

TOWN OF  
**DANVILLE**  
**PARKS & RECREATION**

**PARK BOARD AGENDA**

Wednesday, April 17, 2024

@ 5:30pm in Danville Town Hall

- I. Call Meeting to order
- II. Pledge of Allegiance
- III. Determination of Quorum
- IV. Consideration of Minutes
- V. New Business
  1. Trail Project – Details day of.
  2. NHS – Workday
  3. Attended IPRA Maintenance Expo
  
- VI. Old Business
  1. Rec Update –Youth Soccer, Lifeguarding, Spring Cleanup, Macrame.
  2. Football Tower – Finished Electrical, Field Goals, Scoreboards Install. AV Purchased.
  3. GFAC Update –Hiring, Painting taking place, planning for feature install.
  4. DAC Update – Prep HVAC, Entry Move, Locker Room Remodel
  
- VII. Financials YTD
- VIII. Motion to adjourn

Attachments – Minutes, Financials

  
**TOWN OF  
DANVILLE**  
**PARKS & RECREATION**  
Park Board Meeting Minutes  
Wednesday 2/21/24

**Attendance**

Park Board Members Present: David Glover, Jim Pearcy, Peter Trybula, Bill Sutton

Staff Present: Will Lacey, Eric Lobosky, Madison Henderson,

Town Council Liaison: Greg Irby

Park Board Members & Staff Absent: Tim McRoberts,

Public: Kyle Ritter representing Danville Little League Baseball, Pete Lynch representing Danville Jr Football League, Brent Pope representing Danville Pee Wee Baseball.

**Open Meeting**

Jim Pearcy called the Park Board meeting to order at 5:30pm.

**Pledge of Allegiance**

**Determination of Quorum**

A quorum is present.

**Consideration of Minutes**

A motion to accept the January 17, 2024, Park Board Meeting Minutes by Peter Trybula, 2<sup>nd</sup> by David Glover. Motion passes 3-0.

**New Business**

1. League Contracts- Kyle Ritter from Danville Little League Baseball stated that they are looking forward to working on some project with the park. Pete Lynch from Danville Junior Football stated that they are excited to move up to Eakin Park and appreciate the relationship that has grown with the Parks Department. He also noted that in 2023, they had 200 players & 90 cheerleaders. Brent Pope with Pee Wee Baseball had 295 participants in 2023 which consisted of boys and girls ages 4,5,6 & 7.
2. Waiver- Will Lacey noted that the general waiver has been updated. A motion was placed to accept the updates made to the waiver by Peter Trybula, 2<sup>nd</sup> by Jim Pearcy. Motion passes 4-0.
3. Train Station Light Touch Up- Will Lacey stated that the Train Station received new interior paint along with replaced trim on doors.
4. Internship Fair-Will Lacey noted that we attended an Internship Fair at Indiana State University last week with some good prospects.

**Old Business**

1. Hiring-BH Coordinator/Paige Meredith and Admi. Assist. & Content Provider/Lisa El-Ghirani
2. Rec Update – Ping Pong, Candy Grams, March Madness, Galantines Day

3. Football Tower – Finished Electrical, Field Goals, Scoreboards and AV are next.
4. GFAC Update – Hiring, Re-Requesting Funds, Painting in on hold.
5. DAC Update- Prep HVAC, Conference Room, Entry Move, Locker Room Remodel
6. Trail- Inner Urban would go from Town Hall to the fairgrounds. Working on prices.

**Reports**

A. YTD Financial Report- Profit & Loss statements have been reviewed by Park Board with no questions.

**Public Comment:**

None

**Adjournment**

A motion was placed on the floor for adjournment by Jim Percy, 2<sup>nd</sup> by Peter Trybula. Motion passes 4-0.

