

Danville Town Council Meeting Minutes

September 18, 2024

- I. **Call to Order:** Council President Chris Gearld called the meeting of the Danville Town Council to order on September 18, 2024, at 7:00 p.m.
- II. **Roll Call:** Town Council President Chris Gearld acknowledged a quorum of the Council. Chris Gearld, Michael Chatham, Greg Irby, David Potter, and Bret Doub were present. Town Manager Mark Morgan, Assistant Town Manager Will Lacey, and Clerk-Treasurer Carrie Lofton were present.
- III. **Approval of Minutes:** Michael Chatham made a motion to approve the minutes from the September 4, 2024, Council Work Study and Bret Doub seconded. Motion passed 5-0. Greg Irby made a motion to approve the minutes from the September 4, 2024, Council meeting and David Potter seconded. Motion passed 5-0.
- IV. **Public Comment:** Town Manager Mark Morgan told the Council that he did have 1 request for public comment that was in relation to item H on the agenda, Ordinance 20-2024, public hearing, and that the petitioner wanted to remove her request to speak based on that Mark wanting to pull item H from the agenda. He said it would be removed from any further processes due to receiving a letter from the petitioner's attorney asking that their petition be withdrawn.
- V. **Public Meeting:**
 - a) **Wishes to be Heard: GO Bond/Tax Rate**—Heidi Amspaugh with Baker Tilly presented the information requested by the Council regarding issuing a GO Bond and how it could affect the tax rate. After Heidi had answered several questions from the Council, the Council gave their consensus to have the Town Manager move forward.
 - b) **Wishes to be Heard: DDP Report**—DDP Executive Director Shelby Greene wanted to bring the Council up to date on matters concerning the Downtown Danville Partnership.
 - c) **Proclamation: Constitution Week**—Town Manager Mark Morgan presented a proclamation to declare September 17-23 as Constitution week. Greg Irby made a motion to accept the proclamation for Constitution Week and Bret Doub seconded. Motion passed 5-0.
 - d) **2025 DDP Contract**—Town Manager Mark Morgan presented the 2025 Downtown Danville Partnership contract. Bret Doub made a motion to approve the DDP contract with changes to add the request for updates and Greg Irby seconded. Motion passed 5-0.
 - e) **IT Committee Printer/Copier Company Selection**—Assistant Town Manager Will Lacey presented a proposal to engage in a contract with a new company for the printer/copier services for the Town. Greg Irby made a motion to approve the contract with the Gordon Flesch Company and David Potter seconded. Motion passed 5-0.
 - f) **Ordinance 17-2024: Stormwater Ordinance**—Utility Director Barry Lofton presented an updated Stormwater Ordinance. This was up for introduction only.
 - g) **Ordinance 18-2024: Amendment to Salary Ordinance**—Clerk-Treasurer Carrie Lofton presented an amendment to the Salary Ordinance with the changes the Council had asked for in the last meeting. Michael Chatham made a motion to approve Ordinance 18-2024 and Bret Doub seconded. Motion passed 5-0.
 - h) **Ordinance 20-2024: Super-Voluntary Annexation**—This item had been scratched from the agenda.
 - i) **Ordinance 21-2024: Super-Voluntary Annexation**—Town Planner Lesa Ternet presented a request for a super-voluntary annexation of the property located at 501 Sycamore Lane. Council President

Chris Gearld gaveled the meeting open, since it was a public hearing, and asked if there were any questions or comments, since there were not any, he gaveled the public hearing closed.

- j) **Ordinance 22-2024: Super-Voluntary Annexation**—Town Planner Lesa Ternet presented a request for a super-voluntary annexation of the property located at 556 Sycamore Lane. Council President gaveled the public hearing open, there were no comments, so he gaveled the public hearing closed.
- k) **Resolution 19-2024: Surplus Property**—Public Works Superintendent Andy Pitcher presented a resolution to dispose of surplus property. Greg Irby made a motion to approve Resolution 19-2024 and David Potter seconded. Motion passed 5-0.
- l) **CER: Paving**—Public Works Superintendent Andrew Pitcher presented a CER request to spend funds on paving. Bret Doub made a motion to approve the CER request and David Potter seconded. Motion passed 5-0.
- m) **CER: Gear Box**—Wastewater Superintendent Tony Kirkpatrick presented a CER request to spend funds on a replacement gear box for the Fine screen. Greg Irby made a motion to approve the CER request and Bret Doub seconded. Motion passed 5-0.
- n) **Budget Discussions**—Council members had requested to continue the discussion from the work study before this meeting, with the Department Heads regarding the 2025 budget requests.

Staff and Council Reports

The Town Council received the following staff updates via email, from the following departments: Town Planner, Code Enforcement Officer, Parks Department, Assistant Town Manager, Utilities Director, Wastewater, Police Department, Public Works, Water Department, Community Engagement Coordinator, and the Fire Department.

Mark Morgan said at 11:55 p.m. that the sale of the tickets for the Chamber Community Awards dinner would close and wanted to remind everyone that it was open to the entire community. He said that several Town employees were up for nomination, Chris Gearld, Bret Doub, Lesa Ternet, Madison Henderson, and Jimmy Ray. Mark said he was emceeding the event. He encouraged the Council to look at Will's new form for the Park Dept. agenda builder.

Carrie Lofton thanked the Council for supporting her in the change of financial advisor in the middle of the budget. She told them she thinks they will be very happy with her selection.

Chris Gearld told the town attorney representative that she had a visitor with her which she introduced.

Bret Doub thanked all the employees and thanked Madison for setting up Water and Wastewater tours. He thanked Andy with DPW and his team for putting in long days with the paving projects.

Greg Irby Good job to the Police Dept. for catching the bad guy at Hardee's.

Michael Chatham thanked all the department heads for budget preparations. He thanked the 2 officers who helped at Snoopy School with demonstrations for the children and K-9 Jack.

Chris Gearld said he couldn't reiterate enough how proud he was of the Department Heads and everyone who helped in the process of the budget. He thanked Carrie for doing the right thing. He asked if anyone knew what happened with the footprints in the hallway.

- VI. **Claim Docket**—Greg Irby motioned to approve the claim docket in the amount of \$2,728,418.57 and Michael Chatham seconded. Motion passed 5-0.
- VII. **Payroll Docket**—Greg Irby made a motion to approve the payroll docket and Bret Doub seconded. Motion passed 5-0.
- VIII. **Adjournment**—Bret Doub motioned to adjourn, and Greg Irby seconded. Motion passed 5-0. The meeting was adjourned at 8:06 p.m.

Danville Town Council

By: Chris Gearld

Chris Gearld, Council President

ATTEST:

By: Carrie E. Lofton

Carrie E. Lofton, Clerk-Treasurer