

## ***Danville Town Council Meeting Minutes***

**January 8, 2025**

- I. **Call to Order**: Council President Chris Gearld called the meeting of the Danville Town Council to order on January 8, 2025, at 7:00 p.m.
- II. **Roll Call**: Council President Chris Gearld acknowledged a quorum of the Council. David Potter, Michael Chatham, Chris Gearld, Greg Irby, and Bret Doub were present. Town Manager Mark Morgan, Clerk-Treasurer Carrie Lofton, and Assistant Town Manager Will Lacey were present.
- III. **Pledge of Allegiance**: After the pledge, Town Manager Mark Morgan told the Council that Kayla Moody-Grant, Legal Counsel, was joining the meeting virtually.
- IV. **Take Motion and Vote to Amend the Agenda**: Bret Doub made a motion to amend all three items on the agenda and Michael Chatham seconded. Motion passed 5-0. Mark Morgan told the Council that they were moving items D and E to below item F on the agenda. He wanted to do the Conflict-of-Interest forms before the cleaning contracts.
  1. **Add Election of Officers**
  2. **Add Resolution 1-2025: Encumbrances**
  3. **Add Approval of Minutes 12/30/24**
- V. **Council Organization**: Kayla Moody-Grant, Legal Counsel, explained why she wanted them to re-do the vote of the election of officers, that had originally been done on 12/18/24. She said the ballot vote was under Robert's Rules and that the statute disallows a secret ballot vote. She wanted the Council to re-do the election without a ballot vote.
  1. **President**—Chris Gearld opened the floor for the President vote. Bret Doub made a motion for David Potter to be Council President. There were no more nominations, so Chris Gearld closed the nominations. Bret Doub made a motion to appoint David Potter for Council President and Michael Chatham seconded. Chris Gearld had Carrie Lofton, Clerk-Treasurer, take roll call. Motion passed 5-0.
  2. **Vice-President**—Council President elect, David Potter, opened the floor for nominations of Vice-President. Chris Gearld nominated Greg Irby and Bret Doub nominated Michael Chatham. Greg Irby said he wanted to pass on the role. Bret Doub made a motion to nominate Michael Chatham for Vice-President and Greg Irby seconded. Clerk-Treasurer Carrie Lofton gave roll call with motion passing 5-0.
- VI. **Appointment of Department Liaisons**—Council President David Potter said that there were no new Council members and that all the Council members decided to stay liaisons for the same Departments as follows: Greg Irby-Parks, Chris Gearld-Fire, Michael Chatham-Police, Bret Doub-Utilities, and David Potter is staying with Public Works.
- VII. **Approval of Minutes**—Greg Irby made a motion to approve the 12/18/24 Work Study minutes and Bret Doub seconded. Motion passed 5-0. Greg Irby made a motion to approve the 12/18/24 Executive Session minutes and Michael Chatham seconded. Motion passed 5-0. Greg Irby made a motion to approve the 12/18/24 Council minutes and Michael Chatham seconded. Motion passed 5-0. Michael Chatham made a motion to approve the 12/30/24 Council Minutes and Chris Gearld seconded. Motion passed 5-0.
- VIII. **Public Comment**—Town Manager Mark Morgan told the Council that he had no requests to speak.

IX. **Public Meeting:**

- a) **Badge Pinning—Fire Department**—Fire Chief Rick Duncan presented Corey Walters, who had successfully completed his probationary period and is now eligible for full time status, with a badge pinning ceremony.
- b) **Badge Pinning—Police Department**—Police Chief Jim Hilton presented newly promoted Lieutenant Chase Wilson and newly promoted Patrol Sergeants Kennedy Molina and Quintin Oller with a badge pinning ceremony.
- c) **Board and Commission Appointments—**
  1. **Plan Commission**-David Potter and Michael Chatham both agreed to stay on for 2025. Greg Irby made a motion to approve David Potter and Michael Chatham for the appointment and Bret Doub seconded. Motion passed 5-0.
  2. **BZA**-Council President David Potter appointed Randy Waltz.
  3. **Redevelopment Commission**-Council President David Potter appointed Ben Comer and David Glover. He also appointed Tim McRoberts. Michael Chatham made a motion to appoint Brad Legan and Matt Steward and Bret Doub seconded. Motion passed 5-0.
  4. **Park Board**-Greg Irby made a motion to approve the appointment of Bill Sutton and Danielle Smith to the Park Board and Chris Gearld seconded. Motion passed 5-0.
  5. **EMS Joint Board**-Chris Gearld and Michael Chatham both agreed to continue serving on the EMS Joint Board. Greg Irby made a motion that Chris Gearld and Michael Chatham be on the EMS Board and Bret Doub seconded. Motion passed 5-0.
  6. **Hendricks County Economic Development Partnership**-Greg Irby said he agreed to be on this board. Michael Chatham made a motion to approve Greg Irby on this board and Chris Gearld seconded. Motion passed 5-0.
  7. **Hendricks County Recycling District**-Bret Doub agreed to serve again. Greg Irby made a motion to nominate Bret Doub and Michael Chatham seconded. Motion passed 5-0.
  8. **Communications Board**-Michael Chatham agreed to serve again on this board. Greg Irby made a motion to nominate Michael Chatham and Chris Gearld seconded. Motion passed 5-0.
  9. **Citizens Water Advisory Board**-Matt Ellison, Water Superintendent, agreed to stay on this board. Greg Irby made a motion to nominate Matt Ellison and Michael Chatham seconded. Motion passed 5-0.
  10. **Tree Advisory Committee**-Gary Hemmelgarn, Steve Menchhofer, and Sarah Wolf currently serve and all three are interested in continuing to serve. Greg Irby made a motion to nominate Gary Hemmelgarn, Steve Menchhofer, and Sara Wolf and Chris Gearld seconded. Motion passed 5-0.
  11. **Chamber of Commerce Representative**-Town Manager Mark Morgan agreed to serve again as the Chamber of Commerce Representative. Chris Gearld nominated Mark Morgan and Greg Irby seconded. Motion passed 5-0.

