funds" column will then be the grand total of all funds received from all sources and used by the unit for road, street, and bridge expenses.

The common funds included in Section 1 are Motor Vehicle Highway, Local Road and Street, and the Cumulative Bridge Fund. The Cumulative Bridge Fund column will apply only to counties. Examples of less common funds used by some units may include (but are not limited to), Rainy Day, Community Crossings, Riverboat, EDIT, Cumulative Capital Improvement, Federal and State Grants, etc. Those units contiguous to the Indiana Toll Road received a distribution that was required to be placed into the Local Major Moves Construction fund, established by Indiana Code 8-14-16-4, and is to be reported by units who have this under "Other Funds". The receipt and disbursement information in Section 1 will be automatically populated/carried forward from Section 2 and Section 3. You will not have to enter data for operating receipts and disbursements in Section 1.

The Section 1 - Financial Statement will show the beginning balance of cash at January 1 for common funds, receipt totals for all sources for all funds, disbursement totals for each classification for all funds, and the ending cash and Investment balance at December 31 for common funds for the reporting year.

Beginning Cash Balance

Enter the cash balance of Motor Vehicle Highway, Local Road and Street, and Cumulative Bridge fund at January 1 of the reporting year in the respective yellow cell/box. It is not necessary to enter the cash balances for other funds. For counties, the cash balances entered in this report should agree with the cash balances in the Auditor's funds ledger. For cities or towns, the cash balances entered in this report should agree with the cash balances in the funds ledger as maintained by the Controller or Clerk-Treasurer (as applicable).

Receipts

Categories of receipts include operating (taxes, intergovernmental, charges for services, and other) as well as proceeds from bonds, notes, loans, and sale of investments. Receipts will be automatically carried forward from information entered in Section 2. Bond proceeds, note/loan proceeds, interfund loan proceeds, investments matured/sold, and other receipts, should be reported separately from the operating receipts because they are not the direct result of the unit's operations.

Disbursements

**ANNUAL OPERATIONAL REPORT
FOR LOCAL ROADS AND STREETS AND BRIDGES**

Part of State Form 54400 (X-2018)

Instructions

Categories of disbursements include operating (general administration & unallocated, construction & reconstruction, preservation, and maintenance and repair), as well as debt service payments of principal and interest, interfund loan payments, interfund loans made, purchase of investments, and other. Disbursements will be automatically carried forward from information entered in Section 3. Debt service payments of principal and interest, interfund loan payments, interfund loans made, and purchase of investments should be reported separately from the operating disbursements because they are not the direct result of the unit's operations.

Ending Cash and Investment Balances:

The cash balance at December 31 will calculate based on the information entered previously in this section. Any fund investments at December 31 should be entered for the common funds in the yellow cell/box. The ending cash and investment balance at December 31 will calculate based on information already entered. For counties, this balance should agree with the auditor's funds ledger for the common funds. For cities and towns, this balance will agree to the funds ledger maintained by the Controller/Clerk-Treasurer (as applicable).

Section 2: Detail of Receipts

Section 2 is to report receipts for the commonly used funds for road and bridge work: Motor Vehicle Highway, Local Road and Street, and (in counties) Cumulative Bridge. Section 2 also has a column for other non-common funds receiving monies for road and street work, such as General, Rainy Day, Community Crossing, Riverboat, EDIT, Cumulative Capital Improvement, federal or state grants, etc.

For each non-common fund you have that accounts for road and street work, insert/type the name of the fund in the yellow cell/box labeled "insert other fund" and delete "(Insert Other Fund)".

In Section 2, type the amount of receipts by source in the yellow cell/box. The amounts reported in this section should be supported by the fiscal officer's funds ledger.

Taxes should include only those taxes that are levied directly by the unit and would include general property, local income tax (LIT), or any other taxes.

Intergovernmental will include distributions from the Auditor of State, as well as grants, loans, and transfers from other government agencies related to road and bridge funding. Please note this is where MVH distributions received from the State will be reported.

Charges for Services will include funds reimbursed by federal, state, or local governments. Other charges for services could include monies collected by the County Highway or City/Town Street Department for services rendered by the Department, such as permit fees, drive or field entrance construction fees, etc.

Other Operating Receipts would include items such as interest earned, refunds or reimbursements not listed previously, contributions/donations, transfers from a toll facility, or miscellaneous operating receipts.

Other Financing Sources includes (listed individually) proceeds from bonds, loans received, interfund receipts, the sale of investments, or any other financing source not attributed to a previously listed line item.

**ANNUAL OPERATIONAL REPORT
FOR LOCAL ROADS AND STREETS AND BRIDGES**
Part of State Form 54400 (X-2018)
Instructions

In Section 2, the amounts listed for the other/non-common funds will be totaled electronically by the spreadsheet in the column headed "Other Funds". The receipts by category will be totaled for all funds in the column "Total All Funds". The amounts in the "Total All Funds" will be electronically carried to Section 1 - Financial Statement.

