

Danville Town Council Meeting Minutes

January 4, 2023

- I. **Call to Order**: Town Council President David Winters called the meeting of the Danville Town Council to order on January 4, 2023 at 7:00 p.m.
- II. **Roll Call**: Town Council President David Winters acknowledged a quorum of the Council. David Winters, Nancy Leavitt, Michael Chatham, and Greg Irby were present. Chris Gearld was absent. Town Manager Mark Morgan and Assistant Town Manager Will Lacey were present. Clerk-Treasurer Jenny Percy was absent.
- III. **Council Organization**: The Council made decisions on who would fill its officer rolls for the 2023 year.
 - a. **President**—Michael Chatham nominated David Winters for Council president. Roll call was taken and the Council unanimously voted 4-0.
 - b. **Vice President**—Michael Chatham nominated Nancy Leavitt for Council Vice president. Roll call was taken with Nancy Leavitt abstaining from the vote and the motion passed 3-0.
 - c. **Department Liaisons**—David Winters went over who would be liaison for which department. Greg Irby would take Parks, Chris Gearld will stay with the Fire Dept., Nancy Leavitt will stay with the Police, Michael Chatham would take Public Works, and David Winters will stay with Utilities.

Approval of Minutes: Nancy Leavitt motioned to approve the meeting minutes from the Town Council meeting held on December 28, 2022 and Michael Chatham seconded. Motion passed 4-0.
- IV. **Public Comment**: Town Manager Mark Morgan told the Council that he did not have any requests to speak.
- V. **Public Meeting**: Council President David Winters thanked everyone who stepped up and sent in applications for the board appointments. He then asked Town Manager Mark Morgan to give a synopsis on each appointment.
 - a) **Board Appointments**:
 - a. **Plan Commission**—Council President David Winters recommended keeping Jill Howard (Democrat) and Adam Harvey (Republican) along with Council members Nancy Leavitt and Michael Chatham. Greg Irby motioned to approve these appointments and Nancy Leavitt seconded. Motion passed 4-0.
 - b. **Redevelopment Commission**—Council President David Winters recommended Ben Comer, David Glover, Greg Vanlaere, Brad Legan, and Ellen Wilborn to these seats. Nancy Leavitt motioned to approve the slate of candidates and Greg Irby seconded. Motion passed 4-0.
 - c. **Park Board**—The School had not made a recommendation yet on Elizabeth Whitaker and Tim McRoberts. Council President David Winters recommended Peter Trybula out of the 3 applicants. Greg Irby motioned to approve Peter Trybula and Nancy Leavitt seconded. Motion passed 4-0.
 - d. **BZA**—Kevin Tussey already serves on the BZA and would like to continue to do so. David Winters recommended Kevin Tussey, Roger Smith, and Tracie Shearer. Michael Chatham motioned to approve these appointments and Nancy Leavitt seconded. Motion passed 4-0.
 - e. **EMS Joint Board**—David Winters recommended his self and Chris Gearld to this Board. Nancy Leavitt motioned to approve the recommendations and Michael Chatham seconded. Motion passed 4-0.
 - f. **Hendricks County Economic Development Partnership**—David Winters currently services on this board. He said he would be on it again. Greg Irby motioned to approve the appointment and Nancy Leavitt seconded. Motion passed 4-0.

g. Hendricks County Recycling District—David Winters asked to appoint Nancy Leavitt. Greg Irby motioned to approve Nancy Leavitt's appointment and Michael Chatham seconded. Motion passed 4-0.

h. Economic Development Board—Jerry Vornholt was voted in last month. David Winters recommended Greg Irby for this Board. Michael Chatham motioned to approve Greg Irby to Economic Development Board and Nancy Leavitt seconded. Motion passed 4-0.

i. Communications Board—Nancy Leavitt currently serves on this Board and she said she was willing to stay on. Michael Chatham motioned to approve the appointment and Greg Irby seconded. Motion passed 4-0.

j. Citizens Water Advisory Board—Water Superintendent Matt Ellison currently serves on this Board and he is willing to serve again. Nancy Leavitt made a motion to keep Matt Ellison on the Board and Greg Irby seconded. Motion passed 4-0.

k. Tree Advisory Committee—David Winters recommended to keep the same 3 who are currently servicing on this committee – Sarah Wolf, Gary Hemmelgarn, and Steve Menchhofer. Michael Chatham motioned to approve the 3 serving on this committee and Greg Irby seconded. Motion passed 4-0.

l. Chamber of Commerce Representative—David Winters recommended Town Manager Mark Morgan who currently serves on this board. Nancy Leavitt made a motion to keep Mark Morgan on this board and Greg Irby seconded. Motion passed 4-0.

