

## **Danville Town Council Meeting Minutes January 7<sup>th</sup>, 2026**

- I. **Call to Order**: Council President David Potter called the meeting of the Danville Town Council to order on January 7, 2026, at 7:00 p.m.
- II. **Roll Call**: Council President David Potter acknowledged a quorum of the Council. David Potter, Michael Chatham, Chris Gearld, and Bret Doub were present. Clerk-Treasurer Carrie Lofton, Town Manager Mark Morgan and Assistant Town Manager Will Lacey were present.
- III. **Approval of Minutes**: Bret Doub made a motion to approve the meeting minutes from December 17, 2025, and Michael Chatham seconded. Motion passed 4-0.
- IV. **Public Comment**: Town Manager Mark Morgan told the Council that he had no request to speak.
- V. **Public Meeting**:
  - a) **Appointment of Department Liaisons**—Council President Dave Potter appointed Department Liaisons. Dave Potter stated all Council members would like to remain in their current roles, with the only change being a terminology change. Fire Department will now be Fire Territory. Greg Irby will be with Parks. Chris Gerald will be with Fire Territory. Michael Chatham will be with Police. Bret Doub will be with Utilities. Dave Potter will be with the Street Department.
  - b) **Badge Pinning**—Mark Morgan stated the Fire Department requested to move this agenda item to February 4, 2026.
  - c) **Wishes to be Heard: Danville Business Owners**—Jim Stephens addressed the Council on behalf of the business owners in Danville to discuss the recent Council/RDC project on Main Street.
  - d) **Board Appointments**—There were several Boards and Commissions that required appointments.
    1. Plan Commission – One seat is a Town of Danville Staff member that is a 4-year term appointed by Council President. Barry Lofton has requested to continue serving in this role. Dave Potter appointed Barry Lofton to continue in his role on the Plan Commission. Two seats must be from opposing political parties and are appointed for a 4-year term by the Council President. Loris Thompson (Republican) and Sue Rempert (Democrat) have requested to continue to serve in these roles. Dave Potter appointed Loris Thompson to continue in his role. Bret Doub made a motion to appoint Sue Rempert to continue in her role on the Plan Commission, and Michael Chatham seconded the motion. Motion passed 4-0. Two seats are held by Council Members that are appointed annually by the Council. Mr. Potter and Mr. Chatham are currently serving in these roles. Chris Gerald made a motion to appoint Dave Potter and Michael Chatham to continue their roles on the Plan Commission, and Bret Doub seconded. Motion passed 4-0.
    2. Redevelopment Commission – All positions are appointed annually, except for the Non-Voting Chamber of Commerce member and the DCSC member. The DCSC appointment is for 2 years. Three seats are appointed by the Council President. Two seats are appointed by the Council. Ben Comer, Brad Legan, Matt Steward, Tim McRoberts, and David Glover are interested in serving again. Dave Potter appointed Ben Comer, David Glover, and Tim McRoberts to continue their role. Bret Doub made a motion to appoint Matt Steward and Brad Legan to continue their role on the Redevelopment Commission, and Micheal Chatham

seconded. Motion passed 4-0. Chamber of Commerce representative is appointed by the Council President as an Ex-Officio member. Kelly DiBenedetto has requested to continue to serve in this role. Dave Potter appointed Kelly DiBenedetto to continue her role. DCSC will appoint their Ex-Officio member. Dr. Tracy Shafer has requested to continue to serve in this role. Mark Morgan stated he was waiting to hear back from DCSC.

3. Park Board – The DCSC Board was contacted to appoint their yearly representative. They have selected Mike Corbett to represent them for the 2026 calendar year.

4. Police Merit Board – Two seats must be from opposing political parties and are appointed by the Council President. One seat was vacated by Father Michael Fritsch. He was serving as the appointed Democrat. Loni Riley (Democrat) has applied to serve. This would be a 2- year appointment to fill the vacated seat. Dave Potter appointed Loni Riley to this role. Current Republican appointment William (Pete) Lynch has requested to continue to serve in this role. Republican Ben Williams has also applied for this appointment. This position would serve for a 4-year term. Dave Potter appointed William (Pete) Lynch to continue in this role. The officers elected Courtney Lively as their Democrat representative.

5. Tree Advisory Committee – All positions are appointed annually by the Town Council. Sarah Wolf, Gary Hemmelgarn, and Steve Menchhofer have requested to continue to serve in these roles. Jeffery (Gage) Mace has also applied to serve. Bret Doub made a motion to appoint Sarah Wolf, Gary Hemmelgarn, and Steve Menchhofer to continue their roles on the Tree Committee, and Michael Chatham seconded. Motion passed 4-0.

6. Hendricks County Economic Development Partnership – One position is appointed annually by the Council to serve. Mr. Irby is currently serving in this role.

7. Hendricks County Recycling District – One member of the Council is appointed annually to serve. Mr. Doub is currently serving in this role.

8. Communications Board – One member of the Council is appointed annually to serve. Mr. Chatham is currently serving in this role.

9. Citizens Water Advisory Board – This is an annual appointment. Currently held by Matt Ellsion.

10. Chamber of Commerce Representative – This is an annual appointment. This is currently being served by the Town Manager.

11. Downtown Danville Partnership – These are annual appointments. Usually includes 1 Council Member and 1 staff member. Mr. Doub and Lesa Ternet are currently serving in these roles.

12. Citizens Advisory Board – These positions are appointed annually. One position is appointed by Twin Bridges RDF. The other 4 are 1 Council Member and 3 appointments by the Council. This board addresses complaints regarding landfill activity. Danielle Smith and Will Lacey have expressed interest in serving. Dave Potter and Madison Henderson are interested in continuing serving.