Section 3: Detail of Disbursements

Section 3 is to report disbursements for the commonly used funds for road and bridge work: Motor Vehicle Highway, Local Road and Street, and (in counties) Cumulative Bridge. Section 3 also has a columns for other non-common funds receiving monies for road and street work, such as General, Rainy Day, Community Crossing, Riverboat, EDIT, Cumulative Capital Improvement, federal or state grants, etc.

For each non-common fund you have that accounts for road and street work, insert/type the name of the fund in the yellow cell/box labeled "insert other fund" and delete "(Insert Other Fund)".

In Section 3, total disbursements are to be provided for each of the major budget categories (Personal Services, Supplies, Other Services and Charges, and Capital Outlays) within each of the three disbursement categories: General Administration & Unallocated, Construction & Reconstruction, Preservation, and Maintenance & Repair.

The following are definitions of the subcategories within the four major categories:

Personal Services: This classification includes expenditures for salaries, wages, and related employee benefits provided to employees. Employee benefits could include employer contributions to a retirement system, group health and life insurance, unemployment compensation, uniform allowance, self insurance, and similar benefits.

Supplies: This classification includes commodities which are consumed or materially altered when used. Supplies would include general office supplies and operating supplies, such as gravel, stone, asphalt, culvert pipe, bridge steel, traffic paint, weed spray, salt, gasoline, motor oil, tires, etc. Administrative and unallocated supplies will be those not related to a project or a specific maintenance activity, such as office supplies. Supplies such as gravel, sand, and salt will go under the category for which they are used. An example would be salt under Winter Operations.

Other Services and Charges: This classification includes expenditures for services other than personal services and supplies which are used in carrying out the functions of the department or which are legally required of it. Types of services and charges would include professional services, communication and transportation, printing and advertising, insurance (other than group health, life, and self-insurance), utility services, contracted repairs & maintenance, rentals, and other similar activities and charges.

Capital Outlay: This classification should include expenditures for acquisition of, or addition to, assets such as land, buildings, improvements other than buildings, and machinery and equipment.

There are definitions for the various disbursement categories also embedded in cells within Section 3 for quick access, as well as below:

General Administration & Unallocated

**ANNUAL OPERATIONAL REPORT
FOR LOCAL ROADS AND STREETS AND BRIDGES**
Part of State Form 54400 (X-2018)
Instructions

Costs of an administrative nature and not allocated to any specific road or bridge project. These expenses, commonly referred to as overhead, include supervisory and support staff personal services, supplies and equipment, general office expenses (rent, printing, utilities, insurance, etc.), facility expenses (repairs, maintenance, insurance), and vehicle expenses. Other type of general expenses would include utilities for traffic signals and street lights, capital outlays (acquisition of land, buildings, and improvements other than buildings including the acquisition of equipment) and annual pavement and bridge inspections. In the subcategory "Other Services and Charges", disbursements would include incidental expenses not associated with roads or bridges but performed by agency forces, such as mowing grass in a county or city park, or snow and ice removal at county or municipal facilities.

Construction, Reconstruction & Preservation

Costs and expenses for work performed by internal forces or outside contractors that result in a new or improved roadway - paved or unpaved, including capacity enhancements. Activities result in the structural improvement of a roadway improving its ability to support vehicle traffic. Costs include personnel, material, and equipment expenses.

Preservation is defined as actions or strategies applied to existing infrastructure that prevent, delay or reduce further deterioration and maintain or improve the functional condition of the system without increasing structural capacity and extend the service life of the infrastructure. Preservation activities are intended to correct infrastructure problems before the structural integrity is impacted. Preservation is a broad category of treatments that include activities such as thin overlays or micro surfacing. Nonstructural preservation treatments are usually less than 2 inches in depth and are designed to address age-related problems (such as block cracking) or distress caused by exposure to the elements (such as transverse cracking). Crack sealing and patching of pavement and deck patching for bridges would be included in this category. Costs include materials, personnel, contracted services and equipment rental/operation expenses.

Pavement: Costs associated with activities that retain or extend the current roadway condition. Includes treatments to curbs, gutters, and paved shoulders and alleys. Pavement preservation is a broad category of treatments that include nonstructural treatments that are usually less than 2 inches in depth and are designed to address age-related problems (such as block cracking) or distress caused by exposure to the elements (such as transverse cracking). Some examples of such treatments are thin overlays, wedge and leveling mill and overlays, chip seals, fog seals, scrub seals, slurry seals, microsurfacing, and crack sealing. Activities such as grinding, grading unpaved sections, line striping, raised pavement markers, and similar activities are also considered pavement preservation.

Bridges: Costs associated with activities that preserve a bridge and its approaches. Activities include: deck patching, sealing, painting, repairing and maintaining bearing assemblies and joints, clearing brush and debris accumulations at piers, deck overlays, scour repair, substructure repair, repairing approach slabs and guardrails, and repairing bridge railings. Work on culverts, pipes, and other small drainage structures underneath roads and streets are included in this category.

