

# Danville Town Council Meeting Minutes

July 20, 2009

I. CALL TO ORDER: Council President, Jeff Martin, called meeting of the Danville Town Council to order at 7:00pm on July 20, 2009 in the Danville Town Hall, 147 W Main Street.

II. ROLL CALL: President, Jeff Martin, acknowledged a quorum of the Council and led everyone in the Pledge of Allegiance to the American Flag. The following Council members were in attendance: Jeff Martin, Richard Burrows, Steve Hartsock, Mike Neilson and Marcia Lynch. The following Administrative officials were present: Gary Eakin, Town Manager and Amy Roberts, Clerk-Treasurer.

III. APPROVAL OF MINUTES: Motion was made by Mike Neilson to approve the minutes as read for the Town Council meeting of 7/6/2009, seconded by Marcia Lynch. Motion passed 5-0.

## IV. AGENDA ITEMS:

### a) Resolution for Designated Depositories 07-2009

Clerk Treasurer Roberts explained that this resolution specifically states which banks the Clerk-Treasurer can have a business relationship with. This is for public funds coming in and applies to everything except the HOST fund. Clerk Treasurer Roberts would like to add M&I Bank and Old National Bank. Motion to add designated depositories made by Marcia Lynch, seconded by Dick Burrows. Motion passed 5-0.

### b) Identity Theft Prevention Program

Clerk Treasurer explained that the federal government has established rules that must be followed regarding handling of utilities to prevent identity theft. Theft through utilities is the third highest on the list for most reported identity theft cases. This means that the Town of Danville must pass and implement an identity theft prevention program. The Town of Danville utility division currently employs these standards, but this must be made formal in order to comply. This must be passed prior to August 2, 2009. Clerk Treasurer Roberts has consulted with Kevin Dogan, legal counsel, and has been given his approval to proceed. Motion was made by Mike Neilson to approve the Identity Theft Program implementation in the utility division, seconded by Steve Hartsock. Motion passed 5-0.

### c) Ordinance to Amend Town Code for Handicapped Parking 09-2009

With recommendations from Rob Roberts, DPW Superintendent, and the Planning Department, approval is sought from Council to amend the Town Code to create a handicap parking place on N. Washington, mid-block between Main and Clinton on the west side – at the request of the new proprietors, Hair Magic II. Also, approval is sought to remove a handicap space on Broadway on the north side of the street. This amendment to the Ordinance would add one spot and delete another. Motion to suspend the rules and act on this Ordinance was made by Marcia Lynch, seconded by Dick Burrows. Motion passed 5-0. Motion to pass this amendment to the Town Code for handicapped parking made by Marcia Lynch, seconded by Steve Hartsock. Motion passes 5-0.

### d) Ordinance to Amend Town Code to Modify Sight Distance Restrictions 10-2009

DPW Superintendent, Rob Roberts, along with the Planning Department, in an effort to make more spaces available for parking on public streets. Several spaces were identified mainly on one-way streets. Approximately 20-25 spots were identified. Approval is sought to amend the Town Code modifying sight distance restrictions. Motion to suspend the rules was made by Marcia Lynch and seconded by Dick Burrows. Motion passed 5-0. Motion to amend Town Code to modify sight distance restrictions was made by Marcia Lynch and seconded by Dick Burrows. Motion passed 5-0.

### e) Appoint Members to the Tree Advisory Committee

Joe Shuler and Charles Miller faxed letters and John Adam Harvey sent a letter requesting consideration to be a member of the Tree Advisory Committee. Staff recommends acceptance of all three of these individuals who submitted letters. Motion to accept all three individuals who submitted letters of interest was made by Mike Neilson, seconded by Steve Hartsock. Motion passed 5-0.

f) Annexation Ordinance – Chuck Foggatt 18-2008

This Ordinance was introduced in 2008 but was not acted upon by Council because there was pending litigation. The Town received dismissal papers from the Court – an agreement had been reached. Motion to pass this annexation ordinance made by Marcia Lynch, seconded by Dick Burrows. Motion passed 5-0.