13. Economic Advisory Board – This is a 2-year appointment by the Town Council. Kelly DiBenedetto is currently serving in this role. Term expires 2/1/26. She is willing to continue to serve. County Council will need to be notified. Bret Doub made a motion to approve Board Appointments 6-13, and Chris Gerald seconded. Motion passed 4-0.

- e) **Resolution 1-2026: Fiscal Plan for Annexation**—Town Planner Lesa Ternet presented a resolution that outlines the fiscal plan for annexation of property associated with Ordinance

35-2025. This property is located at 1433 10<sup>th</sup> Street. Bret Doub made a motion to approve Resolution 1-2026, and Michael Chatham seconded. Motion passed 4-0.

- f) **Ordinance 35-2025: Super-Voluntary Annexation**—Town Planner Lesa Ternet presented an Ordinance to conduct a Super-Voluntary Annexation for the property located at 1433 10th Street. The petitioner is Karli Steward. This was introduced on 12/3/25 and had a public hearing on 12/17/25. Michael Chatham made a motion to approve Ordinance 35-2025, and Bret Doub seconded. Motion passed 4-0.
- g) **Resolution 2-2026: Fiscal Plan for Annexation**—Town Planner Lesa Ternet presented a resolution that outlines the fiscal plan for annexation of property associated with Ordinance 36-2025. This property is located at 1103 S. 300 E. Bret Doub made a motion to approve Resolution 2-2026, and Chris Gerald seconded. Motion passed 4-0.
- h) **Ordinance 36-2025: Super -Voluntary Annexation**—Town Planner Lesa Ternet presented an ordinance to conduct a Super-Voluntary Annexation for the property located at 1103 S. CR 300 E. The petitioner is Banyan Realty Group, LLC. This was introduced on 12/3/25 and had a public hearing on 12/17/25. Bret Doub made a motion to approve Ordinance 36-2025, and Michael Chatham seconded. Motion passed 4-0.
- i) **Resolution 3-2026: Transfer of Funds**—Clerk-Treasurer Carrie Lofton presented a resolution to transfer funds in the General Fund and the Parks and Recreation Fund. Bret Doub made a motion to approve Resolution 3-2026, and Michael Chatham seconded. Motion passed 4-0.
- j) **IMPO Appointments**—Town Manager Mark Morgan requested the following appointments to the Indianapolis Metropolitan Planning Organization. Policy Committee Representative Mark Morgan and Proxy Lesa Ternet. Technical Committee Representative Dave Newell and Proxy Aaron Plunkett. Michael Chatham made a motion to approve IMPO Appointments, and Chris Gerald seconded. Motion passed 4-0.
- k) **Conflict of Interest Forms**- Clerk-Treasurer Carrie Lofton provided Conflict of Interest forms for employees who perform services for the Town. She has also provided forms for signatures should Council Members need it. Michael Chatham approved the Lofton-Conflict of Interest Form, and Chris Gerald seconded. Motion passed 4-0. Chris Gerald approved the Reed Conflict of Interest Form, and Michael Chatham seconded. Motion carried 4-0.
- l) **Nepotism Forms**-Clerk-Treasurer Carrie Lofton provided a copy of our Nepotism Policy along with two forms that will need to be signed and returned by all Council Members.
- m) **Cleaning Contracts**-Town Manager Mark Morgan presented four (4) cleaning proposals for contract to clean certain areas of Town Hall. Bret Doub made a motion to approve BL3 and AWR Cleaning Proposal, Chris Gerald seconded. Motion passed 4-0.

#### **Staff and Council Comments:**

The Town Council received the following staff updates via email from the following departments: Assistant Town Manager, Parks Department, Town Planner, Police Department, Fire Department, Water Department, Wastewater, Street Department, and Code Enforcement Coordinator.

**Mark Morgan** stated there is a Community Clean-up Day coming up. He let the Council know he appreciated them for making the Board and Commissions appointments and stated the Town will continue to do their best in 2026.

**Will Lacey** gave kudos to the IT Committee for all the work they have put into the upcoming changes.

**Carrie Lofton** stated she received notification that the Towns 1782 was approved.

**Chris Gerald** welcomed Graham Youngs, the new attorney for the Town.

**Bret Doub** welcomed Graham Youngs. He stated that he hoped everyone had a good holiday season and was able to recharge and gear up for 2026. He also let the Town's staff know they were appreciated for all their hard work. He mentioned to the business owners in the audience that he would be willing to work with them to get what they needed figured out.

**Michael Chatham** welcomed Graham Youngs. Thanked the Department Heads for all their hard work. Thanked Jim Stephens for speaking on behalf of the business owners of the Town. Gave his condolences to Kathy Basset for her loss.

**David Potter** welcomed everybody to 2026, and he hopes everybody has another great year.

- VI. **Claim Docket**—Bret Doub made a motion to approve the claim docket in the amount of \$1,094,389.58 and Michael Chatham seconded. Motion passed 4-0.
- VII. **Payroll Docket**—Bret Doub made a motion to approve the payroll docket from 12/26/25 and Chris Gearld seconded. Motion passed 4-0.
- VIII. **Adjournment**—Micheal Chatham made a motion to adjourn, and Bret Doub seconded. Motion passed 4-0. The meeting ended at 7:32 p.m.

ATTEST:

  
Carrie E Lofton, Clerk-Treasurer

Danville Town Council

  
David Potter, Council President