**ANNUAL OPERATIONAL REPORT
FOR LOCAL ROADS AND STREETS AND BRIDGES**
Part of State Form 54400 (X-2018)
Instructions

Right of Way: Costs associated with activities that occur in the area between pavement (including paved shoulders) and right-of-way boundaries. This would include, but not be limited to, preservation, replacement and repair of standard MUTCD signs, traffic signals, barriers, guardrails, sidewalks and ramps, unpaved shoulders (e.g. berming), vegetation control for infrastructure preservation purposes only and inspection of roadside assets for the purpose of asset management planning. It would also include work performed on drainage assets such as ditches, pipes, catch basins, underdrains and their outlets, etc.

Maintenance & Repair

Maintenance & Repair expenses are disbursements associated with the routine maintenance and repair of paved and unpaved roads, streets, bridges and highways. Maintenance & Repair disbursements retain the asset above a certain condition level established by a unit and encompasses work that is performed in reaction to an event, season, or activities that are done for short-term operational need that do not have preservation value. Costs include materials, personnel, and equipment rental/operation expenses.

Winter Operations:

Costs associated prior to, during, and following winter events, such as planning, material purchases, and management, equipment preparation and usage, and human resources. Also includes the use of external resources and services contracted in winter operations.

Other Maintenance & Repair:

Pavement: Pavement maintenance includes activities such as graffiti removal, cleaning, pothole filling and patching, event cleanup, repairs due to vehicular accidents or storm damage to roadways.

Bridges: Bridge maintenance includes activities such as graffiti removal, deck cleaning, repairs due to vehicular accidents or storm damage to bridges.

Right of Way Operations: Costs associated with routine activities that occur in the area between pavement (including paved shoulders) and right-of-way boundaries. This would include, but not be limited to maintenance and repair of signs damaged from accidents, grass cutting, tree trimming, litter control (including dead animal removal), and inspection of resident complaints.

In Section 3, the totals by disbursement category (general administration & unallocated, construction & reconstruction, preservation, and maintenance & repair) are carried forward to Section 1.

Section 4: Debt Information

Indicate any road, street, or bridge specific debt in this section. Debt includes any bonds, notes, loans, or leases related to road, street, or bridge projects. Debt information can be obtained from the fiscal office of the county (County Auditor) or city/town (Controller/Clerk-Treasurer) if not available at the highway/street department. Do not include operating lease, in which the local unit would not acquire the asset at the end of the lease. Operating leases are included in operating expenses based on the activity the leased item is used for.

Description of Debt - in each column, list a description of the debt as the heading of the column.

Outstanding Principal - list the outstanding (unpaid) principal at January 1.

**ANNUAL OPERATIONAL REPORT
FOR LOCAL ROADS AND STREETS AND BRIDGES
Part of State Form 54400 (X-2018)
Instructions**

New Bonds, Notes/Loans, Leases - list the principal amount of any debt issued during the year.

Principal Paid - enter the amount of principal paid on the debt during the year.

Interest Paid - enter the amount of interest paid on the debt during the year.

Total Principal & Interest Paid - spreadsheet will calculate this total.

Outstanding Principal at December 31 - spreadsheet will calculate this total.

Section 5: Changes to Certified Road and Street Mileage

List the total certified mileage within each of the listed surface types and the change (if any) from the previous year. A brief description for the reason for the change should also be included. Changes shown on this form should include all of those that have been previously submitted to the INDOT.

DRAFT

HENDRICKS COUNTY, INDIANA

TOWN OF DANVILLE
(City or Town) *(Name of Unit)*
(City and Town Form 225 Only)

DRAFT

ANNUAL OPERATIONAL REPORT
FOR LOCAL ROADS AND STREETS AND BRIDGES
(IC 8-17-4.1)

