

## ***Danville Town Council Meeting Minutes***

**May 21, 2025**

- I. **Call to Order:** Council President David Potter called the meeting of the Danville Town Council to order on May 21, 2025, at 7:00 p.m.
- II. **Roll Call:** Council President David Potter acknowledged a quorum of the Council. David Potter, Michael Chatham, Chris Gearld, and Greg Irby were present. Bret Doub was absent. Town Manager Mark Morgan, Clerk-Treasurer Carrie Lofton, and Assistant Town Manager Will Lacey were present.
- III. **Approval of Minutes:** Council President David Potter said first off, condolences to Bret Doub and his family for the loss of his father. Greg Irby motioned to approve the meeting minutes from May 7, 2025, Council Meeting and Michael Chatham seconded. Motion passed 4-0.
- IV. **Public Comment:** Town Manager Mark Morgan told the Council that he had no requests to speak. Mark told the Council that he wanted to make an announcement of a change in the agenda, regarding letter G, that Chief Hilton could not be here, but Lieutenant Wilson would be filling in for the Chief.
- V. **Public Meeting:**
  - a) **Wishes to be Heard: Annexation with Farm Animal Exemption**—Aarin Walker of 1956 E. CR 100 N. would like to petition for annexation. However, his family has farm animals on the property that include chickens, and, in the future, he would like to add sheep. He requested an exemption from the ordinance. After Aarin answered the questions and concerns from the Council, Council President said he wanted to further discuss this. Town Manager Mark Morgan said since they were seeking opinions that they would button up the ordinance, etc.
  - b) **Agent of Record Clarification**—Town Manager Mark Morgan had been asked to bring this back to the Council to clarify which agent can solicit quotes from specific companies or if the Council wished to go ahead and declare an agent of record. After the Council discussed the Agents, Greg Irby made a motion to accept Hometown Insurance as the Agent of Record and Chris Gearld seconded. The Council President, David Potter, had the Clerk-Treasurer, Carrie Lofton give roll call with David Potter and Michael Chatham both stating nay. Since it was a tie, Carrie had to vote, and she stated nay. Michael Chatham made a motion to accept Epic Insurance, with John Parmley, as the Agent of Record and Council President David Potter said he would break with tradition, and second the motion. David asked for a roll call vote from Carrie, with Chris Gearld and Greg Irby both stating no. Clerk-Treasurer Carrie Lofton was then asked to decide the vote and she stated yes which made the motion 3-2.
  - c) **Library Board Appointment**—Town Manager Mark Morgan presented Linda Monk and Brigham Francois as the two individuals who requested the appointment to the Danville-Center Township Library. Mark said this was the President’s appointment. David Potter said he would like Linda Monk as the individual to receive the appointment, then he had the Council make a motion which Chris Gearld made a motion to approve the appointment to Linda Monk, no one seconded. Council President David Potter said to leave it vacant for now.
  - d) **Look Ahead: Planning Department**—Town Planner Lesa Ternet provided a “Look Ahead” and visions for the Planning Department.
  - e) **Ordinance 9-2025: Super-Voluntary Annexation**—Town Planner Lesa Ternet presented an ordinance to conduct a Super-Voluntary Annexation for Double E Farms Inc.; it is the property located on the East side of CR 300 East. Council President David Potter gaveled open the Public Hearing, and since there were no comments, he gaveled the Public Hearing close.

- f) **Ordinance 10-2025: Super-Voluntary Annexation**—Town Planner Lesa Ternet presented an ordinance to conduct a Super-Voluntary Annexation for C&R Farms, it is the property of South of CSX, North of C.R. 150 South, West of C.R. 225 East. Council President David Potter gaveled open the Public Hearing, opening for comments, which there were not any, David gaveled the Public Hearing closed.
- g) **Towing Contracts**—Lieutenant Wilson presented the two companies that have met the criteria to be placed on the towing rotations, Ploughe's and York Towing. Town Attorney Chou-il told the Council that the Contracts would need to be amended July 1. Michael Chatham made a motion to approve the Towing contract and to have Jim Hilton as the signatory and Greg Irby seconded. Motion passed 4-0.
- h) **Resolution 7-2025: Surplus Property**—Chief Alex Brand presented a resolution to dispose of surplus property. Greg Irby made a motion to approve Resolution 7-2025 and Chris Gearld seconded. Motion passed 4-0.
- i) **Poultry Ordinance**—Code Enforcement Coordinator Nathan Ford presented a questionnaire to the Council for further clarification on the introduction of chickens to the Town's municipal limits. After discussing, Council President David Potter suggested to table until the next meeting and wait for Bret Doub to be back.
- j) **Utilities Budget and Reporting**—Clerk-Treasurer Carrie Lofton is seeking to change vendors for the Utilities budget and reporting. She is requesting Reedy Financial. Michael Chatham made a motion to approve Reedy Financial and Greg Irby seconded. Motion passed 4-0.

#### **Staff and Council Comments:**

The Town Council received the following staff updates via email, from the following departments: Police Department, Town Planner, Code Enforcement Department, Fire Department, Parks and Rec, Assistant Town Manager, Wastewater, Streets Department, Water Department, and Community Engagement Coordinator.

**Mark Morgan** told the Council that they had done interviews for the Street Superintendent, and he brought before them a letter and that they will make an offer to this person tomorrow. He also sent out condolences to Bret Doub and family.

**Chris Gearld, Greg Irby, and Michael Chatham** all expressed condolences to Bret Doub and his family. **Chou-il** told the Council that House Bill 1427 passed and that it would change some of the zoning under the personal property taxes in which he explained. He said he wanted them to be mindful during the budget process.

**David Potter** said that Mrs. Lofton had reminded him that the budget season would be upon them soon. David said he was not a big fan of Work Study sessions and that he would like to make it an agenda item at a regular meeting. He said that the big T.V. screens in the hallways, he really liked them. Thanked whoever done that.

- VI. **Claim Docket**—Michael Chatham made a motion to approve the claim docket in the amount of \$625,939.75 and Chris Gearld seconded. Motion passed 4-0.
- VII. **Payroll Docket**—Michael Chatham made a motion to approve the 5/16/25 payroll docket and Chris Gearld seconded. Motion passed 4-0.
- VIII. **Adjournment**—Chris Gearld made a motion to adjourn, and Greg Irby seconded. Motion passed 4-0. The meeting ended at 8:07 p.m.

ATTEST:

Danville Town Council:

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Carrie E Lofton, Clerk-Treasurer

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David Potter, Council President