- 12. Downtown Danville Partnership**-Lesa Ternet and Bret Doub both agreed to serve. Michael Chatham made a motion to nominate Lesa Ternet and Bret Doub to serve on the Downtown Danville Partnership and Chris Gearld seconded. Motion passed 5-0.
- 13. Citizens Advisory Board**-One position is appointed by Twin Bridges RDF. Greg Irby made a motion to nominate David Potter, Danielle Smith, Will Lacey, and Madison Henderson and Chris Gearld seconded. Motion passed 5-0.
- d) **Conflict-of-Interest Forms**—Clerk-Treasurer Carrie Lofton provided Conflict-of-Interest forms for two employees who own LLC's and perform services for the Town. Carrie said it was for the two cleaning services and one for Michael Chatham. Greg Irby made a motion to approve the Conflict-of-Interest for Adam Reed and Bret Doub seconded. Motion passed 5-0. Greg Irby made a motion to accept the Conflict-of-Interest for Barry Lofton and Chris Gearld seconded. Motion passed 5-0. Greg Irby made a motion to approve the Conflict-of-Interest for Michael Chatham and Bret Doub seconded. Motion passed 5-0.
- e) **Cleaning Contract: AWR**—Clerk Treasurer Carrie Lofton presented a contract for 2025 cleaning services of Danville Town Hall. Greg Irby made a motion to approve the AWR cleaning contract and seconded by Chris Gearld. Motion passed 5-0. The Council said it was okay for Clerk-Treasurer Carrie Lofton to be the signatory for the contract.
- f) **Cleaning Contract: BL3**—Town Manager Mark Morgan presented a contract for 2025 cleaning services of the Danville Town Hall, including the Clerk's office. Greg Irby made a motion to approve the cleaning contract for BL3 and Michael Chatham seconded. Motion passed 5-0. The Council said it was okay for Town Manager Mark Morgan to be the signatory for the contract.
- g) **Nepotism Forms**—Clerk-Treasurer Carrie Lofton told the Council that this is done annually for the Council and herself. She said that they did not need to vote on it, just letting it be known.
- h) **Resolution 1-2025: Encumbrances**—Clerk-Treasurer Carrie Lofton presented a resolution to encumber funds from 2024 to 2025. Greg Irby made a motion to approve Resolution 1-2025 and Chris Gearld seconded. Motion passed 5-0.

**Staff and Council Comments:**

**Bret Doub** thanked Andy, Aaron, and team for the snow removal. He also thanked both Public Safety as well.

**Michael Chatham** thanked DPW, did a great job! Thanked Chief Duncan and Chief Hilton for training their hires to put them in the positions that they are in.

**Chris Gearld** thanked the Town, Council, and employees for allowing him to sit in the middle as President. He said that he thinks they did a lot of good and made a good progress and hopes that they keep up the momentum.


**David Potter** met on Monday of the previous week with Greg Steuerwald and yesterday with State Representative Jeff Thompson and said they were very encouraging and supportive of their stance with INDOT regarding the sinkhole. He said that State Representative Jeff Thompson brought up his thoughts on the property tax reform, that he thinks that it will have a significant impact on things. David said that the next meeting is 2 weeks from tonight, on 1/22/25, that before that meeting, there will be a series of events regarding Fire Territory. That meeting will be held at the Danville Royal Theatre at 5:30 p.m. David said he got to ride in a snow plow with Aaron on Sunday. He wished a happy and successful 2025 to everyone.

- X. **Claim Docket**—Greg Irby made a motion to approve the 12/18/24 claim docket in the amount of \$1,172,518.06 and Chris Gearld seconded. Motion passed 5-0. Greg Irby made a motion to approve the 12/30/24 claim docket in the amount of \$126,382.68 and Chris Gearld seconded. Motion passed 5-0.
- XI. **Payroll Docket**—Greg Irby made a motion to approve the payroll docket and Chris Gearld seconded. Motion passed 5-0.
- XII. **Adjournment**—Chris Gearld made a motion to adjourn the meeting and Bret Doub seconded. Motion passed 5-0. The meeting adjourned at 7:34 p.m.

ATTEST:

  
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Carrie Lofton, Clerk-Treasurer

Darville Town Council:

  
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David Potter, Council President