

**TOWN OF
DANVILLE
POLICE DEPARTMENT**



**REQUEST FOR PUBLIC RECORDS
(Covered under I.C. 5-14-3)**

Policy Statement:

It is the policy of this agency to provide any and all public information permitted under the law (I.C. 5-14-3) to all citizens. A public copy may be different from the actual report in that no suspect information is released in the public copy, unless there was an arrest. Also, the name, age, and address of the victim of a sex crime is not released. If the report references a case that is still open and under review, your request will be reviewed and discussed with the Hendricks County Prosecutors Office to determine whether the report can be released. In some cases, a Public Access Request will need to be submitted and reviewed. No juvenile information will be released. Please review I.C. 5-14-3 for additional requirements and restrictions.

Please complete the information below:

I hereby request to view and/or copy the information permitted by law of the following:

Accident Report: _____ Case Report: _____ Other: _____

Indicate approximate date, time, and location of incident for which you are seeking information:

Date: _____ Time: _____

Location: _____ Case Number: _____

This agency requires that you produce one (1) piece of identification. A copy of the identification will be attached to this form and will be held for record keeping.

Name: _____
(Person requesting information of records)

Address: _____

City: _____ State: _____ ZIP: _____

Phone # _____

Date Requested: _____ Date Needed: _____

FOR ADMIN USE ONLY: (Please list what items were released, if any)