g) Amendment to Salary Ordinance 11-2009

Superintendent Russell is requesting an additional week for his seasonal employees. This will be for current seasonal employees only. Motion to suspend the rules and approve this amendment made by Dick Burrows, seconded by Mike Neilson. Motion passed 5-0. Motion to amend the salary ordinance and add one additional week to seasonal employees at the Water Dept. made by Dick Burrows, seconded by Mike Neilson. Motion passed 5-0.

h) Update on New Town Hall – Jeff Rigdon

Jeff Rigdon indicated that they were ahead of schedule on some items. He stated that the facility would be ready for school to open. All of the site drawings are complete and ready to go out for bid. We will award bid in August or first of September. Jeff Rigdon indicated that they were able to come in wa on the generators thanks to Rob Roberts and Jim Russell. Jeff indicated that they are still dealing with broken windows – vandalism.

i) Department Head Reports

Fire Chief Morgan

Nothing to report

Water – Jim Russell

DLZ will be out this week for site footprint. The second incident of vandalism occurred on the water tower at North Elementary. Surveillance cameras have been installed.

Public Works – Julie Cooney

The Public Works crew is painting curbs and stop blocks, set-up and take-down for concerts on the square, drainage issues including sinkhole repair and catch basin cleaning, street sweeping, watering the flowers at Town Hall and Town Square, and installing sidewalks.

Wastewater- Bill Lush

The plant is running well. They are getting projects done on the south side of Town. The use of the camera truck and vactor with assistance from the DPW is working out very well.

Park – Will Lacey

Renovation of north park bathroom and re-shingled the little league dugouts. Steve Johnson retired from the Park Program after 36 years. The Park Board will honor him plaque at the meeting of Wednesday, August 12, 2009. The weather has not been so good for the pool revenues. We are down approximately \$16,000.00 through the end of July compared to the same time in 2008. The Symphony went great – Norm very pleased. El Traino won the Race across Hendricks County. Matt Hicks will host a free country concert in the park this weekend. The Hendricks County Symphony will be at the Amphitheater on July 31. A Family Camp-Out night is coming up.

Police - Chief Gill

Chief Gill handed out the June, 2009 statistics report. New Police Officer Helton is working out fine, he will be on his own starting in August. Chief Gill told of a service being provided by the Indiana Attorney General regarding identity Theft that is posted on their website. Town Prosecutor, Connie Phillips, submitted her resignation citing time constraints. We are actively looking for a new Town Prosecutor. Connie Phillips did not charge the Town – she will just write expenses off as Community Service

PUBLIC COMMENTS

None

STAFF COMMENTS

Town Manager Eakin

Letter received from Blue Star Program thanking the Danville H.S. Band for their performance at the Blue Star Salute. A Roundtable will take place on August 19, 20 at 6 p.m. at the Train Station to be catered by the Mayberry Café. All Council members confirmed that they would be there. July 27, 2009 at 5 p.m. we will have a Budget Workshop and discuss parking issues.

Amy Roberts

Shred-IT came and shredded 55 boxes of documents and dropped off a Shred-IT container for use at the Clerk-Treasurers office. Amy indicated that they will not be moving anything to the new Town Hall that does not need to be retained, with the exception of the historical books.

Marcia Lynch

Spent the entire morning at the Farmers Market as a guest non-profit. She overheard patrons from out of town talking about how cute the square is and how nice the Farmers Market is. She was very glad to be a part of that.

Dick Burrows

When you come out on Mackey Road from Sunset Drive – sight distance is limited due to brush. This needs to be cut back for safety reasons. Also, when you come out of the high school parking lot onto 36 there is a turn lane to your left that comes from Casey's and goes into the drive for the high school. Mr. Burrows asked what could be done about people turning out of the high school and staying all the way left in that lane to go directly to Caseys. Chief Gill indicated that they would provide enforcement if they catch them doing it.

V. CLAIM DOCKET: Mike Neilson made a motion to approve claim docket, seconded by Dick Burrows. Motion passed 5-0.

VI. ADJOURNED: President of the Council, Jeff Martin, adjourned the meeting at 7:55 pm.

Minutes submitted by:

Approved by:

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Amy Roberts, Town of Danville

Jeff Martin, President