

Danville Town Council Meeting Minutes
August 21, 2024

- I. **Call to Order:** Council Vice President Michael Chatham called the meeting of the Danville Town Council to order on August 21, 2024, at 6:00 p.m.
- II. **Roll Call:** Council Vice President Michael Chatham acknowledged a quorum of the Council. Michael Chatham, Greg Irby, Bret Doub, and David Potter were present. Chris Gearld was absent. Town Manager Mark Morgan, Clerk-Treasurer Carrie Lofton, and Assistant Town Manager Will Lacey were present.
- III. **Approval of Minutes:** Bret Doub motioned to approve the meeting minutes from the Council meeting held on August 7, 2024, and David Potter seconded. Motion passed 4-0.
- IV. **Public Comment:** Town Manager Mark Morgan told the Council that he had no requests to speak.
- V. **Public Meeting:**
 - a) **Badge Pinning Ceremony**—Deputy Fire Chief of Administration, Dustin Strahl presented three employees that had successfully completed their probationary period with a badge pinning ceremony.
 - b) **Budget Introduction**—Clerk-Treasurer Carrie Lofton and Susan Cowen with Baker Tilly presented the 2025 budget. This was up for introduction only tonight.
 - c) **Change Order #4: Water Plant**—Kent Elliott of Banning Engineering presented a change work order for the Water Treatment Facility. Greg Irby made a motion to approve the change order as presented and Bret Doub seconded. Motion passed 4-0.
 - d) **Ordinance 18-2024: Amendment to Salary Ordinance**—Clerk-Treasurer Carrie Lofton presented an amendment to the Salary Ordinance to create a new title for Civilian EMT and a stipend for Paramedics. This would not create any new hires, only titles. Clerk-Treasurer Carrie Lofton said to the Council that if they had any questions to direct them toward Fire Chief Rick Duncan. This was up for introduction only tonight.
 - e) **Ordinance 19-2024: Additional Appropriation**—Clerk-Treasurer Carrie Lofton presented an ordinance requesting additional appropriation in the EDIT fund for “Other Services and Charges”. Vice President Michael Chatham gaveled in the public hearing and asked for any questions or comments, in which there were not any. He then gaveled the meeting out. Greg Irby made a motion to approve Ordinance 19-2024 to amend the amount from \$7,000.00 to \$2,500.00. Bret Doub seconded. Motion passed 4-0.
 - f) **Conflict of Interest Form: Corey Caylor**—Town Manager Mark Morgan explained to the Council that Corey Caylor has entered a new business of hosting ATMs at certain locations including the local towing service. Corey is amending his Conflict-of-Interest forms to include this activity. David Potter made a motion to approve the conflict-of-interest form and Bret Doub seconded. Motion passed 4-0.
- VI. **Staff and Council Comments:**

The Town Council received the following staff updates via email, from the following departments: Town Planner, Code Enforcement Officer, Utility Director, Police Department, Wastewater, Parks Department, Community Engagement Coordinator, Public Works, and the Fire Department.

Will Lacey thanked Matt Ellison and Madison Henderson for setting up the new Water Plant open house. Turned out to be a great event and thanked everyone for coming out.

David Potter asked if there were any updates on the sinkhole down by Kroger. Barry Lofton told him no updates. Town Counsel Chou-il said that there were discussions going on.

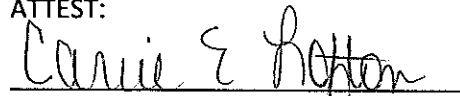
Bret Doub thanked all the employees. He thanked Carrie and he understood where she was coming from, trying to save them headaches. Regarding the email sent out, he said that department heads put in a lot of work, that it was very much noticed and recognized. He told Matt and Madison that they had put a lot of work in and thanked them, Matt's crew, and Banning Engineering, that it was a great project.

Greg Irby acknowledged the crew on great job on Water Treatment Plant, takes a lot of effort and wished them luck. He thanked Susan and everybody who helped with budget planning.

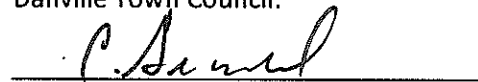
Michael Chatham congratulated Matt and thanked everybody who helped and came out to the open house.

- VII. **Claim Docket**—Greg Irby motioned to approve the claim docket in the amount of \$1,557,692.51 and David Potter seconded. Motion passed 4-0.
- VIII. **Payroll Docket**—Greg Irby motioned to approve the payroll docket and Brett Doub seconded. Motion passed 4-0.
- IX. **Adjourn**—Bret Doub motioned to adjourn, and David Potter seconded. Motion passed 4-0. The meeting ended at 6:56 p.m.

ATTEST:


Carrie E Lofton, Clerk-Treasurer

Danville Town Council:


Chris Gearld, Council President