FOR THE YEAR ENDED
DECEMBER 31, 20_18

**ANNUAL OPERATIONAL REPORT
FOR LOCAL ROADS AND STREETS AND BRIDGES**

Part of State Form 54400 (X-2018)
Section 1 Financial Statement

Section 1 - Financial Statement	Motor Vehicle Highway	Local Road & Street	Cumulative Bridge	Total Common Funds	Other Funds	Total All Funds
Cash - January 1	\$507,880.53	\$104,976.24	\$0.00	\$612,856.77	\$807,673.46	\$1,420,530.23
Receipts						
Operating Receipts						
Taxes	\$241,886.41	\$0.00	\$0.00	\$241,886.41	\$415,365.00	\$657,251.41
Intergovernmental	\$419,961.14	\$178,435.47	\$0.00	\$598,396.61	\$0.00	\$598,396.61
Charges for Services	\$5.44	\$0.00	\$0.00	\$5.44	\$0.00	\$5.44
Other Operating Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Receipts	\$661,852.99	\$178,435.47	\$0.00	\$840,288.46	\$415,365.00	\$1,255,653.46
Other Financing Sources						
Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Note/Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Investments Matured or Sold	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Receipts	\$661,852.99	\$178,435.47	\$0.00	\$840,288.46	\$415,365.00	\$1,255,653.46
Disbursements						
Operating Disbursements						
General Administration & Unallocated	\$385,082.20	\$97,183.32	\$0.00	\$482,265.52	\$1,458,399.62	\$1,940,665.14
Construction, Reconstruction & Preservat	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance & Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Disbursements	\$385,082.20	\$97,183.32	\$0.00	\$482,265.52	\$1,458,399.62	\$1,940,665.14
Other Financing Sources						
Debt Service - Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service - Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Loan Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Loans Made	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Investments Purchased	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Disbursements	\$385,082.20	\$97,183.32	\$0.00	\$482,265.52	\$1,458,399.62	\$1,940,665.14
Excess						
Over (Under) Total Disbursements	\$276,770.79	\$81,252.15	\$0.00	\$358,022.94	-\$1,043,034.62	-\$685,011.68
Cash - December 31	\$784,651.32	\$186,228.39	\$0.00	\$970,879.71	-\$235,361.16	\$735,518.55
Investments - December 31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash and Investments - December 31	\$784,651.32	\$186,228.39	\$0.00	\$970,879.71	-\$235,361.16	\$735,518.55

**ANNUAL OPERATIONAL REPORT
FOR LOCAL ROADS AND STREETS AND BRIDGES**

Part of State Form 54400 (X-2018)

Section 2 Receipts

Section 2 - Detail of Receipts

Receipts	Motor Vehicle Highway	Local Road & Street	Cumulative Bridge	Other Funds	Total All Funds	Community Crossings
Taxes						
General Property Taxes				\$0.00	\$0.00	
LIT - Certified Shares				\$0.00	\$0.00	
LIT - Economic Development Income Tax				\$0.00	\$0.00	
Wheel and Sur Tax	\$241,886.41			\$0.00	\$241,886.41	
Other Taxes				\$415,365.00	\$415,365.00	\$415,365.00
Total Taxes	\$241,886.41	\$0.00	\$0.00	\$415,365.00	\$657,251.41	\$415,365.00
Intergovernmental						
Motor Vehicle Highway Distribution	\$419,961.14			\$0.00	\$419,961.14	
Local Road and Street Distribution		\$178,435.47		\$0.00	\$178,435.47	
Financial Institution Tax Distribution				\$0.00	\$0.00	
Vehicle/Aircraft Excise Tax Distribution				\$0.00	\$0.00	
State Grants				\$0.00	\$0.00	
Federal Grants				\$0.00	\$0.00	
Other Intergovernmental				\$0.00	\$0.00	
Total Intergovernmental	\$419,961.14	\$178,435.47	\$0.00	\$0.00	\$598,396.61	\$0.00
Charges for Services						
Federal State and Local Reimbursement for Services				\$0.00	\$0.00	
Other Charges for Services				\$0.00	\$0.00	
Total Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Operating Receipts						
Interest				\$0.00	\$0.00	
Refunds/Reimbursements				\$0.00	\$0.00	
Contributions/Donations				\$0.00	\$0.00	
Transfers from Toll Facilities				\$0.00	\$0.00	
Miscellaneous				\$0.00	\$0.00	
Total Other Operating Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Financing Sources						
Bond Proceeds				\$0.00	\$0.00	
Note/Loan Proceeds				\$0.00	\$0.00	
Interfund Loan Proceeds				\$0.00	\$0.00	
Investments Matured or Sold				\$0.00	\$0.00	
Transfer In				\$0.00	\$0.00	
Other				\$0.00	\$0.00	
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Receipts	\$661,847.55	\$178,435.47	\$0.00	\$415,365.00	\$1,255,648.02	\$415,365.00

**ANNUAL OPERATIONAL REPORT
FOR LOCAL ROADS AND STREETS AND BRIDGES**
Part of State Form 54400 (X-2018)
Section 3 Disbursements

