

Danville Town Council Meeting Minutes

September 6, 2023

- I. **Call to Order:** Town Council President David Winters called the meeting of the Danville Town Council to order on September 6, 2023 at 7:00 p.m.
- II. **Roll Call:** Town Council President David Winters acknowledged a quorum of the Council. David Winters, Nancy Leavitt, Chris Gearld, Michael Chatham, and Greg Irby were present. Town Manager Mark Morgan and Assistant Town Manager Will Lacey were present. Clerk-Treasurer Jenny Pearcy was present via phone.
- III. **Approval of Minutes:** Nancy Leavitt made a motion to approve the August 16, 2023 Work Study minutes and Michael Chatham seconded. Motion passed 5-0. Michael Chatham motioned to approve the August 16, 2023 Council minutes and Nancy Leavitt seconded. Motion passed 5-0. Nancy Leavitt motioned to approve the August 30, 2023 Work Study and Greg Irby seconded. Motion passed 5-0.
- IV. **Public Comment:** Town Manager Mark Morgan told the Council there were no requests to speak.
- V. **Public Meeting:**
 - a) **Wishes to be Heard: Military Banner Display for 2024**—Rhonda Beck was not able to make it but Town Manager Mark Morgan filled in for her request for the Council to approve to hang military banners for 2024. Nancy Leavitt motioned to approve the request to accept the Military banners for 2024 and Michael Chatham seconded. Motion passed 5-0.
 - b) **Wishes to be Heard: General Bond Counsel**—Representatives from Bose-McKinney presented information to the Council to obtain the Town’s business for Bond Council for the upcoming GO Bond process. After questions from the Council during the presentation, the Council decided to table for now.
 - c) **RDC Budget Request for 2024**—Ben Comer was not able to be at the meeting so Town Planner Lesa Ternet came before the Council and told the Council that the RDC was requesting \$60,000.00 for their 2024 operating budget. Greg Irby motioned to approve the request for \$60,000.00 in 2024 and Chris Gearld seconded. Motion passed 5-0.
 - d) **RDC Proposal to Establish EDA/TIF Areas to Support Economic Development on the Southeast Portion of Danville**—Town Planner Lesa Ternet asked the Council to table for now until the next meeting. Greg Irby motioned to table for now and Michael Chatham seconded. Motion passed 5-0.
 - e) **Baird Engagement Letter: Bond Commitment**—Councilman Greg Irby wanted the Council to decide if they would like to engage Baird & Company for the GO Bond Management. The Town Attorney, Connor Sullivan, told the Council that he had worked with them in the past. After comments and questions from the Council, Greg Irby motioned to approve the engagement letter and authorizing the Town Manger to sign the letter and Nancy Leavitt seconded. Motion carried 5-0.
 - f) **Petition to Appeal Tax Levy**—Town Manager Mark Morgan told the Council that they are seeking consensus to move forward to start working on the DLGF Report of Appealing Taxing Unit. Consensus was given.
 - g) **DDP Contract**—Town Manager Mark Morgan presented the 2024 Downtown Danville Partnership contract. Nancy Leavitt motioned to approve the DDP contract and Greg Irby seconded. Motioned passed 5-0.
 - h) **Chamber of Commerce Contract**—Town Manager Mark Morgan presented the 2024 Danville Chamber of Commerce contract. Greg Irby motioned to approve the 2024 Chamber contract and Chris Gearld seconded. Motion passed 5-0.

- i) **Marion Township Fire Contract**—Town Manager Mark Morgan presented the Marion Township Fire Contract. Greg Irby motioned to table contract for a later date and Christ Gearld seconded. Motion passed 5-0.
- j) **MOU: D.R. Horton**—Utilities Director Barry Lofton presented an MOU contract to allow D.R. Horton to fulfill their fiscal obligation to the North Interceptor project. Greg Irby motioned to enter in MOU with D.R. Horton and Nancy Leavitt seconded. Motion passed 5-0.
- k) **Scope of Work (Addition #1): Bowen Construction**—Utilities Director Barry Lofton presented a contract for additional work on the North Interceptor project with Bowen Construction. Greg Irby motioned to approve the change of scope with Bowen Construction. Michael Chatham seconded. Motion passed 5-0.
- l) **CER: North Interceptor**—Utilities Director Barry Lofton presented a CER for the next phase of the North Interceptor project. Nancy Leavitt motioned to approve the CER request and Chris Gearld seconded. Motion passed 5-0.
- m) **CER: Paving Project**—Utilities Director Barry Lofton presented a Capital Expenditure request to pave Northview Drive. Chris Gearld motioned to approve the CER and Michael Chatham seconded. Motion passed 5-0.
- n) **RFP: Insurance Agent of Record and Timeline for Process**—Town Manager Mark Morgan presented the final RFP for distribution and the timeline for completion.