After no further business, meeting was adjourned at 6:32pm

The next board meeting will be 5:30pm on Wednesday, March 20th, 2024, located at 49 N. Wayne St., Danville, IN 46122

TITLE	NAME	SIGNATURE	DATE



# Budget Report Account Summary

For Fiscal: 2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
<b>Fund: 2204 - PARKS AND RECREATION FUND</b>							
<b>Revenue</b>							
<a href="#">2204-4-31100</a>	PARK & REC GEN PROPERTY TAX	0	63000	0	0	-63000	100
<a href="#">2204-4-33501</a>	PARK & REC FIT	8952	8952	0	0	-8952	100
<a href="#">2204-4-33560</a>	PARK & REC EXCISE TAX	51668	51668	0	0	-51668	100
<a href="#">2204-4-34711</a>	POOL RECEIPTS (Drawer 1)	120000	120000	1812	11561	-108439	90.37
<a href="#">2204-4-34713</a>	CONCESSION STAND (Drawer 2)	27000	27000	0	0	-27000	100
<a href="#">2204-4-36217</a>	RENTAL FACILITIES	25000	25000	1850	9300	-15700	62.8
<a href="#">2204-4-36235</a>	PARK & REC CVET	1269	1269	0	0	-1269	100
<a href="#">2204-4-36250</a>	SALES TAX - RENTALS	12000	12000	499.45	2360.4	-9639.6	80.33
<a href="#">2204-4-39955</a>	MISC REIMBURSEMENTS	2000	2000	0	0	-2000	100
	<b>Revenue Total:</b>	<b>247889</b>	<b>310889</b>	<b>4161.45</b>	<b>23221.4</b>	<b>-287667.6</b>	<b>0.925306</b>
<b>Expense</b>							
<a href="#">2204-5-500-41330</a>	PERF	0	0	4155.64	12466.6	-12466.6	0
<a href="#">2204-5-500-41331</a>	SUPPLEMENTAL RETIREMENT	0	0	77.86	233.58	-233.58	0
<a href="#">2204-5-500-41350</a>	INSURANCE - EMPLOYEE BENEFITS	0	0	4596.78	19468.75	-19468.75	0
<a href="#">2204-5-500-70410</a>	OASI - MEDI/SS	0	0	2285.56	6596.94	-6596.94	0
<a href="#">2204-5-542-41100</a>	SALARY/WAGES - REG	392063	392063	29227.28	87681.84	304381.16	77.64
<a href="#">2204-5-542-41114</a>	SALARY/WAGES - PT/SEASONAL	85000	85000	1696.5	1696.5	83303.5	98
<a href="#">2204-5-542-41118</a>	SALARY/WAGES - OVERTIME	17063	17063	0	0	17063	100
<a href="#">2204-5-542-41330</a>	PERF	55673	55673	0	0	55673	100
<a href="#">2204-5-542-41331</a>	SUPPLEMENTAL RETIREMENT	1290	1290	0	0	1290	100
<a href="#">2204-5-542-41350</a>	INSURANCE - EMPLOYEE BENEFITS	0	74117	0	0	74117	100
<a href="#">2204-5-542-42100</a>	OFFICE SUPPLIES	750	750	0	0	750	100
<a href="#">2204-5-542-42310</a>	EQUIP MAINT SUPPLIES	30000	30000	2400.64	7111.88	22888.12	76.29
