

Danville Town Council Meeting Minutes

April 16, 2025

- I. **Call to Order**: Council President David Potter called the meeting of the Danville Town Council to order on April 16, 2025, at 7:00 p.m.
- II. **Roll Call**: Council President David Potter acknowledged a quorum of the Council. David Potter, Michael Chatham, Greg Irby, and Bret Doub were present. Chris Gearld was absent. Town Manager Mark Morgan, Clerk-Treasurer Carrie Lofton, and Assistant Town Manager Will Lacey were present.
- III. **Approval of Minutes**: Bret Doub motioned to approve the meeting minutes from April 2, 2025, Council Meeting and Michael Chatham seconded. Motion passed 4-0.
- IV. **Public Comment**: Town Manager Mark Morgan told the Council that he had no requests to speak. Mark told the Council that he would like to amend the agenda to remove item B, Annual Utility Report, and to amend item D, instead of Tara Cobourn it would be the Code Enforcement Coordinator, Nathan Ford, presenting the road closures. Michael Chatham made a motion to amend the agenda and Greg Irby seconded. Motion passed 4-0.
- V. **Public Meeting**:
 - a) **Employee Certification**—Parks Director Will Lacy introduced Eric Lobosky and Madison Henderson, as two employees who obtained new certificates of achievement.
 - b) **Annual Utility Report**—Amended from the Agenda.
 - c) **Bid Award: CCMG Paving**—Interim Streets Superintendent Aaron Plunkett presented the bids for the 2025 Community Crossing Grant program and his recommendations for which companies to award the bid. Greg Irby made a motion to approve Pavement Solutions for Micro Paving and Bret Doub seconded. Motion passed 4-0. Greg Irby made a motion to approve Baumgardner for Mill and Overlay due to fact of responsiveness regarding Grady and Michael Chatham seconded. Motion passed 4-0.
 - d) **Wishes to be Heard: Event and Street Closure**—Code Enforcement Coordinator Nathan Ford presented the two event forms and one street closure for the Square for Downton Danville Partnership. Greg Irby made a motion to approve the street closure for the last day of School event and Michael Chatham seconded. Motion passed 4-0. Greg Irby made a motion to approve the street closures for the First Friday Cruise-In event and Michael Chatham seconded. Motion passed 4-0.
 - e) **Wishes to be Heard: Waiver of Tap Fees**—Utility Director Barry Lofton presented requests to waive tap fees with property owners that we have negotiated water easement with and now wish to annex into the town. Greg Irby made a motion to waive tap fees for 1991 10th St., and Bret Doub seconded. Motion passed 4-0. Greg Irby made a motion to waive tap fees for 1984 10th St., and Bret Doub seconded. Motion passed 4-0. Michael Chatham made a motion to waive tap fees for 1996 10th St. and Bret Doub seconded. Motion passed 4-0. Greg Irby made a motion to waive tap fees for 920 N. CR. 200 E. and Michael Chatham seconded. Motion passed 4-0. Michael Chatham made a motion to approve the 2 Beasley's Landholdings and Bret Doub seconded. Motion passed 3-0 with Greg Irby abstaining.
 - f) **Proclamation: Letter Carriers "Stamp Out Hunger Day"**—Town Manager Mark Morgan presented a Proclamation recognizing the second Saturday of May 2025 as Letter Carriers "Stamp Out Hunger Day" in which he read to the Council. Michael Chatham made a motion to approve the Stamp Out Hunger Day Proclamation and Bret Doub seconded. Motion passed 4-0.

- g) **Expired Warrants**—Clerk-Treasurer Carrie Lofton presented a list of checks that have not been cashed in the allotted time so she could absorb them back into the funds. No vote was needed.
- h) **Resolution 4-2025: Surplus Property**—Fire Chief Rick Duncan presented a resolution of items that he would like to be declared as surplus property to dispose. Michael Chatham made a motion to approve the surplus property resolution and Greg Irby seconded. Motion passed 4-0.
- i) **Amending the Holiday Schedule: Town Employee Picnic**—Town Mark Morgan presented a request to provide the employees of the Town of Danville with a half day off to participate in a Town Employee Picnic on June 17, 2025. Michael Chatham made a motion to amend the Holiday schedule for the Town Employee Picnic and Greg Irby seconded. Motion passed 4-0.
- j) **Board Appointment: Library Board**—Town Manager Mark Morgan presented a resignation request from Anna Marie Ricci from the Center Township/Danville Public Library Board. Mark Morgan acknowledged her years of service. Consensus was given by the Council to accept the resignation.
- k) **Board Appointment: Fire Territory Board**—Town Manager Mark Morgan was seeking direction on how the Council wished to make an appointment to the newly formed Fire Territory Board. Michael Chatham made a motion to approve Greg Irby to the Fire Territory Board and Bret Doub seconded. Motion passed 4-0.

Staff and Council Comments:

The Town Council received the following staff updates via email, from the following departments: Utility Director, Town Planner, Parks Department, Assistant Town Manager, Streets Department, Code Enforcement Coordinator, Fire Department, Wastewater, Water Department, Police Department, and Community Engagement Coordinator.

Will Lacey thanked Nathan Ford; he is working on things with Will – kudos to him!

Bret Doub thanked the staff. He also said that the Little League had a great turn out!

Michael Chatham thanked the staff. Everybody is doing a great job!

- VI. **Claim Docket**—Greg Irby made a motion to approve the claim docket in the amount of \$928,838.52 and Bret Doub wanted to clarify that the docket was \$100.00 less because a check had been taken out of the packet and then Bret Doub seconded. Motion passed 4-0.
- VII. **Payroll Docket**—Michael Chatham made a motion to approve the payroll docket and Bret Doub seconded. Motion passed 4-0.
- VIII. **Adjournment**—Greg Irby made a motion to adjourn, and Bret Doub seconded. Motion passed 4-0. The meeting ended at 7:39 p.m.

ATTEST:

Danville Town Council:

Carrie E Lofton, Clerk-Treasurer

David Potter, Council President