

## ***Danville Town Council Meeting Minutes***

**January 22, 2025**

- I. **Call to Order**: Council President David Potter called the meeting of the Danville Town Council to order on January 22, 2025, at 7:00 p.m.
- II. **Roll Call**: Council President David Potter acknowledged a quorum of the Council. David Potter, Chris Gearld, Greg Irby, and Bret Doub were present. Michael Chatham was absent. Town Manager Mark Morgan, Clerk-Treasurer Carrie Lofton, and Assistant Town Manager Will Lacey were present.
- III. **Approval of Minutes**: Greg Irby motioned to approve the meeting minutes from the Council meeting held on January 8, 2025, and Bret Doub seconded. Motion passed 4-0.
- IV. **Public Comment**: Town Manager Mark Morgan told the Council that he had no requests to speak.
- V. **Public Meeting**:
  - a) **Letter of Engagement: Legal Services**—Town Manager Mark Morgan presented a letter of engagement from Taft Law for 2025 legal services. Mark told the Council that he was deferring to the individuals at Taft Law that were present at the meeting. Legal Counsel Chou-il went over the engagement letter for the Town Council. Chris Gearld made a motion to accept the engagement letter for legal services and Greg Irby seconded. Motion passed 4-0.
  - b) **Ordinance 1-2025: Amendment to the Salary Ordinance**—Clerk-Treasurer Carrie Lofton presented an ordinance to amend the 2025 Salary Ordinance due to the omission of Medic Stipends in the current salary ordinance. Chris Gearld made a motion to suspend the rules and Greg Irby seconded. Motion passed 4-0. Greg Irby made a motion to approve Ordinance 1-2025 and Chris Gearld seconded. Motion passed 4-0.
  - c) **PTO Update**—Assistant Town Manager Will Lacey provided an update on the PTO Conversion Calculator. Greg Irby made a motion to approve the updated PTO and Bret Doub seconded. Motion passed 4-0.
  - d) **Request to Send Out RFP: Towing**—Police Chief Jim Hilton presented a proposal to the Council to send out RFP's for Towing Services. After the Council asked some questions, they gave their consensus to move forward.
  - e) **CER: Skid Steer**—Public Works Superintendent Andy Pitcher presented a request to expend funds to purchase a Skid Steer to enhance their operations. Greg Irby made a motion to approve the CER request and Chris Gearld seconded. Motion passed 4-0.
  - f) **CER: SCADA System**—Wastewater Superintendent Tony Kirkpatrick presented a request to expend funds to replace the aging SCADA system for the plant. Chris Gearld made a motion to approve the CER request for the new SCADA System and Bret Doub seconded. Motion passed 4-0.

### **Staff and Council Comments:**

The Town Council received the following staff updates via email, from the following departments: Parks Department, Assistant Town Manager, Police Department, Water Department, Town Planner, Wastewater, Fire Department, Community Engagement Coordinator, and Public Works.

**Will Lacey** thanked the Fire Department for the Fire Territory meeting, and he also thanked Madison Henderson for helping them.

**Carrie Lofton** said she has been meaning to get with the Council regarding the various reports from the new software her department has been using. She told them she would get with them in the near future to see what reports they would like her to use.

**Chris Gearld** thanks to the Fire Department as well. Just a reminder that they are holding public meetings for the Fire Territory and that the next meeting is 2/19/25 at 5:30 p.m. to be held in the gym.

**Bret Doub** wanted to reiterate what Chris said about the Fire Territory meetings, and he asked anybody who was watching the Council meeting to come out at the next 2 meetings with any questions or comments.

**David Potter** wanted to give a word of appreciation to the Street Department for getting out in the cold weather & maintaining the streets. Also, to both utilities, Water & Wastewater, getting out and working on issues & a water main break. The legislature downtown is addressing several issues, but they are dealing with several bills that are coming before the House & Senate that could affect our Town significantly & that he has been watching a couple of bills closely, Senate Bill 1 & House Bill 1402. He has spoken to AIM about them. He also said that he had ran the numbers & they were alarming. He said the negative impact on the Town is almost a certainty.

**Chou-il, Town Attorney**, said he had nothing legal, but it would be Kayla's last week, she is taking a trip for an undefined amount of time. He wanted to thank her for her time & help.

- VI. **Claim Docket**—Greg Irby motioned to approve the claim docket in the amount of \$681,627.70 and Chris Gearld seconded. Motion passed 4-0.
- VII. **Payroll Docket**—Chris Gearld motioned to approve the payroll docket and Bret Doub seconded. Motion passed 4-0.
- VIII. **Adjourn**—Greg Irby motioned to adjourn, and Bret Doub seconded. Motion passed 4-0. The meeting ended at 7:20 p.m.

ATTEST:

  
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Carrie Lofton, Clerk-Treasurer

Danville Town Council:

  
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David Potter, Council President