<a href="#">2204-5-542-42913</a>	RENTAL PROPERTY REFUNDS	1500	1500	50	50	1450	96.67
<a href="#">2204-5-542-43999</a>	SALES TAX - RENTAL PROPERTY	10000	10000	990.49	2319.36	7680.64	76.81
<a href="#">2204-5-542-70410</a>	OASI PY EXPENSES	35948	35948	0	0	35948	100
<a href="#">2204-5-544-41114</a>	SALARY/WAGES - SEASONAL	80000	80000	0	0	80000	100
<a href="#">2204-5-544-42200</a>	SUPPLIES	35000	35000	-26.72	21966.76	13033.24	37.24
<a href="#">2204-5-544-42214</a>	CONCESSION SUPPLIES	25000	25000	17.91	117.91	24882.09	99.53
<a href="#">2204-5-544-42310</a>	SALES & FOOD/BEV TAX	3000	3000	0	0	3000	100
<a href="#">2204-5-544-70410</a>	OASI PY EXPENSES	6120	6120	0	0	6120	100
	<b>Expense Total:</b>	<b>778407</b>	<b>852524</b>	<b>45471.94</b>	<b>159710.12</b>	<b>692813.88</b>	<b>0.812662</b>
	<b>Fund: 2204 - PARKS AND RECREATION FUND Surplus (Deficit):</b>	<b>-530518</b>	<b>-541635</b>	<b>-41310.49</b>	<b>-136488.72</b>	<b>405146.28</b>	<b>0.748006</b>
<b>Fund: 4403 - PARK NON-REVERTING FUND</b>							
<b>Revenue</b>							
<a href="#">4403-4-34714</a>	FITNESS CENTER - INCOME	225000	225000	19814	70422.75	-154577.25	68.7
<a href="#">4403-4-34715</a>	RECREATION PROGRAM INCOME	45000	45000	5301	12972	-32028	71.17
<a href="#">4403-4-34718</a>	WINTERLAND REVENUE	45000	45000	0	0	-45000	100
<a href="#">4403-4-34720</a>	PARK IMPACT FEES	150000	150000	24574	74839	-75161	50.11
<a href="#">4403-4-39915</a>	BLANTON HOUSE RENTAL INCOME	60000	60000	3050	13650	-46350	77.25
<a href="#">4403-4-39953</a>	MISC INCOME	0	0	0	1000	1000	0
	<b>Revenue Total:</b>	<b>525000</b>	<b>525000</b>	<b>52739</b>	<b>172883.75</b>	<b>-352116.25</b>	<b>0.670698</b>
<b>Expense</b>							
<a href="#">4403-5-500-41100</a>	SALARY/WAGES	74931	74931	7737.08	22539.49	52391.51	69.92
<a href="#">4403-5-500-41114</a>	SALARIES/WAGES - PART TIME	78039	78039	0	0	78039	100
<a href="#">4403-5-500-41330</a>	PERF	9716	9716	749.48	2248.44	7467.56	76.86
<a href="#">4403-5-500-41350</a>	INSURANCE - EMPLOYEE HEALTH	15731	15731	1059.08	4177.24	11553.76	73.45
<a href="#">4403-5-500-42225</a>	FITNESS CENTER - EXPENSES	175000	175000	9902.62	37618.6	137381.4	78.5
<a href="#">4403-5-500-42230</a>	RECREATION PROGRAM EXP	20000	20000	6507.72	16779.56	3220.44	16.1

