

TOWN OF DANVILLE

PARKS & RECREATION

PARK BOARD AGENDA

Wednesday, August 21, 2024

@ 5:00pm in Danville Town Hall

- I. Call Meeting to order
- II. Pledge of Allegiance
- III. Determination of Quorum
- IV. Consideration of Minutes
- V. New Business
 1. Christmas Displays.
 2. Hope Tree.
 3. Kisi.
 4. Budget.
 5. Blanton House Open House.

- VI. Old Business
 1. Rec Update –Concerts, GeoCache, Half Marathon, Daddy Daughter
 2. GFAC Update –End of year, Winterizing.
 3. DAC Update –Entry Move , Locker Room Remodel
 4. Trail Update – GPS markings and surveying are being done.

- VII. Financials YTD
- VIII. Motion to adjourn

Attachments – Minutes, Financials



Budget Report Account Summary

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 2204 - PARKS AND RECREATION FUND							
Revenue							
2204-4-31100	PARK & REC GEN PROPERTY TAX	0	63000	0	371534.39	308534.39	589.74
2204-4-33501	PARK & REC FIT	8952	8952	0	3282.75	-5669.25	63.33
2204-4-33560	PARK & REC EXCISE TAX	51668	51668	0	21308.44	-30359.56	58.76
2204-4-34711	POOL RECEIPTS (Drawer 1)	120000	120000	33439	125026	5026	104.19
2204-4-34713	CONCESSION STAND (Drawer 2)	27000	27000	9712.6	24778.32	-2221.68	8.23
2204-4-36217	RENTAL FACILITIES	25000	25000	2650	19930	-5070	20.28
2204-4-36235	PARK & REC CVET	1269	1269	0	549.44	-719.56	56.7
2204-4-36250	SALES TAX - RENTALS/FAB	12000	12000	2166.76	8641.38	-3358.62	27.99
2204-4-39955	MISC REIMBURSEMENTS	2000	2000	0	0	-2000	100
	Revenue Total:	247889	310889	47968.36	575050.72	264161.72	0.849698
Expense							
2204-5-500-41330	PERF	0	0	4163.04	31204.42	-31204.42	0
2204-5-500-41331	SUPPLEMENTAL RETIREMENT	0	0	77.86	583.95	-583.95	0
2204-5-500-41350	INSURANCE - EMPLOYEE BENEFITS	0	0	8475.19	41734.28	-41734.28	0
2204-5-500-70410	OASI - MEDI/SS	0	0	5165.82	23128.72	-23128.72	0
2204-5-542-41100	SALARY/WAGES - REG	392063	392063	29227.28	219204.62	172858.38	44.09
2204-5-542-41114	SALARY/WAGES - PT/SEASONAL	85000	85000	7604.75	26147.75	58852.25	69.24
2204-5-542-41118	SALARY/WAGES - OVERTIME	17063	17063	0	0	17063	100
2204-5-542-41330	PERF	55673	55673	0	0	55673	100
2204-5-542-41331	SUPPLEMENTAL RETIREMENT	1290	1290	0	0	1290	100
2204-5-542-41350	INSURANCE - EMPLOYEE BENEFITS	0	74117	0	0	74117	100
2204-5-542-42100	OFFICE SUPPLIES	750	750	0	0	750	100
2204-5-542-42310	EQUIP MAINT SUPPLIES	30000	30000	783.54	24781.7	5218.3	17.39
2204-5-542-42913	RENTAL PROPERTY REFUNDS	1500	1500	250	1100	400	26.67
2204-5-542-43999	SALES TAX - RENTAL PROPERTY	10000	10000	753.48	5665.95	4334.05	43.34
2204-5-542-70410	OASI PY EXPENSES	35948	35948	0	0	35948	100
2204-5-544-41114	SALARY/WAGES - SEASONAL	80000	80000	31889.75	64300.25	15699.75	19.62
2204-5-544-42200	SUPPLIES	35000	35000	161.99	30567.95	4432.05	12.66
2204-5-544-42214	CONCESSION SUPPLIES	25000	25000	2790.94	14129.78	10870.22	43.48
2204-5-544-42310	SALES & FOOD/BEV TAX	3000	3000	253.22	370.74	2629.26	87.64
2204-5-544-70410	OASI PY EXPENSES	6120	6120	0	0	6120	100
	Expense Total:	778407	852524	91596.86	482920.11	369603.89	0.433541
	Fund: 2204 - PARKS AND RECREATION FUND Surplus (Deficit):	-530518	-541635	-43628.5	92130.61	633765.61	1.170097
Fund: 4403 - PARK NON-REVERTING FUND							
Revenue							
4403-4-34714	FITNESS CENTER - INCOME	225000	225000	18292.5	145669.25	-79330.75	35.26
4403-4-34715	RECREATION PROGRAM INCOME	45000	45000	844	25175	-19825	44.06
4403-4-34718	WINTERLAND REVENUE	45000	45000	0	0	-45000	100
4403-4-34720	PARK IMPACT FEES	150000	150000	24574	202966	52966	135.31
4403-4-39915	BLANTON HOUSE RENTAL INCOME	60000	60000	15507	57714.5	-2285.5	3.81
4403-4-39953	MISC INCOME	0	0	168.5	1960	1960	0
4403-4-39955	MISC REIMBURSEMENT	0	0	0	395.8	395.8	0
4403-4-43750	PROMOTION	0	0	500	11275	11275	0
	Revenue Total:	525000	525000	59886	445155.55	-79844.45	0.152085
Expense							
4403-5-500-41100	SALARY/WAGES	74931	74931	8880.08	60468.48	14462.52	19.3
4403-5-500-41114	SALARIES/WAGES - PART TIME	78039	78039	0	0	78039	100
4403-5-500-41330	PERF	9716	9716	749.48	5621.1	4094.9	42.15
4403-5-500-41350	INSURANCE - EMPLOYEE HEALTH	15731	15731	1459.08	8813.56	6917.44	43.97