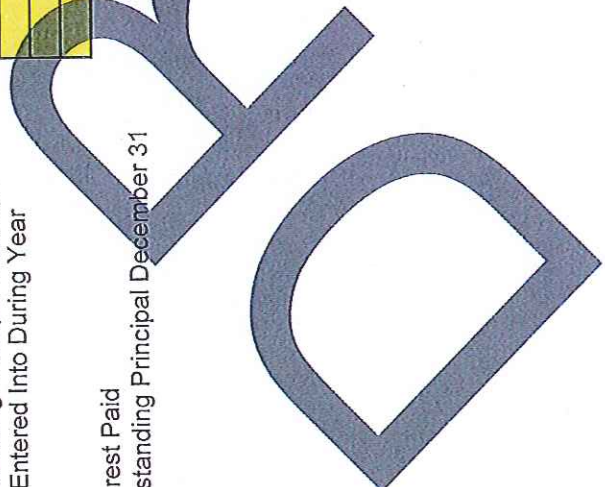
Section 3 - Detail of Disbursements

Disbursements	Motor Vehicle Highway	Local Road & Street	Cumulative Bridge	Total Other Funds	Total All Funds	Community Crossings
Disbursements						
General Administration & Unallocated						
Personal Services	\$41,237.49			\$0.00	\$41,237.49	
Supplies	\$121,034.91	\$97,183.32		\$0.00	\$218,218.23	
Other Services and Charges	\$140,819.44			\$513,779.15	\$654,598.59	\$513,779.15
Capital Outlay	\$81,990.36			\$944,620.47	\$1,026,610.83	\$944,620.47
Total General Administration & Unallocated	\$385,082.20	\$97,183.32	\$0.00	\$1,458,399.62	\$1,940,665.14	\$1,458,399.62
Construction, Reconstruction & Preservation						
Personal Services				\$0.00	\$0.00	
Supplies				\$0.00	\$0.00	
Other Services and Charges				\$0.00	\$0.00	
Capital Outlay				\$0.00	\$0.00	
Total Construction, Reconstruction & Preservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repair						
Winter Operations						
Personal Services				\$0.00	\$0.00	
Supplies				\$0.00	\$0.00	
Other Services and Charges				\$0.00	\$0.00	
Capital Outlay				\$0.00	\$0.00	
Total Winter Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Maintenance and Repair						
Personal Services				\$0.00	\$0.00	
Supplies				\$0.00	\$0.00	
Other Services and Charges				\$0.00	\$0.00	
Capital Outlay				\$0.00	\$0.00	
Total Other Maintenance and Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Maintenance and Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Financing Uses						
Debt Service - Principal				\$0.00	\$0.00	
Debt Service - Interest				\$0.00	\$0.00	
Interfund Loan Payments				\$0.00	\$0.00	
Interfund Loans Made				\$0.00	\$0.00	
Investments Purchased				\$0.00	\$0.00	
Transfer Out				\$0.00	\$0.00	
Other				\$0.00	\$0.00	\$0.00
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Disbursements	\$385,082.20	\$97,183.32	\$0.00	\$1,458,399.62	\$1,940,665.14	\$1,458,399.62

**ANNUAL OPERATIONAL REPORT
FOR LOCAL ROADS AND STREETS AND BRIDGES**
Part of State Form 54400 (X-2018)
Section 4 Debt

Section 4 - Debt Information

	(Description of Debt)	(Description of Debt)	(Description of Debt)	(Description of Debt)	Totals
Bonds					
Bonds - Outstanding Principal January 1					\$0.00
New Bonds Issued During Year					\$0.00
Principal Paid					\$0.00
Interest Paid					\$0.00
Total Principal & Interest Paid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bonds - Outstanding Principal December 31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Notes/Loans					
Notes/Loans - Outstanding Principal January 1					\$0.00
New Notes/Loans Issued During Year					\$0.00
Principal Paid					\$0.00
Interest Paid					\$0.00
Total Principal & Interest Paid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Notes/Loans - Outstanding Principal December 31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Leases					
Capital Leases - Outstanding Principal January 1					\$0.00
New Capital Leases Entered Into During Year					\$0.00
Principal Paid					\$0.00
Interest Paid					\$0.00
Total Principal & Interest Paid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Leases - Outstanding Principal December 31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



**ANNUAL OPERATIONAL REPORT
FOR LOCAL ROADS AND STREETS AND BRIDGES**
Part of State Form 54400 (X-2018)
Section 5 Mileage Changes

Section 5 - Mileage

Surface Type - Concrete
Surface Type - Asphalt
Surface Type - Chip Seal
Surface Type - Brick or Masonry
Surface Type - Gravel or Stone
Unimproved
Total Miles

Actual Mileage (Dec 31)	Change from prior year	Reason(s)
48	0	na
48	0	

DRAFT

ANNUAL OPERATIONAL REPORT
FOR LOCAL ROADS AND STREETS AND BRIDGES
SECTION 6 - CERTIFICATION

Part of State Form 54400 (8-10)

FOR COUNTIES

Submitted by:

DATE: [] 20 [] []

Engineer/Director (if applicable)

DATE: [] 20 [] []

County Highway Supervisor

Approved:

DATE: [] 20 [] []

Board of County Commissioners

FOR CITIES AND TOWNS

Submitted by:

DATE: [] 20 [] []

Julie A. Cooney, Agency Administrator

DATE: [] 20 [] []

Ray A. Whitaker, Superintendent

Approved:

DATE: [] 20 [] []

Mike Neilson, President of Town Council

REQUESTING DEPARTMENT: Water

FUNCTION OR NEED OF REQUESTED PURCHASE:
Upgrading Meter Reading Handheld, Old Handheld is not supported anymore.

