

Danville Town Council Meeting Minutes
January 21st, 2026

- I. **Call to Order:** Council President David Potter called the meeting of the Danville Town Council to order on January 21, 2026, at 7:05 p.m.
- II. **Roll Call:** Council President David Potter acknowledged a quorum of the Council. David Potter, Michael Chatham, Chris Gerald, Greg Irby and Bret Doub were present. Clerk-Treasurer Carrie Lofton, Town Manager Mark Morgan and Assistant Town Manager Will Lacey were present.
- III. **Approval of Minutes:** Bret Doub made a motion to approve the meeting minutes from January 7, 2026, and Michael Chatham seconded. Motion passed 5-0.
- IV. **Public Comment:** Town Manager Mark Morgan told the Council that he had no request to speak.
- V. **Public Meeting:**
 - a) **School Board Appointments to RDC**—Council President Dave Potter announced that the Danville Community School Board had recommended Dr. Tracy Shafer to the Redevelopment Commission for a 2-Year term.
 - b) **Badge Pinning**—Police Chief Jim Hilton presented an employee that had been recently promoted by the Merit Board.
 - c) **Badge Pinning**—Fire Chief Rick Duncan presented an employee that had successfully completed their probationary period and is eligible for full-time status.
 - d) **Proclamation: Tri Kappa Week**—Town Manager Mark Morgan will present a proclamation declaring the week of 2/22/26 to 2/28/26 as Tri Kappa Week. Greg Irby made a motion to approve the Proclamation: Tri Kappa Week with the correction to the date, and Bret Doub seconded. Motion passed 5-0.
 - e) **Wishes to be Heard: HCYAP**—Staci Hovermale with the Hendricks County Youth Assistance Program presented the program to the Council along with Melissa Irby.
 - f) **Resolution 4-2026: Transfer of Funds**—Clerk-Treasurer Carrie Lofton presented a resolution to transfer funds from the General Fund to the Fire Territory. Chris Gerald made a motion to approve Resolution 4-2026, and Greg Irby seconded the motion. Motion passed 5-0.
 - g) **Conflict of Interest Forms**—Clerk-Treasurer Carrie Lofton provided Conflict of Interest forms for employees who perform services for the Town. She also provided forms for signature should Council Members need it. Chris Gerald made a motion to approve the Doub Conflict of Interest Form, and Greg Irby seconded. Bret Doub abstained. Motion passed 4-0. Chris Gerald made a motion to approve the Irby Conflict of Interest Form, and Michael Chatham seconded. Greg Irby abstained. Motion passed 4-0.
 - h) **Small Structure Asset Report**—Utilities Director Barry Lofton provided updated information on the Small Structure/Culverts that were turned over to the Town upon recent legislation.
 - i) **Request to Retain Legal Counsel**—Town Manager Mark Morgan sought permission to obtain a letter of engagement to retain former legal counsel to continue work on an ongoing police matter. Current counsel made recommendation. Michael Chatham made a motion to approve the Request to Retain Legal Counsel, and Bret Doub seconded. Motion carried 5-0.

Staff and Council Comments:

The Town Council received the following staff updates via email from the following departments:

Assistant Town Manager, Utility Director, Parks Department, Town Planner, Police Department, Fire Department, Water Department, Wastewater, Street Department, Community Engagement Coordinator, and Code Enforcement Coordinator.

Mark Morgan asked the Council if they would like him to meet with the presenters of HCYAP to see if they had a specific dollar amount they would like to request and bring before the Council. The Council stated they were open to hearing a request.

Bret Doub stated he appreciated the staff for all they do.

Michael Chatham asked Chief Jim Hilton if there was an update on the hiring process. Chief Jim Hilton stated the process was ongoing. He continued to state the department was currently in the background phase, and they had 10 applicants left. Chief Jim Hilton stated they were hoping to go in front of the Merit Board in February, and they had 3 open positions.

- VI. **Claim Docket**—Greg Irby made a motion to approve the claim docket in the amount of \$618,265.26, and Chris Gerald seconded. Motion passed 5-0.
- VII. **Payroll Docket**—Greg Irby made a motion to approve the payroll docket from 1/9/26, and Michael Chatham seconded. Motion passed 5-0.
- VIII. **Adjournment**—Chris Gerald made a motion to adjourn, and Michael Chatham seconded. Motion passed 5-0. The meeting ended at 7:53 p.m.

ATTEST:

Carrie E Lofton

Carrie E Lofton, Clerk-Treasurer

Danville Town Council

David Potter

David Potter, Council President