

**Danville Town Council Meeting Minutes**

**December 7, 2009**

- I. **CALL TO ORDER:** Council President, Jeff Martin, called meeting of the Danville Town Council to order at 7:00pm on December 7, 2009 in the Danville Town Hall, 147 W Main Street.
- II. **ROLL CALL:** President, Jeff Martin, acknowledged a quorum of the Council and led everyone in the Pledge of Allegiance to the American Flag. Clerk-Treasurer noted the following Council members in attendance: Jeff Martin, Richard Burrows, Mike Neilson, Marcia Lynch, and Steve Hartsock. Clerk-Treasurer noted the following Administrative officials present: Gary Eakin, Town Manager and Amy Roberts, Clerk Treasurer.
- III. **APPROVAL OF MINUTES:** Motion was made by Marcia Lynch to approve the minutes as read for the Town Council Executive Session meeting of 11/16/2009, seconded by Mike Neilson. Motion passed 5-0. Marcia Lynch made a motion to approve the minutes as read for the Town Council Meeting of 11/16/2009, seconded by Mike Neilson. Motion passed 5-0.
- IV. **AGENDA ITEMS:**
  - a) **Fire/EMS Contract with Center Township**

Motion to approve the 2010 FIRE/EMS contract was made by Marcia Lynch, seconded by Mike Neilson. Motion passed 5-0.
  - b) **Ordinance No. 25-2009 – Amend the Danville Code for Park and Recreation Fees**

Superintendent Andrews provided the Membership Fee Schedule for the new programs to be offered at the New Town Hall Gyms and Fitness Center. The fitness center will be open 7 days/week beginning January 4, 2010. The hours will be as follows:  
Monday – Friday 6 a.m. – 9 p.m.  
Saturday – Sunday – 8 a.m. – 6 p.m.

Interviews have begun for the position of Sports Coordinator – they will hire someone by Wednesday, to begin January 4, 2010. Dick Burrows made motion to suspend the rules to act on this ordinance, seconded by Marcia Lynch. Motion passed 5-0. Motion made by Marcia Lynch to approve Ordinance 25-2009, seconded by Steve Hartsock. Motion passed 5-0.
  - c) **Ordinance No. 23-2009 – Establishing 2010 Salaries**

This will amend the salary ordinance with a 2% increase in salary per employee with a \$500 lump sum payment in December if the funds are available. Motion was made by Mike Neilson to suspend the rules, seconded by Marcia Lynch. Motion to suspend rules passed 5-0. Motion made by Marcia Lynch to approve Ordinance 23-2009, seconded by Mike Neilson. Motion passed 5-0.
  - d) **Resolution No. 11-2009 – Holiday Schedule**

Motion made by Dick Burrows to approve the 2010 Holiday Schedule, seconded by Marcia Lynch. Motion passed 5-0.
  - e) **Ordinance No. 24-2009 – Establishing Economic Target Area**

Town Manager Eakin provided information containing the locations of the economic target area. Motion was made by Dick Burrows to suspend the rules and act on tonight, seconded by Mike Neilson. Motion passed 5-0. Motion was made by Mike Neilson to approve Ordinance No. 24-2009 establishing an economic target area, seconded by Steve Hartsock. Motion passed 5-0.
  - f) **Declaratory Resolution for Tax Abatement – 55 E. Main Street**

The owners Dave and Terri Moore requested 10 year tax abatement; the Economic Development Commission recommends 5-year tax abatement. Motion to approve a 5 year tax abatement made by Marcia Lynch, seconded by Mike Neilson. Motion defeated 2-3. This matter will be brought back before the Council on 12/21/2009.
  - g) **Request For Use of Additional Office Space at New Town Hall**

Chief Gill, DPD, requests that Council approve use of one of the classrooms in Hargrave Hall for use by the Attorney General's Fraud Unit. Discussion ensued with regard to use of this space by Superintendent Andrews for Parks Department programs. The Attorney General's office will not pay rent.

It was the consensus of the Council that the Town enters into an agreement in the form of an MOU with the Attorney General's office for a term of two years in order to get a commitment from them. After the two year period, this matter would be revisited to determine whether or not the space would be better used for revenue by the Parks Department as well as other Town Departments. Town Manager Eakin will work with Chief Gill and Town Counsel, Kevin Dogan, to draw up an MOU to present to the Attorney General.

h) **Request for Use of Town Facility**

Police Chaplain, David Powell, is requesting the use of the foyer in the Old Town Hall on December 24, 2009, from 12:00 p.m. – 3:00 p.m. for the Boy Scout Troop to distribute the Peace Flame to interested members of the community. They request to use the west parking lot and will move inside to foyer if necessary due to inclement weather. Motion made by Steve Hartsock to approve this request, seconded by Marcia Lynch. Motion passed 5-0.

i) **CLARIFICATION OF EARLIER MOTION REGARDING ORDINANCE 25-2009**

Clerk-Treasurer Roberts pointed out that the Council had passed the Fee Schedule for the Park Fees associated with the New Town Hall. The fee schedule called for the use by the Parks Department for the 4 classrooms at Hargrave Hall. It was determined that there was no designation on where these fees would go.

**COMMENTS**

**Town Manager Eakin**

The next meeting will be on December 21, 2009, at 6:00 p.m. at the New Town Hall.

The Town will have an "Open House" at the New Town Hall at the first of the year for public tours.

There will be an Executive Session of the Town Council on Monday, December 14, 2009, at 6:00 p.m.

**Chief Gill - DPD**

Informed Council that he and Town Manager Eakin were subpoenaed to court regarding the Will Hutchins case. The Town Ordinance was upheld.

**Marcia Lynch**

Commended DPW for clearing the roads of Danville on Monday during the snow/ice event.

She commented that she is proud to be a member of the Town Council participating in the last meeting of the Council in the Old Town Hall.

**Steve Hartsock**

Commented that he is glad that we are moving to New Town Hall.

He stated that the Christmas Program on the Town Square was magnificent and that the DFD did a great job with the chili supper.

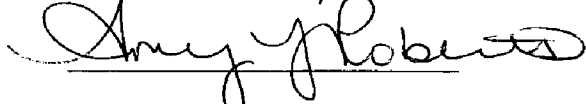
**Clerk-Treasurer Roberts**

The water bills will be going out with newly established Stormwater fees.

V. **CLAIM DOCKET:** Marcia Lynch made a motion to approve claim docket, seconded by Steve Hartsock. Motion passed 5-0.

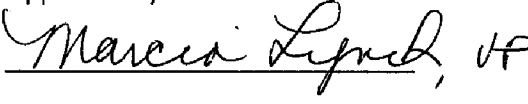
VI. **ADJOURNED:** President of the Council, Jeff Martin, adjourned the meeting at 8:14 p.m.

Minutes submitted by:



Amy J. Roberts, Clerk-Treasurer

Approved by:



Jeff Martin, President