Budget Report

For Fiscal: 2024 Period Ending: 07/31/2024

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
4403-5-500-42225	FITNESS CENTER - EXPENSES	175000	175000	3018.11	57186.31	117813.69	67.32
4403-5-500-42230	RECREATION PROGRAM EXP	20000	20000	698.49	33442.99	-13442.99	-67.21
4403-5-500-42235	PARK EXPENSE	50000	50000	7392.93	62947.94	-12947.94	-25.9
4403-5-500-43151	TRAINING	7500	7500	690	6307.14	1192.86	15.9
4403-5-500-43402	PARK IMPACT FEE EXPENSE	200000	200000	0	3800	196200	98.1
4403-5-500-43650	BLANTON HOUSE EXPENDITURES	25000	25000	305.97	6589.18	18410.82	73.64
4403-5-500-43750	PROMOTIONAL EXPENSE	0	0	5906.4	8055.14	-8055.14	0
4403-5-500-70410	OASI - MED/SS	0	11246	651.7	4432.39	6813.61	60.59
4403-5-500-73240	WINTERLAND	45000	45000	0	13769.71	31230.29	69.4
	Expense Total:	700917	712163	29752.24	271433.94	440729.06	0.61886
	Fund: 4403 - PARK NON-REVERTING FUND Surplus (Deficit):	-175917	-187163	30133.76	173721.61	360884.61	1.928184
Fund: 4439 - FOOD & BEVERAGE TAX							
Revenue							
4439-4-33519	FOOD & BEVERAGE TAX	247000	247000	22146.39	135119.53	-111880.47	45.3
	Revenue Total:	247000	247000	22146.39	135119.53	-111880.47	0.452957
Expense							
4439-5-500-43106	OTHER SERVICES & CHARGES	0	247000	0	0	247000	100
4439-5-500-43200	CAPITAL OUTLAY	0	0	0	8364.4	-8364.4	0
	Expense Total:	0	247000	0	8364.4	238635.6	0.966136
	Fund: 4439 - FOOD & BEVERAGE TAX Surplus (Deficit):	247000	0	22146.39	126755.13	126755.13	0
	Report Surplus (Deficit):	-459435	-728798	8651.65	392607.35	1121405.35	1.538705

