

# Town of Danville Special Event Application

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## Event Information

**Event Name:** Summer Porchfest/Plein Air

**Event Location:** Washington St. – E. Broadway to W. Main St. & Clinton St. to N. Jefferson St.  
Jefferson St. – W. Marion St. to W. Main St. & W. Clinton St. to W. Columbia St.

**Event Date(s):** August 8<sup>th</sup>, 2026 @ 12pm to 10pm

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## Event Sponsorship

**Sponsoring Organization / Individual:** Danville Rotary Club/Gallery on the Square

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**Contact Name:** Tracie Shearer

**Phone Number:** 317-507-3993

**Email Address:** tracieshearer@gmail.com

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## Special Requests

(Examples: street closures, extra trash bins, police presence, stage setup, electrical access, etc.)

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# Special Event Application

Print Date

Shearer, Tracie

1/27/2026

*Historical Danville Square*

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**Event Name:**

Summer Porchfest/Plein Air

**Type of Event:**

Music Festival

**General Description of Event:**

Music Festival/ Art Festival

**Public/Private Event:**

public

**Admission Fee:**

NA

**Estimated Attendance**

5000-7000

**Organization:**

Danville Rotary Club

**Contact Person**

Tracie Shearer

**Contact Phone Number:**

3175073993

**Email**

tracieshearer@gmail.com

**Event Location:**

On the square and N Washington And Jefferson streets

**Event Date:**

08/08/2026

**Event Time:**

12:00 PM

**Event End Time:**

10:00 PM

**Set-up Date:**

08/08/2026

**Set-up Time:**

12:00 PM

**Tear Down Date:**

08/08/2026



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# Special Event Application

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*Historical Danville Square*

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**Tear Down Time:**

10:00 PM

Organization Information:

**Sponsoring/Planning Organization:**

Danville Rotary club/Gallery on the Square

**Organization is registered with the State of Indiana as a non-Profit Organization**

True

**Event Manager:**

Tracie Shearer

**Address**

337 N Washington St Danville IN, 46122

**Phone**

(317) 507-3993

**Email**

tracieshearer@gmail.com

**Website:**

coming soon

**Onsite Contact:**

Tracie Shearer

**Phone**

(317) 507-3993

**Email**

tracieshearer@gmail.com

Please review the following checklist and mark all that apply to your special event. If uncertain, check the box and provide any relevant notes or comments.

**Street Closures:**

True

**Trash Cans:**

12

**Porta Potties:**

True

**Musical Entertainment:**

2-10pm on the square, 2-7pm in the neighborhoods



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**Tents:**

True

**Merchandise/Craft Vendors:**

True

**Food Vendors:**

True

**Rides/Inflatables:**

False

**Courthouse lighting(String Lights) :**

True

**Electrical Power Access:**

True

**Alcohol Distribution (Sold or Provided):**

True

**How many Vendors:**

1 possible

Event Add-Ons:

**Picnic Tables:**

**Crowd Control Fencing:**

**Trash Removal Service:**

True

**Relevant notes or comments:**

Art event is 12:00-5:00 on the square. Music will be 2:00-7:00 in the neighborhoods and on the square with a single stage (S Washington at Broadway) 7:00-10:00pm. No alcohol permit for neighborhoods, DORA only. Since this is a free event to benefit the town and our merchants, we request a waiver or reduction in fees in exchange for an in kind sponsorship for the town and/or Partnership.

**Describe Security Plans:**

TBD, open to advice

**Map of proposed layout/Route**

2026 porchfest map.pdf

**Provide Traffic Control/Emergency Evacuation Plans:**

2026 porchfest-safety for street closures.pdf



## 2026 Summer Porchfest

Emergency/Evac plans for street closures:

### **On the square:**

Vendors will be along sidewalks, vehicles will have room to travel on streets. The stage at south Washington will be fully mobile. It will be on Jack Lawson's trailer as it was last year for Mokey's on the square a couple of times. Can be moved quickly if needed.

### **N Washington and Jefferson Streets:**

Music will be set up on porches/off street

Any vendors or food will be at side of streets to allow for egress.

Golf carts and people will be in the street and can quickly move.

Will comply with requirements from safety personnel.

