

Danville Town Council Meeting Minutes

October 16, 2024

- I. **Call to Order:** Council President Chris Gearld called the meeting of the Danville Town Council to order on October 16, 2024, at 7:00 p.m.
- II. **Roll Call:** Town Council President Chris Gearld acknowledged a quorum of the Council. Chris Gearld, Michael Chatham, Greg Irby, David Potter, and Bret Doub were present. Town Manager Mark Morgan, Clerk-Treasurer Carrie Lofton were present and Administrative Assistant Brittany Mays sat in for Assistant Town Manager Will Lacey who came in on a virtual call after the meeting had started.
- III. **Approval of Minutes:** Michael Chatham made a motion to approve the minutes from the October 2, 2024, Special Called Session meeting and Bret Doub seconded. Motion passed 5-0. Bret Doub made a motion to approve the minutes from the October 2, 2024, Council meeting and Greg Irby seconded. Motion passed 5-0.
- IV. **Public Comment:** Town Manager Mark Morgan told the Council that he did not have any requests to speak.
- V. **Public Meeting:**
 - a) **Announcement of Executive Session**—Council President Chris Gearld announced that they had an Executive Session, and they had discussed the items previously advertised.
 - b) **Presentations for Municipal Finance Advisor (GO Bond)**—Town Manager Mark Morgan told the Council that they will hear presentations from firms requesting to represent the Town during the GO Bond process. The Council heard representatives from Baker-Tilley and O.W. Krohn and they had received an engagement letter from Reedy Financial. Greg Irby made a motion to accept the engagement letter from Reedy Financial and Michael Chatham seconded. Clerk-Treasurer Carrie Lofton was asked to give roll call. Motion passed 5-0.
 - c) **Presentations for Bond Underwriting**—Town Manager Mark Morgan told the Council that they will hear presentations from firms wanting to represent the Town during the GO Bond process. Mark said that Baird Financial would be up but the representative from that company did not realize they would need to be here since they sent a letter of engagement. Mark said that next would be a representative with Crews & Associates. David Potter made a motion to approve Baird Financial as the underwriters for the Bond and Greg Irby seconded. Clerk-Treasurer Carrie Lofton gave roll call. Motion passed 5-0.
 - d) **Budget Discussion**—Clerk-Treasurer Carrie Lofton led the Council to finalize the 2025 Budget and to tie up any loose ends from their discussions on 10/2/24. The main concerns were longevity pay, cellphone stipends, and hiring an Economic Development representative. David Potter made a motion to reduce the Food & Beverage tax by \$150,000.00 and to amend the cellphone stipends and longevity pay and to use \$50,000.00 to fund an Economic Development person for 2025. Since it had not be seconded yet the Town Lawyer said that he could bring it up later with the budget adoption, item M.
 - e) **Resolution 16-2024: Fiscal Plan for Annexation**—Town Planner Lesa Ternet presented a fiscal study for the annexation of the Stultz property located at 501 Sycamore Lane as outlined in Ordinance 21-2024. Greg Irby made a motion to approve the Resolution and Bret Doub seconded. Motion passed 5-0.
 - f) **Ordinance 21-2024: Super-Voluntary Annexation**—Town Planner Lesa Ternet presented a request for Super-Voluntary Annexation of the property located at 501 Sycamore Lane. This was up for

adoption. Bret Doub made a motion to approve Ordinance 21-2024 and Michael Chatham seconded. Motion passed 5-0.

- g) **Resolution 17-2024: Fiscal Plan for Annexation**—Town Planner Lesa Ternet presented a fiscal study for the annexation of the Witte property located at 556 Sycamore Lane as outlined in Ordinance 22-2024. Greg Irby made a motion to approve Resolution 17-2024 and Michael Chatham seconded. Motion passed 5-0.
- h) **Ordinance 22-2024: Super-Voluntary Annexation**—Town Planner Lesa Ternet presented a request for Super-Voluntary Annexation of the property located at 556 Sycamore Lane. Michael Chatham made a motion to approve Ordinance 22-2024 and Bret Doub seconded. Motion passed 5-0.
- i) **Ordinance 24-2024: Super-Voluntary Annexation**—Town Planner Lesa Ternet presented a request for Super-Voluntary Annexation of the property located on the west side of CR 300 E., 0.64 miles south of U.S. 36. Council President Chris Gearld gaveled in the Public Hearing for public comment in which there were not any comments. Chris gaveled the meeting closed.
- j) **Ordinance 25-2024: Super-Voluntary Annexation**—Town Planner Lesa Ternet presented a request for Super-Voluntary Annexation of the property located at 577 N. C.R. 50 E. Council President Chris Gearld gaveled in the Public Hearing for public comment. There was one comment from a resident. Chris gaveled the meeting closed.
- k) **Ordinance 27-2024: Super-Voluntary Annexation**—Town Planner Lesa Ternet presented a request for Super-Voluntary Annexation of the property located at 1150 Money Lane. Lesa told the Council that this was up for introduction only at this time.
- l) **Ordinance 28-2024: Super-Voluntary Annexation**—Town Planner Lesa Ternet presented a request for Super-Voluntary Annexation of the property located at 2949 E. Main St. Lesa told the Council that this was up for introduction only at this time.
- m) **Ordinance 26-2024: 2025 Budget**—Clerk-Treasurer Carrie Lofton presented an ordinance outlining the 2025 Budget for the Town of Danville. David Potter wanted to make a motion regarding the Food & Beverage funds but was told by Clerk-Treasurer Carrie Lofton and by the Town Attorney to bring it up later. Greg Irby made a motion to approve the 2025 Budget as presented and Michael Chatham seconded. Clerk-Treasurer Carrie Lofton gave roll call in which motion passed 5-0.
- n) **CER: Pick-Up Truck**—Public Works Superintendent presented a request to expend funds on a new Pick-Up truck to replace an older vehicle in fleet. Greg Irby made a motion to approve the CER request and David Potter seconded. Motion passed 5-0.

Staff and Council Reports

The Town Council received the following staff updates via email, from the following departments: Code Enforcement Officer, Town Planner, Wastewater, Utility Director, Water Department, Fire Department, Parks Department, Assistant Town Manager, Police Department, and Public Works. **Mark Morgan** said he hoped that the Council got something out of the Conference that they had attended with him.

Carrie Lofton thanked the Council and the staff for getting the budget done and approved. She also thanked her new financial advisors.

David Potter thanked everyone for the budget process. He especially thanked Carrie.

Bret Doub thanked everyone on the budget process.

Greg Irby thanked Carrie and all the staff members for the budget process.

Michael Chatham thanked everyone who worked on the budget process. He also thanked all the crews for the Homecoming parade. He told Mark that he enjoyed the Conference.

Chris Gearld thanked everyone for budget process. He said he had a good time at the parade.

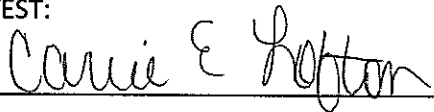
- VI. **Claim Docket**—Greg Irby motioned to approve the claim docket in the amount of \$1,992,330.88 and Bret Doub seconded. Motion passed 5-0.
- VII. **Payroll Docket**—Greg Irby made a motion to approve the payroll docket and Bret Doub seconded. Motion passed 5-0.
- VIII. **Adjournment**—Michael Chatham motioned to adjourn, and Bret Doub seconded. Motion passed 5-0. The meeting was adjourned at 8:17 p.m.

Danville Town Council

By: 

Chris Gearld, Council President

ATTEST:

By: 

Carrie E. Lofton, Clerk-Treasurer