

TOWN OF DANVILLE

PARKS & RECREATION

PARK BOARD AGENDA

Wednesday, December 6, 2023
@ 6:00pm in Danville Town Hall

- I. Call Meeting to order
- II. Pledge of Allegiance
- III. Determination of Quorum
- IV. Consideration of Minutes
- V. New Business
 1. Winterland
 2. GFAC & DAC Rates
 3. Blanton House Coordinator
 4. Bond approved
 5. TS update
 6. GFAC remodel
 7. Locker Rooms

- VI. Old Business
 1. Rec Update –Bingo, Winterland, Wreath Class
 2. Football Tower – Grass, Electricity, plumbing.
 3. GFAC Update – Prepping website.
 4. DAC Update – Prep HVAC, Conference, Entry Move

- VII. Financials YTD
- VIII. Motion to adjourn

Attachments – Minutes, Financials


**TOWN OF
DANVILLE**
PARKS & RECREATION
Park Board Meeting Minutes
Wednesday 10/25/23

Attendance

Park Board Members Present: David Glover, Tim McRoberts, Peter Trybula, Jim Percy
Staff Present: Will Lacey, Madison Henderson
Town Council Liaison: Greg Irby
Park Board Members & Staff Absent: Eric Lobosky
Public: None

Open Meeting

David Glover called the Park Board meeting to order at 6:01pm.

Pledge of Allegiance

Determination of Quorum

A quorum is present.

Consideration of Minutes

A motion to accept the September 27th, 2023, Park Board Meeting Minutes by Jim Percy, 2nd by Tim McRoberts. Motion passes 4-0.

New Business

1. Winterland – Lacey explained the FAQ for Winterland. Working on getting displays up. Trying to get everything up before bad weather. They are trying some new technology. Peter Trybula asked questions about the contract with the Chamber. He would like to set up a meeting with Chamber representatives, him and Councilmen Irby to discuss Winterland. Lacey will organize a meeting.
2. Playscape – Starting on future build planning for 2025. Lots of planning in 2024.
3. Trails Sub Committee – Peter Trybula will sit on the committee.
4. Gary Eakin Park – Lacey explained the project. Growing grass and killing grass. We were awarded a grant to do a pollinator park in the park. We have killed the grass to start seeding. We are also planting trees soon.

Old Business

1. Rec Update – Euchre is over. Scares on the Square cart game. Winterland starts. David Glover brought the possibility to change the meeting date to November 29th, 2023. The board agreed to move the date.
2. Football Tower- Grass has started in Eakin. Hope to have silt fence taken down. Plumbing and Electrical is going to start next week.

3. GFAC Update- Making aggressive moves on the splashpad to add new features. Around \$35,000 for the new features. Saved \$50,000 in painting and hoping to add these features while still saving money. Staff has also discussed moving on upgrades to the layout of the pool operations. Lacey asked for patience on installation knowing that it will be installed by staff. Jim Percy made the motion to accept to move forward on the purchase of the splash pad features. Tim McRoberts seconds the motion and it passes 4-0.
4. DAC Update- Working on HVAC. Removed conference door and poured concrete pad. David Glover asked for the likely hood of the locker rooms being complete next year. Lacey explained the project is the most feasible because we have the dollars to complete.

Reports

- A. YTD Financial Report- The Town gained a new Clerk Treasurer. The Park received the concert and Winterland dollars. Lacey explained that we need to move some dollars around from pool expenses in the next meeting. Profit & Loss statements have been reviewed by Park Board with no questions.

Public Comment:

None

Adjournment

A motion was placed on the floor for adjournment by Tim McRoberts, 2nd by Jim Percy. Motion passes 4-0.

