

Danville Town Council Meeting Minutes
March 4th, 2026

- I. **Call to Order**: Council President David Potter called the meeting of the Danville Town Council to order on March 4, 2026, at 7:00 p.m.
- II. **Roll Call**: Council President David Potter acknowledged a quorum of the Council. David Potter, Michael Chatham, Chris Gearld, Greg Irby and Bret Doub were present. Clerk-Treasurer Carrie Lofton, Town Manager Mark Morgan and Assistant Town Manager Will Lacey were present.
- III. **Approval of Minutes**: Bret Doub made a motion to approve the meeting minutes from February 18, 2026, and Michael Chatham seconded. Motion carried 5-0.
- IV. **Public Comment**: Town Manager Mark Morgan told the Council that he had no request to speak.
- V. **Public Meeting**:
 - a) **Introduction of New Employee**—Street Department Superintendent Dave Newell introduced a new employee that started employment last week.
 - b) **Resolution 5-2026: Fiscal Plan for Annexation**—Town Planner Lesa Ternet presented a resolution that details the fiscal plan associated with the annexation of property located on the Southside of East Main Street approximately 0.09 miles West of Ridge Avenue as outlined in Ordinance 1-2026. Chris Gearld made a motion to approve Resolution 5-2026, and Greg Irby seconded. Motion carried 5-0.
 - c) **Ordinance 1-2026: Super-Voluntary Annexation (Adoption)**—Town Planner Lesa Ternet presented an ordinance to conduct a Super-Voluntary Annexation of the property located on the Southside of East Main Street approximately 0.09 miles West of Ridge Avenue. The petitioner was Rhonda Sue Bookwalter. This was introduced on 2/4/26 and had a public hearing on 2/18/26. Greg Irby made a motion to approve Ordinance 1-2026, and Michael Chatham seconded. Motion carried 5-0.
 - d) **Ordinance 2-2026: Fee Schedule**—Assistant Town Manager Will Lacey presented an ordinance to amend the current fee schedule for services provided by the Town of Danville. This was introduced on 2/18/26. Michael Chatham made a motion to approve Ordinance 2-2026, and Chris Gearld seconded. Motion carried 5-0.
 - e) **2025 Annual Financial Summary**—Clerk/Treasurer Carrie Lofton presented the annual financial summary for the Town.
 - f) **Sweeping Contract: Waste Management**—Town Manager Mark Morgan presented the 2026 Street Sweeping Contract with Waste Management. Greg Irby made a motion to approve the Sweeping Contract, and Bret Doub seconded. Motion carried 5-0.
 - g) **Wishes to be Heard: Special Event (Evenings in Danville)**—Code Enforcement Coordinator Nathan Ford presented a request for the use of the Downtown Area for concerts on the square. Michael Chatham made a motion to approve Special Event (Evenings in Danville), and Bret Doub seconded the motion. Motion carried 5-0.
 - h) **Wishes to be Heard: Special Event (First Friday Cruise-In)**—Code Enforcement Coordinator Nathan Ford presented a request to use the Downtown Area for the First Friday Cruise-In. Greg Irby made a motion to approve Special Event (First Friday Cruise-In), and Michael Chatham seconded. Motion carried 5-0.

- i) **CER: Mini Excavator**—Utilities Director Barry Lofton presented a request to purchase a Mini Excavator for the Stormwater Department. Bret Doub made a motion to approve CER: Mini Excavator, and Greg Irby seconded. Motion carried 5-0.
- j) **CER: Small Storm Structure Repair**—Utilities Director Barry Lofton presented a request to repair small storm structure #022 on East Main Street. Barry Lofton stated he did not get three quotes. Graham Young stated that because of the cost of the project, the Town either needed to have three quotes, or declare the structure an emergency. Mark Morgan asked the Council to declare an emergency on storm structure #022. Bret Doub made a motion to declare the storm structure #022 an emergency, Greg Irby seconded. Motion carried 5-0. Greg Irby made a motion to approve CER: Small Storm Structure Repair, and Michael Chatham seconded. Motion carried 5-0.
- k) **Topic of Discussion: Salary Ordinance**—Clerk/Treasurer Carrie Lofton sought input and clarification from the Council on Salary Ordinance Matters. One involved the current ordinance and the distribution of Certification Pay. The other matter involved the creation of the position of Crew Leader for departments that desire an additional layer of supervision. Bret Doub recommended a small committee be made to help with Certification Pay. He recommended himself, Mark Morgan, and Carrie Lofton as committee members. Mark Morgan recommended Will Lacey to become a committee member, as well. At this time, it was the consensus of the Council to not create the Crew Leader position until further discussion during the budget process this summer. David Potter raised concern over the amount of the cell phone stipend for Fire Administration. Fire Chief Rick Duncan stated that he was only giving cell phone stipends to the administration and went back to 2023 administration amounts.

Staff and Council Comments:

The Town Council received the following staff updates via email from the following departments: Assistant Town Manager, Utility Director, Parks Department, Town Planner, Police Department, Water Department, Wastewater, Street Department, Community Engagement Coordinator, and Code Enforcement Coordinator.

Will Lacey stated the St. Paddy's Day event was coming and reminded everyone to attend the fountain dying.

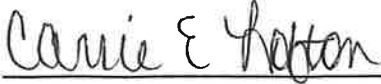
Bret Doub stated everyone should come out for the St. Paddy's Day event and check out the new Social District. He continued to state he appreciates the staff and all they do.

Michael Chatham thanked the staff for all they do.

David Potter stated he had received two calls from Representative Thompson since the last meeting. He stated Representative Thompson was on board and supportive of some of the changes he thought were harmful to the Town of Danville.


- VI. **Claim Docket**—Greg Irby made a motion to approve the claim docket in the amount of \$244,927.65, and Michael Chatham seconded. Motion passed 5-0.
- VII. **Payroll Docket**—Greg Irby made a motion to approve the payroll docket from 2/20/26, and Chris Gearld seconded. Motion passed 5-0.
- VIII. **Adjournment**—Bret Doub made a motion to adjourn, and Chris Gearld seconded. Motion passed 5-0. The meeting ended at 7:29 p.m.

ATTEST:



Carrie E Lofton, Clerk-Treasurer

Danville Town Council



David Potter, Council President