**Tree Advisory Committee Meeting Minutes**

**Wednesday 7/14/2021**

**Attendance**

Committee Members Present: Deni Jacks, Jeff Martin

Staff: Andrew Pitcher, Blaine Rout

Committee Members and Staff Absent: Sarah Wolf

Public: Matt Leis

**Determination of Quorum**

A quorum is present

1. **Open Meeting**

Deni Jacks called the meeting to order at 5:16 PM.

1. **Consideration of Minutes**

A motion was put on the floor to accept the June minutes by Jeff Martin, and it was seconded by Deni Jacks. Minutes passed 2-0.

1. **Public Meeting**
2. **Code Compliance –** Blaine Rout was in attendance to address the committee concerning a vision clearance triangular area issue at the intersection of W. Lincoln St. and SR 39. President Jacks raised concerns with removing a fully grown tree and how this would be against what the committee would like to see for trees within the Town of Danville. Jeff Martin inquired as to if the town were to remove the tree, if the town could replant another tree on the homeowner’s property. Superintendent Pitcher responded that he did not believe this would be ethical to remove a tree from the town’s property, then give that homeowner a tree, since the town does not provide trees for all property owners. President Jacks requested that the committee be allowed to take some time to discuss how the town should move forward with this situation prior to giving any commitments. This issue will be brought back at the August meeting.
3. **Arborist** – Matt Leis addressed the committee concerning the Main St. tree project. Matt explained that there is still nothing concrete yet, pertaining to establishing an architect to design the project. Matt mentioned that he had several companies that are interested in bidding on the project once he received the letter of intent from the committee. Lehman & Lehman, Erin Flint from Day View Resource Group, Cornerstone PDS and DLZ Indy are all interested in bidding on the design of the Main St. project.
4. **DPW –** Superintendent Pitcher gave an update of several projects DPW has recently been involved in pertaining to trees. These projects were: a fallen tree at 777 Sunset Dr., a fallen tree at 462 E. Broadway and clearing overgrown vegetation at 1033 W. Lincoln St. after this address was pushed through Code Enforcement to DPW. Superintendent Pitcher also mentioned the residence fire which occurred at 101 E. Broadway St. Pitcher spoke that there were approximately five trees affected by the fire, but he believe that will be contracted along with the removal of the remaining debris from the house.
5. **President Update-** President Jacks reiterated the desire to make progress on the Main St. project. President Jacks was also inquiring as to the amount of funding the Tree Committee currently has, and how much work could be accomplished on the Main St. project. Superintendent Pitcher informed the president that the entirety of the of the 2021 tree funds are still available. However, the Main St. project will need to be completed in increments, because estimation that the entirety of the project will be substantially more than the funds allotted for trees annually. Superintendent Pitcher also informed the president that unless an issue arises requiring contracted tree work, he does not intend to expend any of the tree funds for DPW operations.
6. **Public Comment**

**Adjournment**

A motion to adjourn was placed on the floor by Jeff Martin and was seconded by Deni Jacks. The motion passed 2-0.

After no further business, the meeting was adjourned at 6:26 PM.

The next committee meeting is 8/11/2021 located at Town Hall, or 49 N. Wayne St. Danville, IN 14622.

**To Do:**

**Matt Leis**- Continue to contact companies regarding the design of the Main St. project.