After no further business, meeting was adjourned at 6:28pm

The next board meeting will be 6pm on Wednesday, November 29, 2023, located at 49 N. Wayne St., Danville, IN 46122

TITLE	NAME	SIGNATURE	DATE



Budget Report Account Summary

For Fiscal: 2023 Period Ending: 10/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
Fund: 2204 - PARKS AND RECREATION FUND							
Revenue							
2204-4-31100	PARK & REC GEN PROPERTY TAX	63000	63000	0	333156.2	270156.2	528.82
2204-4-33501	PARK & REC FIT	600	600	0	3504.62	2904.62	584.1
2204-4-33560	PARK & REC EXCISE TAX	4500	4500	0	23879.43	19379.43	530.65
2204-4-34711	POOL RECEIPTS (Drawer 1)	120000	120000	0	112095.99	-7904.01	6.59
2204-4-34713	CONCESSION STAND (Drawer 2)	27000	27000	0	29852.82	2852.82	110.57
2204-4-36217	RENTAL FACILITIES	25000	25000	1350	27190	2190	108.76
2204-4-36235	PARK & REC CVET	120	120	0	587.74	467.74	489.78
2204-4-36250	SALES TAX - RENTALS	12000	12000	651.35	9390.61	-2609.39	21.74
2204-4-39955	MISC REIMBURSEMENTS	0	0	0	58961.88	58961.88	0
	Revenue Total:	252220	252220	2001.35	598619.29	346399.29	1.373401
Expense							
2204-5-500-41330	PERF	0	0	3920.16	23347.49	-23347.49	0
2204-5-500-41331	SUPPLEMENTAL RETIREMENT	0	0	77.88	506.22	-506.22	0
2204-5-500-41350	INSURANCE - EMPLOYEE BENEFITS	0	0	4185.56	27952.2	-27952.2	0
2204-5-500-70410	OASI - MEDI/SS	0	0	2229.47	18728.74	-18728.74	0
2204-5-542-41100	SALARY/WAGES - REG	373393	373393	27571.38	164152.42	209240.58	56.04
2204-5-542-41114	SALARY/WAGES - PT/SEASONAL	57854	57854	2631.13	22534.29	35319.71	61.05
2204-5-542-41118	SALARY/WAGES - OVERTIME	16250	16250	0	0	16250	100
2204-5-542-41330	PERF	53022	53022	0	0	53022	100
2204-5-542-41331	SUPPLEMENTAL RETIREMENT	1290	1290	0	0	1290	100
2204-5-542-41350	INSURANCE - EMPLOYEE BENEFITS	74117	74117	0	0	74117	100
2204-5-542-42100	OFFICE SUPPLIES	750	750	0	166.97	583.03	77.74
2204-5-542-42310	EQUIP MAINT SUPPLIES	25000	25000	1193.39	22934.55	2065.45	8.26
2204-5-542-42913	RENTAL PROPERTY REFUNDS	1500	1500	0	2050	-550	-36.67
2204-5-542-43999	SALES TAX - RENTAL PROPERTY	10000	10000	913.36	6480.05	3519.95	35.2
2204-5-542-70410	OASI PY EXPENSES	34236	34236	0	0	34236	100
2204-5-544-41114	SALARY/WAGES - SEASONAL	80000	80000	0	64310.3	15689.7	19.61
2204-5-544-42200	SUPPLIES	30000	30000	0	36621.33	-6621.33	-22.07
2204-5-544-42214	CONCESSION SUPPLIES	20000	20000	30	24755.12	-4755.12	-23.78
2204-5-544-42310	SALES & FOOD/BEV TAX	3000	3000	0	2559.12	440.88	14.7
2204-5-544-70410	OASI PY EXPENSES	6120	6120	0	0	6120	100
	Expense Total:	786532	786532	42752.33	417098.8	369433.2	0.469699
	Fund: 2204 - PARKS AND RECREATION FUND Surplus (Deficit):	-534312	-534312	-40750.98	181520.49	715832.49	1.339728
Fund: 4403 - PARK NON-REVERTING FUND							
Revenue							
4403-4-34714	FITNESS CENTER - INCOME	225000	225000	17703	185316.5	-39683.5	17.64
4403-4-34715	RECREATION PROGRAM INCOME	45000	45000	809	27959.55	-17040.45	37.87
4403-4-34718	WINTERLAND REVENUE	45000	45000	0	0	-45000	100
4403-4-34720	PARK IMPACT FEES	70000	70000	22340	389833	319833	556.9
4403-4-39915	BLANTON HOUSE RENTAL INCOME	60000	60000	6450	49737.5	-10262.5	17.1
4403-4-39953	MISC INCOME	0	0	0	2614	2614	0
	Revenue Total:	445000	445000	47302	655460.55	210460.55	0.472945
Expense							
4403-5-500-41100	SALARY/WAGES	65157	65157	6606.41	72144.5	-6987.5	-10.72
4403-5-500-41114	SALARIES/WAGES - PART TIME	67860	67860	0	0	67860	100
4403-5-500-41330	PERF	9253	9253	708.18	7112.86	2140.14	23.13
4403-5-500-41350	INSURANCE - EMPLOYEE HEALTH	14690	14690	958.46	11943.06	2746.94	18.7
4403-5-500-42225	FITNESS CENTER - EXPENSES	75000	75000	7407.76	59804.73	15195.27	20.26
4403-5-500-42230	RECREATION PROGRAM EXP	20000	20000	1087.38	17193.9	2806.1	14.03