Town Manager Mark Morgan told the Council that Clerk-Treasurer Jenny Pearcy said that there would not be any election costs in the fall. She also told the Council she would like to request a budget Work Study, she would have revenues by then and additional revenues the following week.

Staff Updates:

Wastewater: Lift station checks; Lateral inspections; Run belt press; Clarifier oil changes; Mowing; Manhole inspections; Ditch oil changes.

Parks: Securing electricity & plumbing for Football Tower; Pouring bench pads for Gary Eakin Park; Painting Bilge tank at GFAC; Prepping for Daddy Daughter Fall Ball.

Asst. Town Manager: Community Engagement resume sorting (100+ applications); RIF calculator; IMMA Leadership luncheon on the 7th; First draft of employee handbook.

Water: Samples 1-5; East Pump Station annual backflow inspection; Water Plant progress meeting, Wednesday at 11 a.m.; Assist DPW on Wednesday.

Public Works: Install solar luminaries on Stratford Way; Repaired numerous utility cuts; Replaced sunken concrete at Brookline Dr. & Clear Creek Dr.; Painting square & Town parking lot lines; Assisting with Fair on the Square. DPW Superintendent Andrew Pitcher will be assisting with striping square & Town lots; He is also beginning to construct leaf clean-up schedule.

Fire Dept.: Emergency calls–August 205 & September 37; Fire Marshal performed 60 inspections; All 3 shifts have been training at the old Pence Automotive building & live fire training at Pittsboro; Eight students are taking driver operator class; Hired 3 full-time firefighters.

Town Planner: Meeting with Central Indiana Regional Development Authority/READI 2.0; Meeting with the consultant to go over outstanding items on the UDO; Prepared packets for the RDC & PC meetings; Met with Lin Hinrichs of BCA Environmental Consultants to discuss Brownfields grants.

Police Dept.: Gave an update that covered the first half of the year; Compared from 2022 to 2023-in 2023 had 425% increase in shots fired/persons shot responses, 72.7% increase in pursuits, 25% increase in mental person responses, 62% increase in OWI/DUI's, 18.1 decrease in domestic violence responses-etc.

Clerk-Treasure Jenny Percy wanted to add that she will be asking for an amendment to the salary ordinance at the next meeting to hire Carrie Lofton. David Winters asked the Town attorney if there would be any conflict and he was told that there would not be any conflicts. Jenny said she would bring back the salary ordinance with 5% raises for employees and the Council and to give the Council a couple of options for the part-time employees.

Council Updates:

Michael Chatham thanked Mark and DPW for cleaning up the mess at the Kroger parking lot.

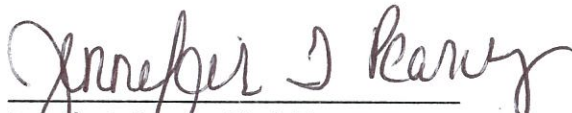
Chris Gearld said same as what Michael Chatham had commented.

David Winters welcomed Isabella with the Republican newspaper and that he was happy to have her here. He said he had reached out to the Board President with Center Township to be sure there was funding on January 1. Apologized for his mess up on agenda earlier.

VI. **Claim Docket**—Greg Irby made a motion to approve the claim docket in the amount of \$2,840,283.44 and Chris Gearld seconded. Motion passed 4-0. Nancy Leavitt left before this time.

VII. **Adjourn**—Chris Gearld motioned to adjourn and Michael Chatham seconded. Motion passed 4-0. The meeting ended at 8:22 p.m.

Minutes submitted by Approved by:



Jennifer I. Percy, Clerk-Treasurer



David Winters, Town Council President