

## ***Danville Town Council Meeting Minutes***

**February 5, 2025**

- I. **Call to Order:** Council President David Potter called the meeting of the Danville Town Council to order on January 22, 2025, at 7:00 p.m.
- II. **Roll Call:** Council President David Potter acknowledged a quorum of the Council. David Potter, Michael Chatham, Chris Gearld, and Greg Irby were present. Bret Doub was absent. Town Manager Mark Morgan, Clerk-Treasurer Carrie Lofton, and Assistant Town Manager Will Lacey were present.
- III. **Approval of Minutes:** Greg Irby motioned to approve the meeting minutes from the FPT Special meeting held on January 22, 2025, and Chris Gearld seconded. Motion passed 3-0. Greg Irby made a motion to approve the Town Council minutes from January 22, 2025, Council meeting and Chris Gearld seconded. Motion passed 3-0 with Michael Chatham abstaining from both motions due to not being present at either meeting.
- IV. **Public Comment:** Town Manager Mark Morgan told the Council that he had no requests to speak.
- V. **Public Meeting:**
  - a) **Introduction of New Employees—**
    1. Fire Department-Fire Chief Rick Duncan introduced Amanda White, Division Chief for EMS.
    2. Parks-Parks Superintendent Will Lacey introduced Becky Coatney, she is going from part-time to becoming a full-time employee.
    3. Public Works-introduced Jeff Szabo who is replacing Oscar Hatcher's duties after Oscar had retired. He also introduced Seth Haynes, Austin Ray, and David Goodin.

Mark Morgan told the Council that today, 2/5/25, marked Wastewater Superintendent Tony Kirkpatrick's 15-year anniversary date that he had been hired.

- b) **Year-End Reports**—Each Department Head came forward and gave their year-end reports in the following order:
  1. Danville Chamber of Commerce
  2. Downtown Danville Partnership
  3. Human Resources
  4. Parks
  5. Public Works
  6. Police
  7. Water
  8. Fire
  9. Planning
  10. Wastewater
  11. Community Engagement
  12. Utilities Director
- c) **Public Safety Phone**—Police Chief Jim Hilton and Shanda Mills with AT&T/FirstNet, presented a proposal to take the current phone stipends for police officers and purchase "work" phones. This

would allow for a separation of personal phones and work phones. Michael Chatham made a motion to go with the AT&T stipend plan and Greg Irby seconded. Motion passed 4-0.

- d) **Ordinance 2-2025: Amendment to Salary Ordinance**—Clerk-Treasurer Carrie Lofton presented an ordinance to amend the 2025 Salary Ordinance due to title changes of certain positions in Town employment and changing the Public Works department to Street Department. Greg Irby made a motion to suspend the rules and Michael Chatham seconded. Motion passed 4-0. Greg Irby made a motion to approve the amendment to the 2025 Salary Ordinance and Chris Gearld seconded. Motion passed 4-0.
- e) **CER: CSI Van**—Police Chief Jim Hilton presented a request to expend funds to purchase a van to be utilized for the Crime Scene Investigations Unit. Greg Irby made a motion to approve the CER request and Michael Chatham seconded. Motion passed 4-0.

#### **Staff and Council Comments:**

The Town Council received the following staff updates via email, from the following departments: Police Department, Streets Department, Fire Department, Parks Department with Community Engagement Coordinator, Assistant Town Manager, Water Department, Town Planner, and Wastewater.

**Mark Morgan** wanted to bring attention to a certificate of honor from the Hendrick's County Bicentennial Steering Committee. He told the Council that they had an opportunity to see tonight because it is an opportunity he gets to see every day from the Department Heads. He thanked them all for that they do for the citizens and the Town.

**Carrie Lofton** told the Council that Madison is doing a great job on all pages of the website and the data that she receives and puts on there and that she is putting out a lot of good information to the community.

**Chris Gearld** wanted to reiterate what Mark said that there is a lot going on and thanked all the department heads. He also wished Mark the best of luck with his surgery.

**Michael Chatham** wanted to piggyback on all that was said, have some of the best employees around that make them look good, he thanked them for everything that they do. He thanked David Potter for the Work study.

**David Potter** thanked the Department Heads for going through their year-end reports. He said to keep thinking about the legislation Downtown regarding the property taxes. He thanked everyone who had worked on 302 W. Main St. He wanted to wish Mark "Good Luck" on his surgery the next day.

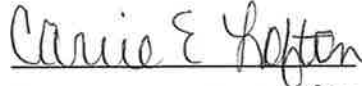
- VI. **Claim Docket**—Greg Irby motioned to approve the claim docket in the amount of \$799,981.78 and Chris Gearld seconded. Motion passed 4-0.
- VII. **Payroll Docket**—Greg Irby made a motion to approve the payroll docket and Chris Gearld seconded. Motion passed 4-0.
- VIII. **Motion to Adjourn**—Chris Gearld motioned to adjourn, and Michael Chatham seconded. Motion passed 4-0. The meeting ended at 8:27 p.m.

Danville Town Council



David Potter, Council President

ATTEST:



Clerk-Treasurer, Carrie Lofton