

Internship Outline

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| <p>WEEK 1</p> <ul style="list-style-type: none"> -Orientation / Tour of facilities. -Learn operational functions. -Special project selection and overview. -Review Department Policies & Procedures | <p>WEEK 8</p> <ul style="list-style-type: none"> - Special Events: Entertainment Series/Outdoor Concerts |
| <p>WEEK 2</p> <ul style="list-style-type: none"> -Aquatic Facility Preparation -Marketing (Continues throughout) | <p>WEEK 9</p> <ul style="list-style-type: none"> -Recreational Programming |
| <p>WEEK 3</p> <ul style="list-style-type: none"> -Summer Camp -Danville Athletic Club Operations | <p>WEEK 10</p> <ul style="list-style-type: none"> -Recreational Programming |
| <p>WEEK 4</p> <ul style="list-style-type: none"> -Aquatic Operations -Summer Camp | <p>WEEK 11</p> <ul style="list-style-type: none"> -Human Resources & Staffing |
| <p>WEEK 5</p> <ul style="list-style-type: none"> -Facilities -Summer Camp -Attend Park Board Meeting | <p>WEEK 12</p> <ul style="list-style-type: none"> -Job Shadow Assistant Director |
| <p>WEEK 6</p> <ul style="list-style-type: none"> -Network Building -Summer Camp | <p>*WEEK 13</p> <ul style="list-style-type: none"> - Park Board presentation on the Danville Parks Internship experience. |
| <p>WEEK 7</p> <ul style="list-style-type: none"> -Maintenance -Summer Camp | <p>*WEEK 14</p> <ul style="list-style-type: none"> -Job Shadow Director |