Budget Report

For Fiscal: 2023 Period Ending: 10/31/2023

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
4403-5-500-42235	PARK EXPENSE	50000	50000	10447.96	50709.29	-709.29	-1.42
4403-5-500-43151	TRAINING	7500	7500	310	5056	2444	32.59
4403-5-500-43402	PARK IMPACT FEE EXPENSE	200000	200000	0	0	200000	100
4403-5-500-43650	BLANTON HOUSE EXPENDITURES	25000	25000	1964.64	32068.71	-7068.71	-28.27
4403-5-500-70410	OASI - MED/SS	10177	10177	477.73	5243.34	4933.66	48.48
4403-5-500-73240	WINTERLAND	45000	45000	758.78	11300.8	33699.2	74.89
	Expense Total:	589637	589637	30727.3	272577.19	317059.81	0.53772
	Fund: 4403 - PARK NON-REVERTING FUND Surplus (Deficit):	-144637	-144637	16574.7	382883.36	527520.36	3.647202
Fund: 4439 - FOOD & BEVERAGE TAX							
Revenue							
4439-4-33519	FOOD & BEVERAGE TAX	200000	200000	20886.5	212078.39	12078.39	106.04
	Revenue Total:	200000	200000	20886.5	212078.39	12078.39	0.060392
Expense							
4439-5-500-43106	OTHER SERVICES & CHARGES	225000	225000	0	0	225000	100
4439-5-500-43200	CAPITAL OUTLAY	0	0	0	4200	-4200	0
	Expense Total:	225000	225000	0	4200	220800	0.981333
	Fund: 4439 - FOOD & BEVERAGE TAX Surplus (Deficit):	-25000	-25000	20886.5	207878.39	232878.39	9.315136
	Report Surplus (Deficit):	-703949	-703949	-3289.78	772282.24	1476231.24	2.097071

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
Fund: 2204 - PARKS AND RECREATION FUND						
Revenue	252220	252220	2001.35	598619.29	346399.29	1.373401
Expense	786532	786532	42752.33	417098.8	369433.2	0.469699
Fund: 2204 - PARKS AND RECREATION FUND Surplus (Deficit):	-534312	-534312	-40750.98	181520.49	715832.49	1.339728
Fund: 4403 - PARK NON-REVERTING FUND						
Revenue	445000	445000	47302	655460.55	210460.55	0.472945
Expense	589637	589637	30727.3	272577.19	317059.81	0.53772
Fund: 4403 - PARK NON-REVERTING FUND Surplus (Deficit):	-144637	-144637	16574.7	382883.36	527520.36	3.647202
Fund: 4439 - FOOD & BEVERAGE TAX						
Revenue	200000	200000	20886.5	212078.39	12078.39	0.060392
Expense	225000	225000	0	4200	220800	0.981333
Fund: 4439 - FOOD & BEVERAGE TAX Surplus (Deficit):	-25000	-25000	20886.5	207878.39	232878.39	9.315136
Report Surplus (Deficit):	-703949	-703949	-3289.78	772282.24	1476231.24	2.097071

Fund Summary

Fund	Original	Current	Period	Fiscal	Variance
	Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)
2204 - PARKS AND RECREATION f	-534312	-534312	-40750.98	181520.49	715832.49
4403 - PARK NON-REVERTING FU	-144637	-144637	16574.7	382883.36	527520.36
4439 - FOOD & BEVERAGE TAX	-25000	-25000	20886.5	207878.39	232878.39
Report Surplus (Deficit):	-703949	-703949	-3289.78	772282.24	1476231.24