FINANCIAL ANALYSIS:

COST PER ITEM	\$9,883.76
# OF ITEMS REQUESTED	1
TOTAL AMOUNT REQUESTED	\$9,883.76

PURPOSE OF REQUEST New / Replacement

REVENUE IMPACTS:

IS THIS A REVENUE PRODUCING ITEM? Yes / No

IF YES, AVERAGE EXPECTED ANNUAL CHANGE

COST IMPACTS (ADDITIONAL STAFF, INSURANCE, FEES, CONTRACTS):

IS RENOVATION REQUIRED Yes / No

IS ADDITIONAL SPACE NEEDED Yes / No

EXPECTED LIFE 10 YEARS

FUND/APPROPRIATION REQUESTED TO EXPENSE FROM:

	AMOUNT
650-500-420	\$9,883.76

HAVE YOU EXPENDED ALL OF YOUR DONATION, GRANT AND/OR APPROPRIATIONS FOR THIS FUNDING FIRST: Yes / No

IMPORTANT:
All requests must be submitted to the Town Manager and Clerk-Treasurer at least 7 days prior to the next Council meeting to be included on the agenda for Council consideration.

Budget Review Recommendation:
Town Manager & Clerk-Treasurer Approve, Disapprove, Further Review
Comments:

Mark R. Myer

Jenny Peay

COUNCIL NOTES:

REQUESTED BY: James Russell

DATE 17-Apr-19

T O	DANVILLE WATER DEPARTMENT 42 N. WAYNE STREET DANVILLE, IN 46122-0405	F R O M	TEAM EJP W. Indianapolis 8309 W. Washington St. Indianapolis, IN 46231 Telephone: 317-247-0005

Q U O T A T I O N

4/11/19

Bid ID: 5395279 HANDHELD PRICE FOR JIM RUSSELL

Page 1

Quantity	Sell Per	Description	Unit Price	Extended Price
		<p>***** WE ARE PLEASED TO PRESENT THE FOLLOWING PROPOSAL. PRICES ARE BASED UPON ALL MATERIALS LISTED. ANY MATERIAL RETURNED WILL BE SUBJECT TO A RESTOCKING FEE. NON-STOCK ITEMS ARE NOT ELIGIBLE TO BE RETURNED FOR CREDIT. *****</p> <p>***** DUE TO VOLATILE MARKET CONDITION PRICES ON ALL PVC, HDPE, COPPER, AND DUCTILE IRON ARE SUBJECT TO CHANGE AND ARE NOT FIRM UNTIL TIME OF SHIPMENT. *****</p> <p>***** DIRECT SHIPMENTS DO NOT INCLUDE ADDITIONAL FREIGHT CHARGES OR FUEL SURCHARGES. ESTIMATES WILL BE PROVIDED AT TIME OF QUOTE BUT ARE NOT FIRM UNTIL TIME OF SHIPMENT. CUSTOMER WILL BE BILLED ACTUAL FREIGHT CHARGE. *****</p> <p>***** EJP TECHNICIANS WILL NOT ENTER EXCAVATIONS UNLESS CONTRACTOR HAS TAKEN EVERY PRECAUTION TO ENSURE 100% OSHA COMPLIANCE. *****</p> <p>***** FOR TAX EXEMPT PROJECTS WE REQUIRE CERTIFICATES FAXED PRIOR TO PLACING ORDER *****</p>		
1	EA	FL6502 RF HANDHELD DEVICE	9,883.76	9,883.76
1	EA	FL6001 SINGLE DOCKING STATION	.00	.00
		THANK YOU FOR THE OPPORTUNITY		

TO DANVILLE WATER DEPARTMENT
 49 N. WAYNE STREET
 DANVILLE, IN 46122-0405

FROM TEAM EJP W. Indianapolis
 8309 W. Washington St.
 Indianapolis, IN 46231
 Telephone: 317-247-0005

Q U O T A T I O N

4/11/19 Bid ID: 5395279 HANDHELD PRICE FOR JIM RUSSELL

Quantity	Sell Per Description	Unit Price	Extended Price
	<p>TO QUOTE THIS PROJECT. ANY QUESTIONS, PLEASE LET ME KNOW.</p> <p>THANK YOU,</p> <p>LOU TOWNSEND TEAM EJP - INDIANAPOLIS MARKETING REP - ESTIMATOR O: 317.247.0005 F: 317.247.6518 C: 317-363-5236 E: LOU.TOWNSEND@EJPRESCOTT.COM</p>		
	<p>Subtotal: Tax:</p>		<p>9,883.76 .00</p>
<p>Bid Total:</p>			<p>9,883.76</p>

Dear Town Council Members:

INTRODUCTION

This report contains a comparison of a police department operating with a Metropolitan Board of Police Commissioners with one operating with the model Police Merit Commission system.