m. Downtown Danville Partnership—David Winters recommended him and the Code Enforcement Officer Blaine Rout for this appointment. Nancy Leavitt motioned to approve these recommendations and Greg Irby seconded. Motion passed 4-0.

n. Citizens Advisory Board—Council will revisit at next Council meeting on 1/18/23.

b) **IT Contract**—Corey Caylor with One Choice Technology came before the Council and presented the IT contract. Councilman Greg Irby recused himself because One Choice is a client of his. Nancy Leavitt motioned to approve the IT contract with One Choice and to give Town Manager Mark Morgan authorization to sign the contract. Michael Chatham seconded. Motion passed 3-0.

c) **Conflict of Interest Forms**--Town Manager Mark Morgan told the Council after talking with the attorney that there needed to be a Conflict of Interest form signed due to Corey Caylor has a non-paying Police Officer position with the Town and he is also our IT person. Michael Chatham motioned to approve the form and Greg Irby seconded. Motion passed 4-0.

d) **Nepotism Forms**—Town Manager Mark Morgan told the Council that Clerk-Treasurer Jenny Pearcy wanted this pulled tonight and address it at the next meeting.

Community Engagement Coordinator: Fix Park digital display; Facebook post as needed; Finish Water Treatment Plant and finish up the phone tree idea; Discuss the process and interest in going live with Council Meetings; IT meeting; Meeting with Department Heads to discuss goals for 2023.

Wastewater: Run Belt press for 3 days; Lift station checks; Clean sewer main line on N. Wayne; Camera-Lawton to N. Wayne St.; Start preparing U.V. for spring install.

Water: File the December 2022 monthly report of operations to IDEM; Start the year-end process for 2022; Replace heaters in the Water Plant; Meter route maintenance-post meter reading; Had a water main break on Friday evening.

Fire Department; 2022 ended with 2,024 runs for the year; 38 runs last week; 10 assist runs; 12 ALS; VEIS (V=Vent-E=Enter-I=Isolate-S=Search) training at Station 191; Started a hiring list for 2023.

Planner: Design Review Committee meeting today for façade improvements for a barber shop on square; Plan and Redevelopment Commission meeting next Wednesday; Meeting with Don Tharp on Thursday to discuss the possibility of TIF for development at White Lick Park; Received a call about locating a fast food restaurant on the south side of US 36 and CR 200 E.; Met with the UDO Steering Committee and consultants to discuss development standards for an ordinance.

Utility Director: Receiving quotes for chilled water coil repairs from frozen pipes in Hargrave Hall; Repaired plumbing issues in Police Training room; Repaired storm drain in Wildwood Estates; More curb inlets are scheduled for repairs in Orchard Estates; Meeting with DLZ on possible parking lot layout at Weaver Funeral Home; Working with Will and C-T office on reducing CC fees for building/permits; Working on 3 year report on 1 and 2 family building permits.

Police: 3 Police cars went down at the same time and needed repairs; Merit Board meeting went well, got the okay to start a new hiring process; Merit Board attorney took a new job as a judge in Morgan County so the Merit Board is looking for a new attorney; 2 pipes burst in the office during cold spell.

Public Works: Removing Christmas decorations around Town; Reinstalling military banners; Grinding trip hazards around Town; Patching potholes as needed; Begin the application for the Community Crossing grant.

Parks: Fixing a busted pipe; Cataloguing Winterland displays; Taking down Winterland; Posted pool rentals and memberships.

Assistant Town Manager: Year-end wrap-up; doing something for the Chamber; FAQ for the Water Plant; Wrapping up the Road Impact fee.

Mark Morgan asked the Council about Department year-end reports if they wanted them to come in and present them to the Council and David Winters thought that would be a good idea.

Michael Chatham welcomed and congratulated Greg Irby on becoming the newest Town Council member. Nancy Leavitt said that Michael stole her comments.

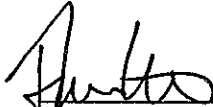
Greg Irby said it was an honor and privilege to be on the Council and he thanked the Town staff.

David Winters welcomed Greg Irby and told him it was a good time to come on, a lot of good things coming to the Town. He also thanked the Town staff.

VI. **Claim Docket**—Nancy Leavitt motioned to approve the claim docket and Michael Chatham seconded. Motion passed 4-0.

VII. **Adjourn**—Greg Irby made a motion to adjourn the meeting and Nancy Leavitt seconded. Motion passed 4-0. The meeting ended at 7:50 p.m.


Jennifer I. Percy, Clerk-Treasurer


David Winters, Town Council President