**Budget Report**

**For Fiscal: 2024 Period Ending: 03/31/2024**

		<b>Original</b>	<b>Current</b>	<b>Period</b>	<b>Fiscal</b>	<b>Variance</b>	
		<b>Total Budget</b>	<b>Total Budget</b>	<b>Activity</b>	<b>Activity</b>	<b>Favorable</b>	<b>Percent</b>
						<b>(Unfavorable)</b>	<b>Remaining</b>
<a href="#">4403-5-500-42235</a>	PARK EXPENSE	50000	50000	13593.93	28520.67	21479.33	42.96
<a href="#">4403-5-500-43151</a>	TRAINING	7500	7500	0	863	6637	88.49
<a href="#">4403-5-500-43402</a>	PARK IMPACT FEE EXPENSE	200000	200000	0	0	200000	100
<a href="#">4403-5-500-43650</a>	BLANTON HOUSE EXPENDITURES	25000	25000	912.38	2689.3	22310.7	89.24
<a href="#">4403-5-500-70410</a>	OASI - MED/SS	0	11246	564.28	1641.36	9604.64	85.4
<a href="#">4403-5-500-73240</a>	WINTERLAND	45000	45000	3697.34	13769.71	31230.29	69.4
	<b>Expense Total:</b>	<b>700917</b>	<b>712163</b>	<b>44723.91</b>	<b>130847.37</b>	<b>581315.63</b>	<b>0.816268</b>
	<b>Fund: 4403 - PARK NON-REVERTING FUND Surplus (Deficit):</b>	<b>-175917</b>	<b>-187163</b>	<b>8015.09</b>	<b>42036.38</b>	<b>229199.38</b>	<b>1.224598</b>
<b>Fund: 4439 - FOOD &amp; BEVERAGE TAX</b>							
<b>Revenue</b>							
<a href="#">4439-4-33519</a>	FOOD & BEVERAGE TAX	247000	247000	15823.75	55158.34	-191841.66	77.67
	<b>Revenue Total:</b>	<b>247000</b>	<b>247000</b>	<b>15823.75</b>	<b>55158.34</b>	<b>-191841.66</b>	<b>0.776687</b>
<b>Expense</b>							
<a href="#">4439-5-500-43106</a>	OTHER SERVICES & CHARGES	0	247000	0	0	247000	100
<a href="#">4439-5-500-43200</a>	CAPITAL OUTLAY	0	0	0	8364.4	-8364.4	0
	<b>Expense Total:</b>	<b>0</b>	<b>247000</b>	<b>0</b>	<b>8364.4</b>	<b>238635.6</b>	<b>0.966136</b>
	<b>Fund: 4439 - FOOD &amp; BEVERAGE TAX Surplus (Deficit):</b>	<b>247000</b>	<b>0</b>	<b>15823.75</b>	<b>46793.94</b>	<b>46793.94</b>	<b>0</b>
	<b>Report Surplus (Deficit):</b>	<b>-459435</b>	<b>-728798</b>	<b>-17471.65</b>	<b>-47658.4</b>	<b>681139.6</b>	<b>0.934607</b>

**Group Summary**

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
<b>Fund: 2204 - PARKS AND RECREATION FUND</b>						
Revenue	247889	310889	4161.45	23221.4	-287667.6	0.925306
Expense	778407	852524	45471.94	159710.12	692813.88	0.812662
<b>Fund: 2204 - PARKS AND RECREATION FUND Surplus (Deficit):</b>	<b>-530518</b>	<b>-541635</b>	<b>-41310.49</b>	<b>-136488.72</b>	<b>405146.28</b>	<b>0.748006</b>
<b>Fund: 4403 - PARK NON-REVERTING FUND</b>						
Revenue	525000	525000	52739	172883.75	-352116.25	0.670698
Expense	700917	712163	44723.91	130847.37	581315.63	0.816268
<b>Fund: 4403 - PARK NON-REVERTING FUND Surplus (Deficit):</b>	<b>-175917</b>	<b>-187163</b>	<b>8015.09</b>	<b>42036.38</b>	<b>229199.38</b>	<b>1.224598</b>
<b>Fund: 4439 - FOOD &amp; BEVERAGE TAX</b>						
Revenue	247000	247000	15823.75	55158.34	-191841.66	0.776687
Expense	0	247000	0	8364.4	238635.6	0.966136
<b>Fund: 4439 - FOOD &amp; BEVERAGE TAX Surplus (Deficit):</b>	<b>247000</b>	<b>0</b>	<b>15823.75</b>	<b>46793.94</b>	<b>46793.94</b>	<b>0</b>
<b>Report Surplus (Deficit):</b>	<b>-459435</b>	<b>-728798</b>	<b>-17471.65</b>	<b>-47658.4</b>	<b>681139.6</b>	<b>0.934607</b>

### Fund Summary

Fund	Original	Current	Period	Fiscal	Variance
	Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)
2204 - PARKS AND RECREATION F	-530518	-541635	-41310.49	-136488.72	405146.28
4403 - PARK NON-REVERTING FU	-175917	-187163	8015.09	42036.38	229199.38
4439 - FOOD & BEVERAGE TAX	247000	0	15823.75	46793.94	46793.94
<b>Report Surplus (Deficit):</b>	<b>-459435</b>	<b>-728798</b>	<b>-17471.65</b>	<b>-47658.4</b>	<b>681139.6</b>