STRUCTURAL COMPARISON OF THE METROPOLITAN BOARD OF POLICE COMMISSIONERS & THE MODEL MERIT COMMISSION SYSTEMS

Metropolitan Board of Police Commissioners

Model Merit Commission System

Appointment of Members	
<p>5 Members 3-year Terms Members are appointed by the Town Council Of the 5 members only 3 can be of the same political party Council Members may serve on the Board Must be legal residents of the town Must be of good moral character Must be bonded Salary</p>	<p>5 Members 4-year terms The Town Council President appoints 2 members of different political parties 1 member is appointed by the Town Council 2 members from different political parties are elected by majority of the police officers Must be legal residents of the town for 3 prior years Must be of good moral character May not be employed by the town Per diem</p>
Removal of Members	
<p>May be removed for sufficient cause by the Town Council</p>	<p>Serves at the pleasure of the appointing or electing authority and may be removed at any time</p>

Appointment of Police Officers

Board appoints members of the police department subject to the approval of the Town Council

Merit Commission appoints members of the police department pursuant to statutory requirements

Promotion of Police Officers

Statute is silent

Merit Commission adopts rules for promotion process pursuant to statutory requirements

Discipline of Police Officers

Board disciplines pursuant to statutory requirements

Merit Commission disciplines pursuant to statutory requirements

Appointment of Upper Level Policymaking Officers

By Board

By Town Council President

Demotion of Upper Level Policymaking Officers	
Town Council President with approval of majority of Council	Town Council President* or Town Council President with approval of majority of Council * Statutes somewhat unclear See, IC 36-5-2-13 and IC 36-8-3.5-11

Major Considerations

A. Metropolitan Board of Police Commissioners

1. All members appointed by Town Council.
2. All members may be removed by Town Council for sufficient cause.
3. Town Council members may serve on the Board.
4. Town Council fixes the salary of the Board members.
5. Town Council may have input on promotions.
6. Town Council may demote upper level policymaking officers.

B. Merit Commission

1. Two members are elected by the members of the police department.
2. Terms of members are longer.
3. All members serve at the pleasure of the appointing or electing authorities.
4. Town Council members may not serve on the Commission.
5. Town Council establishes per diem for each day of service.
6. Town Council has no input on promotions.
7. Upper level policymaking officers are appointed by the Town Council President.
8. Upper level policymaking officers are demoted either by the Town Council President alone or with the approval of the Town Council. This is one of the areas where it is difficult to read the statutes in harmony. Therefore, the most conservative approach would be to assume it takes the approval of the Town Council.

Job Security

Another argument in support of the model Merit Commission system is job security or the guarantee of fairness.

A. Metropolitan Board of Police Commissioners

1. Because discipline is governed by statutory requirements, police officers are most likely granted a protected property interest in their employment.

B. Merit Commission

1. The model Merit Commission system grants the police officers a protected property interest in their employment.

C. Miscellaneous

1. Indiana is an at-will employment State, so other Town employees do not automatically have the same rights as merit officers. Civilian employees would fall under the town policy manual.

Residency

A. Metropolitan Board of Police Commissioners

1. Residency requirements for members of the police department
 - a. resides within the county in which the Town is located;
 - b. resides within fifteen (15) miles of the corporate boundaries of the Town;
 - c. Or by policy in a county that is contiguous to the county in which the Town is located.

B. Merit Commission

1. If IC 36-8-4-2 applies, members of the police department must reside:
 - a. within the county in which the Town is located; or
 - b. in a county that is contiguous to the county in which the Town is located.
2. The most conservative approach is to assume that the police officers under a model Merit Commission system can live in a contiguous county.

Storm Funds



2018 GMC SIERRA DENALI 1500
4WD CREW CAB WITH DENALI ULTIMATE PACKAGE



Example offer:
 \$10,000 Price Reduction Below MSRP
 \$250 Option Package Discount
 \$8,000 Purchase Allowance
\$10,827 (Low value on this Sierra)
 Plus, receive \$1,500 Instant Payment Assistance when you finance through GM Financial.*

*Based on MSRP. All MSRP values are shown after standard dealer prep. Tax, title and license fees are extra. MSRP does not include freight and destination charges. MSRP does not include dealer fees and options. MSRP is for new vehicles only.

LEARN MORE

Advertisement

See Trade-In Values



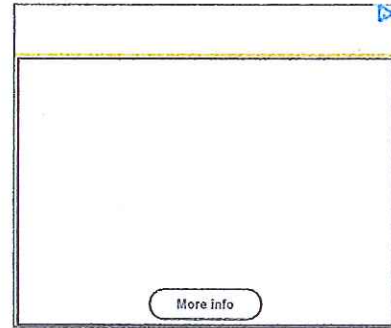
Used 2013 Chevrolet Silverado 2500 HD Crew Cab Work Truck Pickup 4D 6 1/2 ft

near Danville, IN 46122
 Lowest Priced Style

2013

Print

Typical Mileage: 88,549 [Edit mileage and options](#)



More info

Advertisement

Pricing

Updated weekly, the Kelley Blue Book Fair Purchase Price shows you what others have been paying for this car recently.