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
Fund: 2204 - PARKS AND RECREATION FUND						
Revenue	247889	310889	47968.36	575050.72	264161.72	0.849698
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Revenue	525000	525000	59886	445155.55	-79844.45	0.152085
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Expense	0	247000	0	8364.4	238635.6	0.966136
Fund: 4439 - FOOD & BEVERAGE TAX Surplus (Deficit):	247000	0	22146.39	126755.13	126755.13	0
Report Surplus (Deficit):	-459435	-728798	8651.65	392607.35	1121405.35	1.538705

Fund Summary

Fund	Original	Current	Period	Fiscal	Variance
	Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)
2204 - PARKS AND RECREATION F	-530518	-541635	-43628.5	92130.61	633765.61
4403 - PARK NON-REVERTING FU	-175917	-187163	30133.76	173721.61	360884.61
4439 - FOOD & BEVERAGE TAX	247000	0	22146.39	126755.13	126755.13
Report Surplus (Deficit):	-459435	-728798	8651.65	392607.35	1121405.35


**TOWN OF
DANVILLE**
PARKS & RECREATION
Park Board Meeting Minutes
Wednesday 7/17/24

Attendance

Park Board Members Present: David Glover, Tim McRoberts, Peter Trybula, Bill Sutton
Staff Present: Will Lacey, Eric Lobosky, Madison Henderson, Tori Hall
Town Council Liaison: Greg Irby
Park Board Members & Staff Absent: Jim Pearcy
Public: None

Open Meeting

Bill Sutton called the Park Board meeting to order at 5:31pm.

Pledge of Allegiance

Determination of Quorum

A quorum is present.

Consideration of Minutes

A motion to accept the May 17, 2024, Park Board Meeting Minutes by David Glover, 2nd by Peter Trybula. Motion passes 4-0.

New Business

1. Priority Projects-Will Lacey stated that after several meetings, the priority projects list for the parks department has been updated.
2. Water Plant-Will Lacey noted that the water plant is open and working on its punch list. Will Lacey noted that bollards on the trails next to the water plant still need to be installed. The grand opening ceremony for the Water Plant will be on August 21st.
3. Picnic Tables-Will Lacey stated that staff are working on updating the picnic tables in the shelters and throughout Ellis Park.
4. Christmas Displays-Will Lacey noted that we are still waiting to hear back about when they can deliver the lights that are currently stored in semi-trailers.
5. Rotary Gazebo Move-Will Lacey stated that we are working with Rotary to update the gazebo and get it back out as the new trailhead marker next to the new water plant.
6. Playground RFP-Will Lacey stated that a “Request For Proposal” (RFP) has been written for the purpose of getting new options for Playscape.

Old Business

1. Rec Update: Concerts, last week for Swim Lessons & Park Program, lending facilities for Police & Fire Camp, Pickleball Clinic.
2. Football Tower: Walkthrough this week, permit turned in, first jamboree on July 27th.
3. GFAC Update: Year to Date for current & previous year and we are up to projections with increase pay for staff and chemical costs.
4. DAC Update: We have the Locker Room Remodel drawings and need to get final numbers from Chad. We are also working on updating our access control.
5. Trail Update: BS Engineering is working on laying out the GPS coordinates and hope to have a proposed trail map layout by next meeting.

Reports

A. YTD Financial Report- Profit & Loss statements have been reviewed by Park Board with no questions.

Public Comment:

None

Adjournment

A motion was placed on the floor for adjournment by Tim McRoberts, 2nd by David Glover. Motion passes 4-0.

After no further business, meeting was adjourned at 6:18pm

The next board meeting will be 5:00pm on Wednesday, August 21st, 2024, located at 49 N. Wayne St., Danville, IN 46122

TITLE	NAME	SIGNATURE	DATE