

Danville Town Council Meeting Minutes

August 16, 2023

- I. **Call to Order:** Town Council President David Winters called the meeting of the Danville Town Council to order on August 16, 2023, at 7:00 p.m.
- II. **Roll Call:** Town Council President David Winters acknowledged a quorum of the Council. David Winters, Nancy Leavitt, Michael Chatham, and Greg Irby were present. Chris Gearld was absent. Town Manager Mark Morgan and Assistant Town Manager Will Lacey were present. Clerk-Treasurer Jenny Percy was absent.
- III. **Approval of Minutes:** Nancy Leavitt made a motion to approve the August 2, 2023 Work Study minutes and Michael Chatham seconded. Motion passed 4-0. Nancy Leavitt motioned to approve the August 2, 2023, Council minutes and Greg Irby seconded. Motion passed 4-0.
- IV. **Public Comment:** Town Manager Mark Morgan told the Council there were no requests to speak.
- V. **Public Meeting:**
 - a) **GO BOND-Bond Management**—Two representatives with Bondy/Baird Consulting came before the Council regarding a plan to bond the Town on a project. The Council asked them several questions. There was no action or decision at this time.
 - b) **CER: Pipe**—Wastewater Superintendent Tony Kirkpatrick was requesting \$50,228.00 and that is for the Bevy project. Utilities Director Barry Lofton told the Council that this was required by law. Greg Irby motioned to approve the CER request and Michael Chatham seconded. Motion passed 4-0.
 - c) **CER: Survey and Design Work**—Wastewater Superintendent Tony Kirkpatrick requested funds for the survey and design work of the East Interceptor Project in the amount of \$12,780.00. Utilities Director Barry Lofton came forward and explained the project. Michael Chatham motioned to approve the expenditure request for Top Graphical Design and Nancy Leavitt seconded. Motion passed 4-0.
 - d) **CER: Additional Design, Construction Administration, and Observation Work**—Wastewater Superintendent Tony Kirkpatrick is requesting an expenditure for the additional design, construction administration, and observation work for the East Interceptor project. Greg Irby motioned to approve the CER request in the amended amount of \$44,501.25 and Nancy Leavitt seconded. Motion passed 4-0.

Staff Updates:

Community Engagement: Facebook; Website; Police Dept. will be changing over to .gov; Blanton House set-up for the open house; Partnership meeting: Scares on the Square; Park Program meeting; Partnership Bicentennial meeting.

Public Works: Painting lines & markings on Lincoln that were missed in 2022; Continuing milling & patching on Clear Creek Drive in preparation for mill & overlay; Patching potholes around Town; Solar light for Stratford Way to be delivered.

Police Dept.: Calls for service-679; Case reports-61; Arrests-42; OWI arrests-13; Accidents-36; DCS cases-13; Investigation follow up-16; Sgt. Rout gave a speech at the Danville Chamber about active shooters; PD hosted stops instructor course.

Parks: Windows installed & seeding at Football tower; Finishing Park Board Packet; Conference room remodel; Playground meeting; Blanton House open house; Staff retreat; Winterizing the pool.

Asst. Town Manager: Traffic Solutions Committee update; Searching for a new Community Engagement Coordinator; Attending County Comp Plan meeting; Finalizing infrastructure fee calculator.

Fire Dept.: 77 calls for service since last Council meeting; Still recruiting, have 3 openings; Plans for the new headquarters are at the architect for review, anticipate going out for bid this week; Replaced the old computers & printer at Station 192; Review of SOG' & rules/regulations for validation.

Water Dept.: Samples 6-10, and the yearly samples-TTHM-HAAS-and Nitrate; Maintenance on filter #1 at Treatment Plant; 13+ meters to set for new construction; Install an extension on the hydrant that was replaced at Gibson St. & Columbia St.; S. Washington St. trip hazard; meter pit rehab.

Town Planner.: Attending teams meeting with CIRDA/READI 2.0; Board of Zoning Appeals meeting; Public workshop for the UDO was held on the previous Tuesday, the next step is to go over comments from the public & move forward with any changes; Attended training for Community Development Block Grant Administrator; Redevelopment Commission meeting coming up.

Wastewater: Lift station checks; Rotate & clean clarifiers; Run belt press; Start fall preventative maintenance; Mowing lots & easements; Manhole inspections.

Town Manager Mark Morgan told the Council that he would be leaving Monday for the Aim Conference. He also told the Council he was looking for consensus to send out RFP's for insurance because it was that time of year to look at insurance contracts. Consensus was given from the Council. Mark also asked if there was anything else they could do or to let them know ahead of time when CER requests or such come up and Mark said he would start putting them in the department head comments.

Assistant Town Manager Will Lacey gave an update regarding The Traffic Solution Committee. He would like to have an October work study to focus on traffic.

Council Updates:

Town Attorney Chou-il told the Council SBOA had asked for some things from him and he wanted consensus from the Council to answer them and consensus was given. Secondly, he asked to re-execute the engagement letter for the Water side, which he explained. Greg Irby motioned to approve authority for Mark to sign the letter and Nancy Leavitt seconded. Motion passed 4-0.

Michael Chatham thanked all the Department Heads for their work on their budgets.

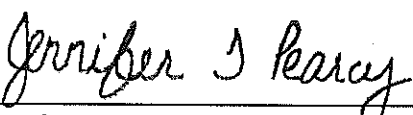
Greg Irby thanked everyone for their hard work.

David Winters said several of them went to a dedication on Saturday and thanked all that represented, Downtown Partnership, DPW, and Barry.

VI. **Claim Docket**—Greg Irby made a motion to approve the claim docket in the amount of \$2,791,831.78 and Nancy Leavitt seconded. Motion passed 4-0.

VII. **Adjourn**—Greg Irby motioned to adjourn and Michael Chatham seconded. Motion passed 4-0. The meeting ended at 7:56 p.m.

Minutes submitted by Approved by:


Jennifer I. Percy, Clerk-Treasurer


David Winters, Town Council President