- Buy from a Dealer
- Buy Certified from a Dealer
- Buy from a Private Party

Private Party Range
\$16,012 - \$19,173
 Private Party Value
\$17,593



Important info & definitions

6 styles available

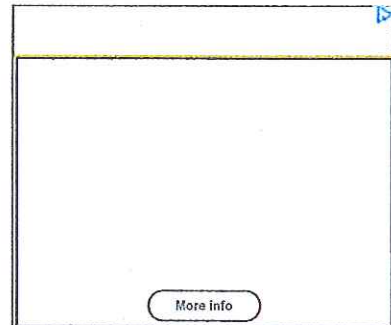
Work Truck Pickup 4D 6 1/2 ft

Based on Good Condition

Valid for ZIP Code 46122 through 04/16/2019



Advertisement



More info

Advertisement

For Sale Near 46122

31 Chevrolet Silverado 2500 HD Crew Cab vehicles in your area.

General Funds

Advertisement

2016 Ram 1500 Regular Cab Pricing Report



Style: HFE Pickup 2D 6 1/3 ft
Mileage: 5,000

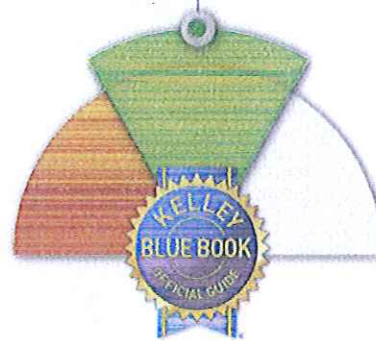
Vehicle Highlights

Fuel Economy: City 18/Hwy 25/Comb 21 MPG	Max Seating: 3
Doors: 2	Engine: V6, 3.6 Liter
Drivetrain: 2WD	Transmission: Automatic, 8-Spd
EPA Class: Standard Pickup Trucks	Body Style: Pickup
Country of Origin: United States	Country of Assembly: Mexico

Trade In To a Dealer



Trade-In Range
\$15,533 - \$17,412
Trade-in Value
\$16,473



Trade-in Values valid for your area through 04/18/2019
Very Good Condition

Your Configured Options

Our pre-selected options, based on typical equipment for this car.

✓ Options that you added while configuring this car.

Engine

V6, 3.6 Liter

Transmission

Automatic, 8-Spd

Drivetrain

2WD

Braking and Traction

Electronic Stability Control
ABS (4-Wheel)

Comfort and Convenience

Air Conditioning
Cruise Control

Steering

Power Steering
Tilt Wheel

Entertainment and Instrumentation

AM/FM Stereo
SiriusXM Satellite
Uconnect

Safety and Security

Dual Air Bags
Side Air Bags
Head Curtain Air Bags

Cargo and Towing

Hard Tonneau Cover

Wheels and Tires

Alloy Wheels

Exterior Color

✓ White

Glossary of Terms

Kelley Blue Book® Trade-in Value - This is the amount you can expect to receive when you trade in your car to a dealer. This value is determined based on the style, condition, mileage and options indicated.

Tip:

It's crucial to know your car's true condition when you sell it, so that you can price it appropriately. Consider having your mechanic give you an objective report.

Dear town of Danville board,

It appears Mr. Tom Pado was correct.

When I held my event where over a thousand people attended at the Hendricks county fairgrounds I had vendors begging me to be able to come. I had to turn so many away, Unfortunately with this being on July 4th that is not the situation this time.

Rescues are afraid to come because of fireworks scaring the animals. Vendors are already obligated at different events.

Due to the unfortunate circumstances with vendors that I have ran into I am asking if I can please have my animal rescue and craft fair on the Town Square on July ~~20~~²⁷th?

When I picked July 4th I searched the internet thoroughly looking for any kind of similar events going on in Hendricks county. Nothing came up. After I asked you and you approved it. Vendors said they were already obligated. I searched again, Brownsburg and Plainfield are having vending events July 4th through July 7th. I looked so early they had not advertised yet.

I did purchase insurance. They have no problem changing the day from July 4th to July ~~20~~²⁷th. I dropped a copy of the policy off a couple weeks ago. WFMS, WIBC, Brownsburg Radio, PET PALS TV, Patty Spitler, and the newspapers have no issues advertising/promoting it for me for the new date of July ~~20~~²⁷th.

I want it to be a wonderful thing for the town of Danville. I have spoken to several vendors and animal rescue's, they are able to come on July ~~20~~²⁷th.

I am so sorry for any inconvenience this has caused you. I feel horrible about this. I am POSITIVE I can pull this off on July ~~20~~²⁷th as I already have so many vendors wanting to attend that day.

Julie McLaughlin
Indiana Skunk Rescue
317-273-9288

Breaking the myth about skunks through education, rescue and rehabilitation.